



# Office of Agriculture and Forestry

The agencies in the Agriculture and Forestry secretariat promote and enhance statewide economic growth in the agricultural and forestry industries, protect forests, promote agricultural environmental stewardship, and protect consumers.

## Secretarial Area Budget Summary

	General Fund	Nongeneral Fund	TOTAL	Personnel Costs	Other Costs	Positions
<b>OPERATING BUDGET HISTORY:</b>						
FY 2003	\$36,166,854	\$31,833,319	\$68,000,173	\$45,956,158	\$22,044,015	832.00
FY 2004	\$36,089,934	\$31,244,849	\$67,334,783	\$41,673,919	\$25,660,864	831.38
FY 2005	\$37,928,983	\$34,115,257	\$72,044,240	\$44,906,330	\$27,137,910	837.38
FY 2006	\$41,351,398	\$33,788,146	\$75,139,544	\$45,371,610	\$29,767,934	827.38
<b>NEW OPERATING BUDGET SUMMARY:</b>						
FY 2007 Base Budget	\$41,351,398	\$33,788,146	\$75,139,544	\$43,559,628	\$31,579,916	827.38
FY 2007 Addenda	\$4,353,492	\$1,834,139	\$6,187,631	\$4,514,837	\$1,672,794	5.00
<b>FY 2007 TOTAL</b>	<b>\$45,704,890</b>	<b>\$35,622,285</b>	<b>\$81,327,175</b>	<b>\$48,074,465</b>	<b>\$33,252,710</b>	<b>832.38</b>
FY 2008 Base Budget	\$41,351,398	\$33,788,146	\$75,139,544	\$43,559,628	\$31,579,916	827.38
FY 2008 Addenda	\$3,697,243	\$1,834,139	\$5,531,382	\$4,569,108	\$962,274	5.00
<b>FY 2008 TOTAL</b>	<b>\$45,048,641</b>	<b>\$35,622,285</b>	<b>\$80,670,926</b>	<b>\$48,128,736</b>	<b>\$32,542,190</b>	<b>832.38</b>
<b>CAPITAL OUTLAY BUDGET SUMMARY:</b>						
FY 2007 Capital	\$12,060,000	\$1,430,000	\$13,490,000	\$0	\$13,490,000	0.00
FY 2008 Capital	\$5,285,000	\$0	\$5,285,000	\$0	\$5,285,000	0.00

# Secretary of Agriculture and Forestry

## Mission Statement

The Secretary of Agriculture and Forestry provides policy guidance and direction to the Department of Agriculture and Consumer Services and the Department of Forestry in the conservation, protection and development of Virginia's agricultural and forest resources and in protecting the Virginia consumer.

## Agency Goals:

- To effectively oversee the implementation of the Governor's priorities in a manner consistent with applicable state and federal requirements.
- Promote profitability in and further development of Virginia's agricultural and forestry industries.
- Provide for a safe, wholesome and bountiful food supply and for bountiful and diverse forest resources.
- Protect the health and vitality of Virginia's forests and its agricultural plants and animals.
- Encourage the conservation of Virginia's forestlands, the preservation of its farmlands, and good stewardship of the other resources required for successful agricultural and forestry industries.
- Protect Virginians, their properties and forest resources from wildfire.
- Facilitate commerce by protecting consumers and businesses through regulatory programs and through assistance in the resolution of complaints.

## Customers Served:

- All citizens of the Commonwealth

## Agency Budget Summary

	General Fund	Nongeneral Fund	TOTAL	Personnel Costs	Other Costs	Positions
<b>OPERATING BUDGET HISTORY:</b>						
FY 2003	\$0	\$0	\$0	\$0	\$0	0.00
FY 2004	\$0	\$0	\$0	\$0	\$0	0.00
FY 2005	\$118,000	\$0	\$118,000	\$0	\$118,000	3.00
FY 2006	\$540,000	\$0	\$540,000	\$347,995	\$192,005	3.00
<b>NEW OPERATING BUDGET SUMMARY:</b>						
FY 2007 Base Budget	\$540,000	\$0	\$540,000	\$508,002	\$31,998	3.00
FY 2007 Addenda	(\$135,503)	\$0	(\$135,503)	(\$147,029)	\$11,526	0.00
<b>FY 2007 TOTAL</b>	<b>\$404,497</b>	<b>\$0</b>	<b>\$404,497</b>	<b>\$360,973</b>	<b>\$43,524</b>	<b>3.00</b>
FY 2008 Base Budget	\$540,000	\$0	\$540,000	\$508,002	\$31,998	3.00
FY 2008 Addenda	(\$135,304)	\$0	(\$135,304)	(\$147,029)	\$11,725	0.00
<b>FY 2008 TOTAL</b>	<b>\$404,696</b>	<b>\$0</b>	<b>\$404,696</b>	<b>\$360,973</b>	<b>\$43,723</b>	<b>3.00</b>

## Agency Summary of Recommended Operating Budget Addenda

### ► Transfer centrally funded amounts to agency budgets

Adjusts the agency budget to reflect amounts moved from Central Appropriations to cover the cost of items such as the continuation of 2005 and 2006 salary and health insurance premium increases, and changes in retirement and disability contribution rates. For each year, \$2,971 (GF).

### ► Remove one-time operations funding

Removes one-time funding provided during the 2005 Session for the accelerated implementation of the Office of Agriculture and Forestry. For each year, a reduction of \$150,000 (GF).

► **Adjust funding for agency expenditures related to cost of basic operations**

Adjusts funding for changes in operating costs related to central agency services and various charges. These include rental charges at the seat of government, procurement fees, property insurance premiums, and workers compensation insurance premiums. It also includes adjustments for changes in project management and security provided by the Virginia Information Technologies Agency and the transformation to service-based billing for technology services other than hardware and software. For 2007, \$11,526 (GF). For 2008, \$11,725 (GF).

**Agency Service Areas:**

**Administrative and Support Services**

This service area provides the resources to provide general management and direction to agencies. It also specifically defines broad policy goals, defines how state and federal funds are to be allocated, and details special reports the Secretary and reporting agencies are to provide to the General Assembly or other groups.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$540,000	\$540,000	3.00	3.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$2,971	\$2,971	0.00	0.00
<i>Remove one-time operations funding</i>	(\$150,000)	(\$150,000)	0.00	0.00
<i>Adjust funding for agency expenditures related to cost of basic operations</i>	\$11,526	\$11,725	0.00	0.00
<b>Total for Service Area</b>	<b>\$404,497</b>	<b>\$404,696</b>	<b>3.00</b>	<b>3.00</b>

**Objective:** To ensure that resources are used efficiently and programs are managed effectively, and in a manner consistent with applicable state and federal requirements .

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Percent of agencies that "Meet Expectations" in each of the five management functions in Virginia Excels.	100%	100%

**Department of Agriculture and Consumer Services**

**Mission Statement**

We promote the economic growth and development of Virginia agriculture, encourage environmental stewardship and provide consumer protection.

**Agency Goals:**

- Enhance opportunities for the growth and profitability of the Virginia agriculture industry.
- Ensure a safe and wholesome food supply.
- Provide agricultural and consumer protection services which support economic growth, encourage environmental stewardship and meet consumer needs.
- Increase Agency services and productivity through new technology, e-government applications, work processes and procedures, and training.
- Provide services which prevent or minimize the impact of emergency agricultural infestations, animal disease outbreaks, food borne illness outbreaks, and natural and manmade disasters.

**Customers Served:**

- Virginia farmers
- Agribusinesses, Ag Cooperatives and Membership Organizations
- Farm and Farm Related Employment
- Licensed processors, distributors and producers
- Livestock producers, dealers, markets

## Customers Served:

- Veterinary practitioners and clinics
- Federal agencies
- Fruit Packers and processing plants
- Pounds, shelters and local animal control agencies
- Retail Food Stores
- Food Manufacturers
- Food Warehouses
- Meat Processing/Slaughter Facilities in Virginia
- Employees working in meat processing/slaughter facilities
- Dairy farms producing Grade "A" or manufactured grade milk
- Contract milk haulers
- Milk pickup haulers permitted to weigh and sample milk
- Milk tank trucks
- Plants processing manufactured grade milk
- Frozen dessert plants
- Retail frozen dessert mobile units and frozen dessert shops
- Grade A milk tank truck wash station
- Certified pesticide applicators and licensed pesticide businesses
- Licensed Agricultural Businesses
- State & Local Governments
- Seed Producers
- Agricultural Brokers
- Nursery Dealers (Retailers) and Nursery Growers (Wholesalers)
- Ag/Forest Product Exporters
- Cotton Growers
- Ginseng Growers/Dealers
- Property Developers
- Beekeepers
- Charitable organizations
- Credit services businesses
- Companies and citizens utilizing extended service contracts
- Health spas and health spa members
- Membership campgrounds
- Legal services plan sellers
- Travel clubs
- Registered Drivers (gallon measurement on pumps)
- Manufacturers needing calibrated standards
- Government agencies needing calibrated standards
- Weights & Measures services agencies
- Weights & Measures service technicians
- Businesses using weighing devices and scanners
- Petroleum dealers using measuring devices

## Customers Served:

- Businesses selling retail packaged commodities
- Retail Markets
- Processed Food Companies
- Vineyards
- Direct Marketers
- Peanut Buying Stations
- Potato & Vegetable Packinghouses
- Produce Warehouses
- Peanut Factories and Storages
- Peanut Mills
- Poultry Plants
- Shell Egg Plants
- Grain Dealers, Handlers and Grain/Soybean Export Facility
- Export Shipping Agents
- Virginia Grain Producers
- Public School Districts
- State or Private Schools
- Regional Food Banks
- Virginia School Children

## Agency Budget Summary

	General Fund	Nongeneral Fund	TOTAL	Personnel Costs	Other Costs	Positions
<b>OPERATING BUDGET HISTORY:</b>						
FY 2003	\$21,809,667	\$21,855,007	\$43,664,674	\$29,141,682	\$14,522,992	494.00
FY 2004	\$22,426,914	\$21,438,851	\$43,865,765	\$25,881,181	\$17,984,584	505.00
FY 2005	\$23,471,283	\$23,910,831	\$47,382,114	\$28,898,315	\$18,483,799	508.00
FY 2006	\$24,982,694	\$23,483,720	\$48,466,414	\$29,015,600	\$19,450,814	501.00
<b>NEW OPERATING BUDGET SUMMARY:</b>						
FY 2007 Base Budget	\$24,982,694	\$23,483,720	\$48,466,414	\$28,633,834	\$19,832,580	501.00
FY 2007 Addenda	\$2,032,816	\$1,413,411	\$3,446,227	\$2,875,432	\$570,795	5.00
<b>FY 2007 TOTAL</b>	<b>\$27,015,510</b>	<b>\$24,897,131</b>	<b>\$51,912,641</b>	<b>\$31,509,266</b>	<b>\$20,403,375</b>	<b>506.00</b>
FY 2008 Base Budget	\$24,982,694	\$23,483,720	\$48,466,414	\$28,633,834	\$19,832,580	501.00
FY 2008 Addenda	\$1,865,645	\$1,413,411	\$3,279,056	\$2,892,847	\$386,209	5.00
<b>FY 2008 TOTAL</b>	<b>\$26,848,339</b>	<b>\$24,897,131</b>	<b>\$51,745,470</b>	<b>\$31,526,681</b>	<b>\$20,218,789</b>	<b>506.00</b>
<b>CAPITAL OUTLAY BUDGET SUMMARY:</b>						
FY 2007 Capital	\$1,926,000	\$0	\$1,926,000	\$0	\$1,926,000	0.00
FY 2008 Capital	\$5,285,000	\$0	\$5,285,000	\$0	\$5,285,000	0.00

## Agency Summary of Recommended Operating Budget Addenda

- ▶ **Transfer centrally funded amounts to agency budgets**  
Adjusts the agency budget to reflect amounts moved from Central Appropriations to cover the cost of items such as the continuation of 2005 and 2006 salary and health insurance premium increases, and changes in retirement and disability contribution rates. For each year, \$1.6 million (GF) and \$932,357 (NGF).
- ▶ **Remove one-time spending amounts from agency budget**  
Removes one-time funding from the agency's budget. For each year, a reduction of \$359,350 (GF).
- ▶ **Adjust appropriation for coyote damage control program**  
Adjusts the agency's base budget to reflect an administrative action. For each year, a reduction of \$35,000 (GF).
- ▶ **Add appropriation for prepaid legal service plan regulation**  
Funds regulatory responsibility, oversight of individuals selling legal services plans, which was transferred from the State Corporation Commission (SCC) to the department, effective July 1, 2004. For each year, \$451,050 (NGF).
- ▶ **Adjust salary funding for veterinarian positions**  
Provides funds to increase the salary for veterinarians. The agency has had difficulty recruiting and hiring for essential veterinarian positions, and it is experiencing significant turnover in these positions. The veterinarians work to monitor, identify, and control animal health diseases that could potentially impact human health and the economic vitality of Virginia's agricultural industries. For each year, \$103,118 (GF) and \$30,004 (NGF).
- ▶ **Adjust funding for agency expenditures related to cost of basic operations**  
Adjusts funding for changes in operating costs related to central agency services and various charges. These include rental charges at the seat of government, procurement fees, property insurance premiums, and workers compensation insurance premiums. It also includes adjustments for changes in project management and security provided by the Virginia Information Technologies Agency and the transformation to service-based billing for technology services other than hardware and software. For 2007, \$208,129 (GF). For 2008, \$196,451 (GF).
- ▶ **Add field positions to safeguard animal health**  
Provides resources to respond to threats of disease outbreaks in the livestock and poultry populations. The funding will be used for one livestock inspector in each of three regions – Harrisonburg, Lynchburg, and Wytheville. The livestock inspectors will help the agency prevent, control, and eradicate infectious and contagious diseases. For 2007, \$185,439 (GF) and three positions. For 2008, \$176,288 (GF).
- ▶ **Establish direct marketing services group and organic certification specialist**  
Establishes a direct marketing services group to work with retail farmers markets, agri-tourism enterprises, organic producers and other small producers. The funding also includes an advisor to assist Virginia organic producers with certification under the National Organic Program. This is an area of potential high growth for Virginia agriculture. For each year, \$88,358 (GF).
- ▶ **Provide funding for weights and measures activities**  
Increases funding for weight and measures inspection services. The funds will be used to protect consumers from inaccurate measures, fraud, deception, and illegal practices through inspection of weighing and measuring devices (including motor fuel pumps), enforcement of motor fuel quality standards, and investigation of consumer complaints. For 2007, \$98,238 (GF) and two positions. For 2008, \$101,896 (GF).
- ▶ **Re-engineer legacy applications to e-government applications**  
Provides funding to re-engineer 17 computer application systems. The legacy systems are used to process and track applications for certifications and registrations. The systems are running on an obsolete mainframe computer, and the new systems will be web based for better access by employees and customers. For 2007, \$150,000 (GF).

## **Agency Summary of Recommended Capital Outlay Addenda**

- ▶ **Construct Eastern Shore seafood processing facility**  
Provides funds to construct a 29,500 square foot seafood processing and storage facility. The facility will include a blast freezer, freezer storage units, and cold and dry storage for the seafood industry. The components of the building will be leased to shippers and brokers who will process their own product and make available their services to all watermen on the Eastern Shore. More than 63 species of fish are harvested in the water around the Eastern Shore, with an estimated wholesale value of \$9.5 million. For the biennium, \$5.6 million (GF).
- ▶ **Construct Eastern Shore marketing and inspection office**  
Provides funds to construct a new office in Accomack County to replace two existing offices in separate locations that are unsafe and unsound. The new facility will consolidate program activities at one location. For the biennium, \$868,000 (GF).
- ▶ **Construct Harrisonburg laboratory and office**  
Provides additional funding to address the recent market escalation of construction costs for a previously authorized

capital project. For the biennium, \$758,000 (GF).

**Agency Service Areas:**

**Distribution of USDA Donated Food**

The Food Distribution Program manages the distribution of USDA donated foods to all eligible outlets in the state.

This activity performs the following activities:

- Approves non-school outlets for participation
- Orders USDA foods based on USDA foods offered, school food requests or clients served
- Arranges transportation and storage, maintains accountability of USDA foods
- Ensures that USDA donated food usage is in accordance with federal regulations.

The staff provides technical assistance in program operation and promotes Virginia products to recipient agencies and commercial distributors. This office also diverts USDA foods in emergencies for disaster relief, including potential terrorist attacks, to assist state recovery operations.

Currently, there are three components to this activity which are interrelated and generate economies of scale because they utilize the same personnel and a single commercial distribution system:

The largest component, in terms of food volume and value to Virginia citizens is USDA foods for school lunches. The program benefits state taxpayers by reducing the cost of school meals by 17.5 cents each. Virginia schools serve 101.1 million meals annually.

The second component is The Emergency Food Assistance Program (TEFAP). VDACS distributes foods donated by USDA to seven regional food banks for subsequent distribution to low income households. VDACS also distributes TEFAP foods to eligible soup kitchens/congregate feeding sites in Virginia. This component provides the initial shelf stable food resources for state recovery operations from disasters or emergencies including terrorist attacks. In the event of state emergencies, disasters, or terrorist attacks, VDACS can also coordinate the diversion of USDA foods from a variety of sources.

The third component is the distribution of USDA foods to public and private nonprofit institutions. USDA foods provided to state and local penal institutions reduce the food cost burden to the economic benefit of Virginia tax payers.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$2,023,277	\$2,023,277	9.00	9.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$5,716	\$5,716	0.00	0.00
<b>Total for Service Area</b>	<b>\$2,028,993</b>	<b>\$2,028,993</b>	<b>9.00</b>	<b>9.00</b>

**Objective:** Increase the volume and/or value of USDA donated food and nutritional programs distributed to eligible recipient agencies in order to maximize the nutritional and economic benefits for Virginia citizens.

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Overall dollar value and poundage of distributed food within the state.	Five year average is currently \$38.2 million and/or 1.2 million cases.	Two percent increase each year from the five year rolling average.

## Animal Disease Prevention and Control

A statewide veterinary medicine regulatory program which prevents, contains, and eradicates infectious and contagious diseases of Virginia's livestock and poultry populations in order to enhance their national and international marketability and to increase the profit potential for the animal agriculture industry.

Services include:

Health tests and certification to assure that livestock and poultry are free of diseases when they are sold or shipped.

Analyzing the state's livestock population through continuous monitoring and testing at livestock markets and shows.

Coordination of animal and poultry disease eradication programs.

Investigations of drug residue cases and conducting tracebacks associated with suspect animals.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	<b>\$1,666,729</b>	<b>\$1,666,729</b>	<b>24.80</b>	<b>24.80</b>
<i>Transfer centrally funded amounts to agency budgets</i>	\$140,347	\$140,347	0.00	0.00
<i>Adjust salary funding for veterinarian positions</i>	\$36,942	\$36,942	0.00	0.00
<i>Add field positions to safeguard animal health</i>	\$185,439	\$176,288	3.00	3.00
<b>Total for Service Area</b>	<b>\$2,029,457</b>	<b>\$2,020,306</b>	<b>27.80</b>	<b>27.80</b>

**Objective: To protect and promote Virginia's animal and poultry industries.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Implementing an animal identification program in accordance with the National Animal Identification System.	Baseline is not available. Baseline will be established using FY 06 data.	Register 25% of total premises located in Virginia and assign premises registration number by July 1, 2007.

**Objective: To prevent the rapid spread of transmissible disease in Virginia's livestock and poultry populations by enhancing disease surveillance capabilities through the implementation of a private veterinary practitioner disease reporting system.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Implementation of online disease reporting system, including the generation of written summaries that can be sent to national and international animal health officials, veterinarians and other interested users, and citizens of the Commonwealth.	Baseline is not available. Baseline will be established using FY 06 data.	Online disease reporting system utilized by 25% of Virginia veterinary practitioners by FY 07.

## Diagnostic Services

The Regional Animal Health Laboratory System (RAHLS) consists of five regional animal health laboratories geographically distributed around the Commonwealth such that all potential clients are within two to three hours of at least one facility.

Diagnostic services provides necropsy (animal autopsy), diagnostic microbiology, dairy microbiology, parasitology, serology, molecular testing, histopathology and food safety testing.

Customer service is enhanced by each facility being staffed with professional personnel to provide the highest quality of veterinary laboratory diagnostic services directly to the client.



<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$2,969,840	\$2,969,840	47.00	47.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$169,791	\$169,791	0.00	0.00
<i>Adjust salary funding for veterinarian positions</i>	\$56,407	\$56,407	0.00	0.00
<b>Total for Service Area</b>	\$3,196,038	\$3,196,038	47.00	47.00

**Objective:** Protect and promote Virginia's livestock and poultry industries and protect domestic animals by conducting diagnostic laboratory tests each year to aid in the prevention and control of animal diseases.

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Tests Performed	All submitted tests completed during year. For most recent completed year, totaled 598,464 tests.	To complete 600,000 submitted tests annually.
OLS Quality System	Baseline not available. Baseline will be established using FY 06 data.	Development and implementation of Quality System.

### Animal Welfare

Products and services include:

- A statewide program that promotes the proper care, husbandry and treatment of animals in Virginia;
- Conducts unannounced inspections of the 97 county and 119 city pounds and shelters in the Commonwealth; and
- Provides informational and professional assistance on a statewide basis to a diverse animal interest groups (e.g., agriculture industries, companion animal industries, wildlife and humane interest groups, etc.).

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$57,469	\$57,469	1.20	1.20
<b>Total for Service Area</b>	\$57,469	\$57,469	1.20	1.20

**Objective:** Strengthen compliance with Virginia's Comprehensive Animal Laws, prevent cruelty to animals and promote humane care and treatment of animals.

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Number of pound and shelter inspections	130 inspections of pounds and shelters per year in FY 05.	150 inspections of pounds and shelters per year in FY 06.

## **Grading and Certification of Virginia Products**

This activity provides a grading system that identifies product quality, which is essential for effective and efficient marketing to occur. This program uniformly applies grade standards and specifications of quality that are accepted, understood and utilized by both buyers and sellers worldwide. The agency operates under agreements with the United States Department of Agriculture to provide commodity grading, inspection and official certification services. In addition, this activity is responsible for the administration and enforcement of the Virginia Controlled Atmosphere Storage Law for apples and the Virginia Seed Potato Law.

The major service is inspection and official certification of product quality, according to USDA or Virginia grade standards, of fresh fruits, vegetables, peanuts, processed fruits and vegetables, grain, poultry, all species and classes of livestock, wool and other miscellaneous commodities for producers, shippers, processors, buyers, marketers, and other financially interested parties who request and pay for the service when needed. Other services include providing the official documentation required for export and official documentation required in settling claims or in legal proceedings.

Along with buyers and sellers who request grading services, all Virginia agriculture stands to benefit from the agency offering these services because industry constantly assesses the added value of graded versus non-graded products. Prices of non-graded products benefit from market value established by graded products. Commodity industries that support and request these voluntary services are aware of the importance of and the need to continue the services as a basis for fair and equitable payments. Trust in the agency's grading allows buyers to make bids through electronic auctions or otherwise buy without the necessity to travel to see the commodity. This attracts more buyers for more competitive bidding. Grading provides an incentive to produce higher quality products.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$5,284,701	\$5,284,701	51.00	51.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$258,147	\$258,147	0.00	0.00
<b>Total for Service Area</b>	<b>\$5,542,848</b>	<b>\$5,542,848</b>	<b>51.00</b>	<b>51.00</b>

**Objective: Increase the value of Virginia food, agricultural and forestry products marketed with assistance and collaboration from VDACS (Division of Marketing).**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Volume and economic value of products inspected, graded and certified by VDACS	Five year rolling average is currently \$1.6 Billion	Two percent increase each year from the five year average.

## **Milk Marketing Regulation**

This service area creates and administers regulations that foster an orderly state milk-marketing environment to provide for a constantly available supply of milk production dedicated to fluid milk product for use by citizens in controlled markets.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$755,801	\$755,801	10.00	10.00
<b>Total for Service Area</b>	<b>\$755,801</b>	<b>\$755,801</b>	<b>10.00</b>	<b>10.00</b>

**Objective: Maintain a system that supports an orderly state milk market to promote the production of a supply of competitively priced fluid milk that satisfies Virginia consumer demand.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Percentage of producer milk target deliveries utilized in fluid milk products in Virginia controlled markets.	The five year rolling average is at the end of FY 2003-04 is 103.44%	Maintain producer raw milk target deliveries at levels equal to 100% of fluid milk production utilized in Virginia controlled markets, but not greater than 108%.

## Marketing Research

Market Research includes the Virginia Market News and the Virginia Agricultural Statistics Services.

Virginia Market News Service collects and disseminates daily market prices and analyses to Virginia agricultural producers, processors, handlers, general agribusinesses, agriculture financial community, print and broadcast media, marketers, commercial market news services, consumers and USDA. These unbiased, third party reports assist each business and individual in making accurate, reliable sales and purchasing decisions.

Virginia Agricultural Statistics Service issues official state forecasts and estimates of crops, livestock, poultry, dairy, prices, labor and other related items in cooperation with the USDA-National Statistics Service. This cooperative series of reports helps maintain an orderly association among the outputs, supply, and marketing sectors in Virginia's agricultural community. The Virginia Agricultural Statistics Service is a joint cooperative federal and state program.

With the highly competitive global food and forest products arena, consistent market research and reporting is critical to better anticipate market shifts, enhance market segmentation from competitors, and position Virginia sources as preferred suppliers.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$503,514	\$503,514	7.00	7.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$25,892	\$25,892	0.00	0.00
<b>Total for Service Area</b>	<b>\$529,406</b>	<b>\$529,406</b>	<b>7.00</b>	<b>7.00</b>

**Objective: Maintain consistent market research programs in order to obtain current agricultural production statistics, price information, market trends and assess new market opportunities.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Number of requests by industry for marketing information	In FY 2004-2005, Market News responded to 89,675 requests for market information from industry and media. 2,100 copies of the 2003 Ag Statistics Bulletin were distributed.	Maintain baseline request for market information.

## Market Virginia Agricultural and Forestry Products Nationally and Internationally

This service area locates, develops, maintains and expands local, regional and global markets for Virginia food, agricultural and forest products. Functions within the service area are separated between domestic, international and livestock marketing.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$3,129,847	\$3,129,847	31.00	31.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$182,710	\$182,710	0.00	0.00
<i>Establish direct marketing services group and organic certification specialist</i>	\$88,358	\$88,358	0.00	0.00
<b>Total for Service Area</b>	<b>\$3,400,915</b>	<b>\$3,400,915</b>	<b>31.00</b>	<b>31.00</b>

**Objective: Increase the value of Virginia food, agricultural and forestry products marketed with assistance and collaboration from VDACS (Division of Marketing).**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Volume and economic value of products inspected, graded and certified, plus annual economic sales values from forest products (export only), marine products and wine	Five year rolling average is currently \$1.6 Billion +\$108mill from seafood, +220.2 million forest products, + \$45 million from wine = Total \$1.973 billion	Two percent increase each year from the five year average

## Agricultural Commodity Boards

This service area provides administrative oversight to 16 commodity boards, all of which are supervisory boards that serve the producers of apples, peanuts, sweet potatoes, Irish potatoes, soybeans, corn, small grains, marine products, wine, pork, eggs, cattle, dark fired tobacco, bright flue-cured tobacco, sheep, horses and cotton. The mission of the boards is to provide short and long term growth for their respective industries through strategic investment in research, marketing and education programs. The supervisory boards were established when each industry requested legislation that enabled a producer referendum on the question of whether to establish the board and collect an assessment to fund the board. Fifteen boards are totally self-supporting through these assessments.

The self-assessment concept of the boards provides funding for market development and/or promotion projects, research and education for the individual commodities. Each board has separate legislation with various limitations on assessment fund expenditures.

The sixteenth board, the Virginia Wine Board -established in 2004- operates on General Fund Appropriations linked to the liter tax on wine. Funds expended by the Wine Board are used for wine marketing, education, as well as enology and viticulture research.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$4,148,103	\$4,148,103	5.00	5.00
Transfer centrally funded amounts to agency budgets	\$31,586	\$31,586	0.00	0.00
<b>Total for Service Area</b>	<b>\$4,179,689</b>	<b>\$4,179,689</b>	<b>5.00</b>	<b>5.00</b>

**Objective: Improve the operations of individual commodity boards and expand integrated, multi-commodity marketing programs.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of integrated commodity promotion and programming opportunities and events each fiscal year.	One ongoing, multi-commodity activity in FY05.	Two multi-commodity activities in FY07.

## Agribusiness Development Services and Farmland Preservation

Economic Development of the Agricultural Sector and Preservation of the State's Agricultural resources.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$480,436	\$480,436	3.00	3.00
Transfer centrally funded amounts to agency budgets	\$91,788	\$91,788	0.00	0.00
Remove one-time spending amounts from agency budget	(\$50,000)	(\$50,000)	0.00	0.00
<b>Total for Service Area</b>	<b>\$522,224</b>	<b>\$522,224</b>	<b>3.00</b>	<b>3.00</b>

**Objective: Increase the level of capital investment in agribusiness for the period 2006-2008.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Amount of capital investment.	\$9.4 M for FY 2005	\$10 M per year

**Objective: Increase the number of farmland preservation programs adopted by localities with the assistance of VDACS' Agricultural Vitality Program each year of the biennium.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of new local farmland preservation programs adopted each year.	Assisted with the creation of three (3) farmland preservation programs in FY 2005.	2 per year

**Objective: Increase the number of farmers participating in the Farm Business Transition/Succession efforts.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of farmers participating in farm business succession activities.	60 participants in FY 2005	75 participants

**Plant Pest and Disease Prevention and Control Services**

This service area protects the agricultural and horticultural interests of the Commonwealth. Services include:

- Preventing the establishment of or retarding the spread of designated nuisance or injurious pests, or the introduction of new pests, using environmentally sound practices
- Reducing the effects of nuisance and injurious pests (insects, plant diseases, and weeds) on the environment and their impact on consumers
- Enhancing the marketability of Virginia's agricultural commodities through pest-free certification of products for interstate and international trade
- Protecting existing plant and insect populations considered threatened or endangered
- Promoting the science of beekeeping to ensure Virginia's growers of a continuing supply of healthy, managed pollinators

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
<b>Base Budget</b>	<b>\$3,887,962</b>	<b>\$3,887,962</b>	<b>33.50</b>	<b>33.50</b>
<i>Transfer centrally funded amounts to agency budgets</i>	\$203,196	\$203,196	0.00	0.00
<i>Remove one-time spending amounts from agency budget</i>	(\$100,000)	(\$100,000)	0.00	0.00
<i>Adjust appropriation for coyote damage control program</i>	(\$35,000)	(\$35,000)	0.00	0.00
<b>Total for Service Area</b>	<b>\$3,956,158</b>	<b>\$3,956,158</b>	<b>33.50</b>	<b>33.50</b>

**Objective: Increase support of the interstate and international movement of agricultural products.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of Phytosanitary Certificates issued.	3,078 Phytosanitary Certificates were issued during calendar year 2004	Issuance of 3,400 Phytosanitary Certificates per year.

**Objective: Increase the number of inspections, certifications and compliance monitoring conducted to protect Virginia's agricultural and horticultural resources.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of site visits to conduct inspections, certifications and compliance monitoring.	During FY 04, this service area conducted 16,797 site visits.	The target number of site visits is 17,600 annually, a 5% increase

**Objective: Maintain the Office of Plant & Pest Services' emergency plant pest detection and response capabilities to prevent or minimize potential plant health crises.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of samples performed by staff in the Plant Pathology Laboratory.	In calendar year 2004, the Plant Pathology Laboratory diagnosed 1,035 samples.	Laboratory diagnosis of 1,140 samples per year.

## **Agricultural and Food Emergencies Prevention and Response**

This service area:

- Coordinates emergency plans, training, and exercises within the agency and with the Virginia Department of Emergency Management (VDEM).
- Serves as the Agency's point of contact for VDEM.
- Represents the agency on panels, working groups and committees addressing homeland security. Examples include: Commonwealth Preparedness Working Group, Staff for the Secure Commonwealth Panel-Agribusiness Sub-Panel, Critical Infrastructure Protection Working Group, and Virginia Information Sharing Working Group.
- Seeks grant funding for agriculture and food emergencies and terrorism prevention and response requirements that exceed general funds provided for this purpose.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$449,679	\$449,679	1.80	1.80
<i>Transfer centrally funded amounts to agency budgets</i>	\$120,225	\$120,225	0.00	0.00
<b>Total for Service Area</b>	\$569,904	\$569,904	1.80	1.80

**Objective: Prepare VDACS staff to respond to emergencies and disasters.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Percent of applicable VDACS staff trained to respond to emergencies.	Unknown. Some units within the agency have incorporated emergency response training into general training sessions, but records have not been maintained.	The target is to train 100% of applicable VDACS staff on Continuity of Operations and to respond to: Food Borne Illness Outbreaks, Highly Contagious Livestock or Poultry Disease Outbreaks, and Plant Health Emergencies.

## **Consumer Affairs - Regulation and Consumer Education**

This service area protects consumers from fraud, deception, and illegal practices in the marketplace. Services include:

- Consumer education and counseling
- Investigation or referral of consumer complaints
- Provision of alternative dispute resolution services, and
- Administrative oversight of seven regulatory programs

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$1,450,006	\$1,450,006	21.00	21.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$93,388	\$93,388	0.00	0.00
<i>Add appropriation for prepaid legal service plan regulation</i>	\$451,050	\$451,050	0.00	0.00
<b>Total for Service Area</b>	\$1,994,444	\$1,994,444	21.00	21.00

**Objective: Increase consumer protection by reducing the average number of days for resolution of consumer affairs services complaints.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Average number of days to resolve consumer complaints	During fiscal year 2004-05, the average complaint closure time was approximately 68 days.	The target average complaint closure time is 60 days for any given 12 month period.

**Objective: The Office of Consumer Affairs will seek to reduce the incidence of fraud in the categories of complaints identified by the Consumer Affairs Advisory Committee as priorities for consumer education and public outreach efforts.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of consumer complaints received by this service area involving Internet fraud.	During FY 2003-04, this service area received 106 complaints alleging Internet fraud.	The target level for Internet fraud complaints is 100 per year.

**Regulation of Grain Commodity Sales**

Administration of the Virginia Grain Laws. These two laws, the Grain Handler Law and the Grain Dealer Licensing and Bonding Law, aid in marketing grain produced in Virginia.

All grain is weighed and the vast majority is graded pursuant to the regulations set forth by the Grain Handlers law. This ensures that both buyer and seller have grain that is of a known weight and grade as the basis for their transaction.

The grain law program also helps to assure that Virginia's farmers are promptly and properly paid for their grain through the enforcement of the Grain Dealers Licensing and Bonding Law. This law requires that a grain dealer be properly bonded with a surety and licensed with the Commonwealth of Virginia. It also requires the dealer to keep all grain transaction records for reviewing. In the case of dealer default, injured parties would have financial recourse against a dealer's bond or letter of credit.

With grain being grown in nearly every county of the Commonwealth covering over a million acres, this grain law program has played a very important role in the orderly and efficient marketing of Virginia grain and in the financial protection of Virginia's grain farmers.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$71,239	\$71,239	1.00	1.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$6,046	\$6,046	0.00	0.00
<b>Total for Service Area</b>	<b>\$77,285</b>	<b>\$77,285</b>	<b>1.00</b>	<b>1.00</b>

**Objective: Protect the integrity and competitiveness of the Virginia grain industry through compliance with Virginia Grain Laws.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of grain dealers and handlers who have been reviewed and collective findings of the inspection reports.	Compliance rate is currently 100%.	Maintain 100% compliance.

**Regulation of Weights and Measures and Motor Fuels**

This service area protects consumers from inaccurate measurement, fraud, deception, and illegal practices in the marketplace. Services include:

- Inspection and testing of weighing and measuring devices
- Enforcement of motor fuel quality standards
- Calibration of measurement standards used by government and industry within the Commonwealth
- Investigation or referral of consumer complaints
- Registration of retail petroleum locations for protection from franchise encroachment
- Licensing, permitting, registration, and bonding of businesses, individuals, and products

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$2,047,385	\$2,047,385	37.50	37.50
<i>Transfer centrally funded amounts to agency budgets</i>	\$104,719	\$104,719	0.00	0.00
<i>Provide funding for weights and measures activities</i>	\$98,238	\$101,896	2.00	2.00
<b>Total for Service Area</b>	<b>\$2,250,342</b>	<b>\$2,254,000</b>	<b>39.50</b>	<b>39.50</b>

**Objective: To provide consumer protection and support for Virginia businesses by inspecting and testing commercially used weighing and measuring devices.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Inspections of weighing and measuring devices.	During FY 2003-04, service area staff inspected 83,157 devices.	Effective July 1, 2005 the funding for this service area was effectively reduced by 50%. Thus, the target number of devices to be inspected annually is 67,500.

**Objective: To ensure that quality petroleum products are available to the public and that inferior petroleum products are removed from the retail market.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Inspection of petroleum outlets and sampling of petroleum products for compliance to standards.	During FY 2003-04, service area staff conducted 1,213 petroleum outlet inspections.	The target is to conduct 1,200 petroleum outlet inspections annually.

### **Regulation of Food Establishments and Processors**

This service area enforces the Virginia Food Laws to protect the health and safety of every citizen in Virginia who consumes food products by ensuring that these foods are safe, wholesome, properly labeled and fit for human consumption.

Services include:

- Inspections of food manufacturing, food processing, food storage and retail food sales facilities for compliance with the Virginia Food Laws as well as all associated regulations to address general sanitary conditions and procedures, employee food-handling practices, labeling issues and other factors relating to economic deception.
- Food security inspections and consultations to ensure that food products within that establishment are free from adulterants resulting from intentional contamination.
- Inspections of establishments that manufacture, store or sell dietary supplements to ensure sanitary conditions in those establishments as well as to affirm that dietary supplements reviewed are safe and properly labeled.
- Collect food samples during inspections of and visits to food establishments in order to ensure compliance with all applicable laws and regulations.
- Investigation of consumer complaints relating to sanitation of food establishments and suspect food products purchased or consumed are investigated on an annual basis.
- Addressing possible food contamination arising from fires, floods, hurricanes, power outages, truck wrecks and terrorist events when and where the need arises.
- Provide advice, assistance and educational consultations are provided to the food industry and to consumers relative to the requirements of the Virginia Food Laws and all associated regulations.
- Contributions to the economic development of Virginia's food industry by providing an environment where all food related establishments can compete equitably.
- Development of regulations to establish minimum sanitary and operating requirements for the operation of all food handling and storage facilities on an ongoing basis.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$2,367,959	\$2,367,959	40.64	40.64
<i>Transfer centrally funded amounts to agency budgets</i>	\$286,542	\$286,542	0.00	0.00
<b>Total for Service Area</b>	<b>\$2,654,501</b>	<b>\$2,654,501</b>	<b>40.64</b>	<b>40.64</b>



**Objective: Enhance food safety and security programs for citizens of the Commonwealth.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of inspectional activities	39,501 inspections conducted in FY 2005.	40,686 inspections conducted by June 30, 2007.

**Objective: Strengthen food safety and security programs for citizens of the Commonwealth and promote uniformity with nationwide retail food regulatory programs.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of components of the FDA's Voluntary National Retail Food Regulatory Program Standards adopted.	Baseline is not available. Baseline will be established using FY 06 data.	Compliance with six program standards by June 30, 2008.

**Objective: Minimize the threat of terrorism on Virginia's food supply and increase the level of domestic preparedness by conducting at least one "table top" exercise for Food Safety and Security Specialists.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of table top exercises for Food Safety and Security Specialists.	Baseline is not available. This is a new activity brought about by the need to protect the food supply from a terrorist attack. Baseline will be established using FY 06 data.	Three table top exercises provided during the strategic plan biennium.

**Objective: Ensure Food Safety and Security personnel are adequately equipped to respond to incidents where food may have been exposed to a biological, physical, nuclear or chemical agent.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
The identification and securing of the appropriate protective equipment necessary to respond to intentional chemical, radiological or microbiological contamination of food.	Baseline is not available. This is a new activity brought about by the need to protect the food supply from a terrorist attack. Baseline will be established by initial purchase no later than December 31, 2005.	Purchase all equipment needed to properly secure and protect Food Safety Specialists by June 30, 2008.

**Regulation of Meat Products**

The meat and poultry inspection program protects the safety of citizens in Virginia consuming meat products by ensuring the production of safe, wholesome, and truthfully labeled meat and poultry products, as well as humane treatment of the animals that are slaughtered.

Services include:

- Inspection of animals presented for slaughter.
- Performing ante and post mortem slaughter inspection for consumer protection and to assist in assessing the disease status of the production animal population.
- Sanitary inspections of slaughter and processing facilities.
- Certification services provide to processors supplying products for requirement specific contracts.
- Assisting prospective plant operators obtain custom permits or grants of inspection.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$2,735,499	\$2,735,499	47.00	47.00
Transfer centrally funded amounts to agency budgets	\$218,782	\$218,782	0.00	0.00
Adjust salary funding for veterinarian positions	\$39,773	\$39,773	0.00	0.00
<b>Total for Service Area</b>	<b>\$2,994,054</b>	<b>\$2,994,054</b>	<b>47.00</b>	<b>47.00</b>

**Objective: To ensure the continued supply of safe, wholesome, unadulterated and properly labeled meat and poultry products for Virginia consumers.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of reports of illness attributed to meat and poultry products inspected by the Office of Meat and Poultry Services.	Baseline data is not available. Baseline will be established using FY 06 data.	Continue with zero reports of illness attributed to meat and poultry products annually.

**Regulation of Milk and Dairy Industry**

Dairy Services protects the health and safety of every citizen in Virginia who consumes dairy food by ensuring that milk, ice cream and frozen desserts, cheese, butter and other dairy products are safe, wholesome, and fit for human consumption.

Services include:

- Issuing permits necessary to operate a dairy farm or dairy processing plant; frozen dessert manufacturers (in and out of state) and retail frozen dessert shops and mobile units.
- Inspection of Grade A or Manufactured Grade dairy farms, Contract Milk Haulers, Milk Pickup Haulers permitted to weigh and sample milk, milk tank trucks, plants processing manufactured grade milk, frozen desserts plants, and Grade A milk truck wash stations for compliance with the Virginia Dairy Laws and associated regulations.
- Collect and test milk and milk product samples to determine compliance with quality standards.
- Review equipment plans, facilities and provides consultative services to recommend improvement and alternatives to equipment, building design, and construction materials.
- Provide direct services to clients by assisting them in identifying corrective actions necessary to comply with milk and dairy product quality standards.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$1,031,926	\$1,031,926	16.36	16.36
<i>Transfer centrally funded amounts to agency budgets</i>	\$88,149	\$88,149	0.00	0.00
<b>Total for Service Area</b>	<b>\$1,120,075</b>	<b>\$1,120,075</b>	<b>16.36</b>	<b>16.36</b>

**Objective: Enhance food safety and security programs for citizens of the Commonwealth.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of inspectional activities	39,501 inspections conducted in FY 2005.	48,686 inspections conducted by June 30, 2007.

**Pesticide Regulation and Applicator Certification**

This service area provides regulatory oversight of the production, sale and use of pesticides in the Commonwealth of Virginia.

Services include:

- Training and certification of pesticide applicators
- Registration of pesticide products
- Licensing of pesticide businesses
- Administration of the provisions of the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA), the Virginia Pesticide Control Act (VPCA), the Regulations Pursuant to the Virginia Pesticide Control Act, the Worker Protection Standard (WPS), the Endangered Species Act (ESA), and the Clean Water Act
- Coordinating the disposal of unwanted pesticides and the recycling of pesticide containers
- Educating Virginians about safe pesticide practices

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$2,857,282	\$2,857,282	25.00	25.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$321,603	\$321,603	0.00	0.00
<b>Total for Service Area</b>	<b>\$3,178,885</b>	<b>\$3,178,885</b>	<b>25.00</b>	<b>25.00</b>

**Objective: Enhance the protection of human health and the environment by reducing non-compliance with Virginia pesticide laws and regulations.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Non-compliance cases handled by inspectors	Staff conducted 280 non-compliance investigations during calendar year 2004.	Reduce non-compliance investigations to approximately 250 per year.

**Objective: Provide adequate pesticide “tools” for increasing production of existing crops or to facilitate the introduction of new crops, and to assist Virginia’s agricultural producers to use crop protection chemicals safely.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Registration processing time	During FY 2004-05, new product registrations were processed within 20 days of receipt, renewals are processed within 30 days, and applications for emergency registrations are reviewed within two days.	Staff will seek to reduce new product registration processing time to 18 days, and renewals to 27 days. Emergency registration applications will continue to be reviewed within two days.

**Regulation of Feed, Seed, and Fertilizer Products**

This service area protects consumers from inferior products, fraud, deception, and illegal practices in the marketplace. Services include:

- Inspection and testing of feed, seed, animal remedies, fertilizer and liming materials
- Operation of the seed program including the seed laboratory
- Inspection of manufacturing facilities and processes
- Investigation or referral of consumer complaints
- Licensing, permitting, registration, and bonding of businesses, individuals, and products

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$2,166,343	\$2,166,343	27.80	27.80
<i>Transfer centrally funded amounts to agency budgets</i>	\$69,025	\$69,025	0.00	0.00
<b>Total for Service Area</b>	<b>\$2,235,368</b>	<b>\$2,235,368</b>	<b>27.80</b>	<b>27.80</b>

**Objective: To provide consumer protection and support agriculture through the inspection and sampling of base inputs, i.e. seed, feed, fertilizer, animal remedies and liming materials.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Total number of laboratory tests performed on agricultural input samples	10,000 samples were conducted during FY 2004-05.	The target is to maintain the number of tests at 10,000 annually.

**Objective: To provide consumer protection by ensuring that animal feed manufacturing facilities and facilities using medicated drugs and medications in feeds are in compliance with Current Good Manufacturing Practices.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of inspections of retailers, FDA-licensed medicated feed mills, and non-licensed feed mills.	During FY 2004-05, this service area conducted 23 feed mill inspections, and 33 BSE inspections.	The target is to perform 20 feed mill inspections, and 50 BSE inspections per year.

## Administrative and Support Services

This service area includes the Commissioner's Office and other support offices which work with the Commissioner, Deputy Commissioner, and staff to provide the executive direction and philosophy for the operation of the department in order to support the programs, initiatives, and direction of the Governor's Office and the Secretary of Agriculture and Forestry. Specific component offices within this service area include the Human Resource Office, Office of Internal Audit, Office of Communication and Promotion, and the Office of Policy, Planning and Research.

The service area also provides administrative and support services of a technical nature to all programs of the agency and works with the Commissioner's Office to ensure agency operations are conducted in a manner to comply with State law and policy, and guidance received from the Governor's Office and the Secretary of Agriculture and Forestry. These services are provided through the Office of Administrative and Financial Services, which includes these offices: Budget, Finance, Facilities Management and Capital Outlay, Purchasing and Support Services, and Information Systems.

Thus, the resources for the operation and maintenance of agency wide computer systems are include here. Expenses to VITA to operate the agency's mainframe operation and three local area networks in order to provide computer technology to all programs of the agency, and to assist the department in carrying out its administrative and financial management functions are included in this service area. The activities conducted here support the agency to address the critical issue relating to maximizing agency productivity through technology and new work procedures. This is accomplished through the computer systems which are developed and maintained for agency program and operational support areas which rely on agency automated systems to conduct daily operations.

In order to reduce administrative expenses for the department relating to the payment of certain categories of expenses, the agency budgets for these expenses in program 599; as opposed to budgeting for these items in each of the ten programs of the agency and then subsequently having to charge payments on a prorated basis to each of these programs during the fiscal year. Categories of the expenses budgeted and paid from this service area include operation and maintenance expenses of regional offices and laboratories throughout the state; payment for insurances as billed by the Division of Risk Management in the Department of Treasury; telecommunications expenses for the agency both in Richmond and in its field offices and laboratories; program, laboratory, and general office supplies; and postage. Additionally, resources for transfer funds appropriated to VDACS, to pay general fund rent expenses to the Department of General Services for space occupied by the agency on Capitol Square and the Consolidated Laboratory Building are included here.

This service area includes the positions and related resources which establish the Division Director's Offices in the agency's three program divisions – Animal and Food Industry Services, Consumer Protection, and Marketing. Since the Division Directors provide general management and direction to all of the programs in each division, their work involves a significant amount of administrative work, in addition to working with subordinate program managers in the delivery of direct services to agency customers. Thus, the expenses of the offices are budgeted in this service area as opposed to being prorated among the twenty related service areas.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	<b>\$8,381,417</b>	<b>\$8,381,417</b>	<b>60.40</b>	<b>60.40</b>
<i>Transfer centrally funded amounts to agency budgets</i>	\$108,589	\$108,589	0.00	0.00
<i>Remove one-time spending amounts from agency budget</i>	(\$209,350)	(\$209,350)	0.00	0.00
<i>Adjust funding for agency expenditures related to cost of basic operations</i>	\$208,129	\$196,451	0.00	0.00
<i>Re-engineer legacy applications to e-government applications</i>	\$150,000	\$0	0.00	0.00
<b>Total for Service Area</b>	<b>\$8,638,785</b>	<b>\$8,477,107</b>	<b>60.40</b>	<b>60.40</b>

**Objective:** Provide administrative and support services that support the agency's mission and performance objectives while achieving the effective and efficient use of agency resources.

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Number of news releases for statewide, national or trade media on agricultural products and promotional events.	40 releases	40 news releases for statewide, national or trade media on agricultural products and promotional events.
Completion of the Harrisonburg Laboratory		
Agency's grade on the Management Scorecard	100%	100%

## **Department of Forestry**

### **Mission Statement**

The mission of the Department of Forestry is to protect and develop healthy, sustainable forest resources for Virginians.

### **Agency Goals:**

- Protect the citizens, their property, and the forest resource from wildfire.
- Protect, promote, and enhance forested watersheds, non-tidal wetlands, and riparian areas.
- Conserve the forest land base.
- Improve the stewardship, health, and diversity of the forest resources.
- Facilitate the development and implementation of a statewide forest policy.
- Collect, maintain, and disseminate forest resource information.
- Manage agency resources to effectively and efficiently accomplish the strategic initiatives.

### **Customers Served:**

- General Public
- Private forest landowners
- Local governments
- Other State Agencies
- US Forest Service
- Other Federal Agencies
- Fire Departments
- Local Planning Districts
- National Non-Governmental Organizations
- State Supported Educational Organizations
- Forest Industry

## Agency Budget Summary

	General Fund	Nongeneral Fund	TOTAL	Personnel Costs	Other Costs	Positions
<b>OPERATING BUDGET HISTORY:</b>						
FY 2003	\$14,357,187	\$9,637,978	\$23,995,165	\$16,801,558	\$7,193,607	338.00
FY 2004	\$13,663,020	\$9,465,664	\$23,128,684	\$15,779,820	\$7,348,864	326.38
FY 2005	\$14,339,700	\$9,714,092	\$24,053,792	\$15,995,097	\$8,058,695	326.38
FY 2006	\$15,828,704	\$9,814,092	\$25,642,796	\$15,995,097	\$9,647,699	323.38
<b>NEW OPERATING BUDGET SUMMARY:</b>						
FY 2007 Base Budget	\$15,828,704	\$9,814,092	\$25,642,796	\$14,404,874	\$11,237,922	323.38
FY 2007 Addenda	\$2,456,179	\$420,728	\$2,876,907	\$1,786,434	\$1,090,473	0.00
<b>FY 2007 TOTAL</b>	<b>\$18,284,883</b>	<b>\$10,234,820</b>	<b>\$28,519,703</b>	<b>\$16,191,308</b>	<b>\$12,328,395</b>	<b>323.38</b>
FY 2008 Base Budget	\$15,828,704	\$9,814,092	\$25,642,796	\$14,404,874	\$11,237,922	323.38
FY 2008 Addenda	\$1,966,902	\$420,728	\$2,387,630	\$1,823,290	\$564,340	0.00
<b>FY 2008 TOTAL</b>	<b>\$17,795,606</b>	<b>\$10,234,820</b>	<b>\$28,030,426</b>	<b>\$16,228,164</b>	<b>\$11,802,262</b>	<b>323.38</b>
<b>CAPITAL OUTLAY BUDGET SUMMARY:</b>						
FY 2007 Capital	\$10,134,000	\$1,430,000	\$11,564,000	\$0	\$11,564,000	0.00
FY 2008 Capital	\$0	\$0	\$0	\$0	\$0	0.00

### Agency Summary of Recommended Operating Budget Addenda

- ▶ **Transfer centrally funded amounts to agency budgets**  
Adjusts the agency budget to reflect amounts moved from Central Appropriations to cover the cost of items such as the continuation of 2005 and 2006 salary and health insurance premium increases, and changes in retirement and disability contribution rates. For each year, \$960,538 (GF) and \$420,728 (NGF).
- ▶ **Remove one-time equipment funding**  
Removes one-time equipment funding provided by the 2005 General Assembly for the purchase of new computer hardware for the district offices and broadband internet connections for those offices. For each year, a reduction of \$548,525 (GF).
- ▶ **Replace equipment for forest fire protection and emergency response**  
Provides funds for the replacement of critical tractor and fireplow units, and off road vehicles. Through this master equipment lease purchase, the department will be able to retire aging and potentially unsafe firefighting equipment. For each year, \$579,629 (GF).
- ▶ **Increase funding for staff development and training**  
Provides funding to implement a training program that provides the skills and knowledge necessary for agency staff to stay abreast of current changes in technology, water quality, resource information, forest management, species composition and habitat, conservation, comprehensive forest land planning and protection services. Funding is also included to bring staff into compliance with Occupational Health and Safety Administration (OSHA) guidelines. For 2007, \$199,225 (GF). For 2008, \$144,775 (GF).
- ▶ **Adjust funding for agency expenditures related to cost of basic operations**  
Adjusts funding for changes in operating costs related to central agency services and various charges. These include procurement fees, property insurance premiums, and workers compensation insurance premiums. It also includes adjustments for changes in project management and security provided by the Virginia Information Technologies Agency and the transformation to service-based billing for technology services other than hardware and software. For 2007, \$64,106 (GF). For 2008, \$76,364 (GF).

► **Establish water quality team**

Establishes a water quality team consisting of eight water quality foresters. These positions are necessary to address the increasing workload associated with enforcing federal and state water quality laws as they pertain to silvicultural activities. The positions will also help to ensure uniform and consistent application of these laws across the state. The agency has sufficient vacant positions but lacks the funding to fill these positions. For 2007, \$767,544 (GF). For 2008, \$520,459 (GF).

► **Increase funding for Reforestation of Timberland Program**

Provides additional funding for the general fund portion of the Reforestation of Timberland Program. For each year, \$233,662 (GF).

► **Purchase software for personal data assistants for use with the agency's information management system**

Adjusts the agency budget to provide funding for software, training, and maintenance agreements for personal data assistants (PDA) acquired by the agency through a federal grant. The software will allow agency field staff to upload information directly into the agency's information management system thereby reducing the need for redundant data entry. For 2007, \$200,000 (GF).

## **Agency Summary of Recommended Capital Outlay Addenda**

► **Acquire Bromley Mountain tract**

Authorizes the department to acquire approximately 4,800 acres of land in Washington County. The 4,800 acres lie between two Game and Inland Fisheries Management Areas. They protect a key intact forest on the crest of Clinch Mountain that includes a series of unusual rock crevices called the Great Channels of Virginia. The project will be funded by nongeneral funds from the Virginia Land Conservation Foundation and general fund dollars. For the biennium, \$2.4 million (GF) and \$1.2 million (NGF).

► **Acquire "Big Woods" tract**

Authorizes the department to acquire approximately 4,900 acres of property in Sussex County. The property would be jointly managed by the departments of Forestry, Game and Inland Fisheries, and Conservation and Recreation, in cooperation with The Nature Conservancy. For the biennium, \$7.4 million (GF).

► **Address unanticipated cost increases in construction of Abingdon Mechanic Shop and Cold Storage facility**

Provides supplemental funding for recent construction price escalations. The additional funding will allow the agency to complete the project as intended by the General Assembly. For the biennium, \$176,000 (GF).

► **Address unanticipated cost increases in construction of the area office for Grayson and Carroll counties**

Provides supplemental funding for recent construction price escalations. The additional funding will allow the agency to complete the project as intended by the General Assembly. For the biennium, \$200,000 (GF).

► **Acquire forest land**

Allows the agency to acquire available wooded land for conservation purposes with federal funds. For the biennium, \$230,000 (NGF).

## **Agency Service Areas:**

### **Reforestation Incentives to Private Forest Land Owners**

This service area consists of administering the Reforestation of Timberlands Act (RT) and implementation of the cost share program pursuant to the Act. This service area is available as a result of a self-imposed forest products tax by the forest products industry. The agreement is between the General Assembly and the forest products industry in Virginia designed to meet the alarming shortfall of pine resource forecasted by forestry leaders. At the time of the RT Act, it was widely recognized that more pine timber resources were being harvested than being reforested. It is the RT Act which caused the reverse in the decline of the pine resource by providing financial incentives to the private landowner to invest in pine reforestation across Virginia.

The DOF, upon request of a landowner, examines timberland and makes recommendations concerning reforestation. DOF may make available to landowners, with or without charge, use of specialized state-owned equipment and tree seedlings, tree seed, materials, and services of professional personnel for the purpose of preparing land for reforestation and reforesting land devoted to growing timber, in accordance with administrative regulations.

Upon the completion of each separate reforestation project in accordance with the recommendations and approval of the State Forester, the DOF determines the total cost of the project including money paid or payable to a contractor for services performed on the project, for labor, and for other costs incurred by the landowner, including a standard rental rate value for use of state-owned equipment and the cost of tree seedlings, tree seed, materials, and specialized state personnel used on the project. The State Forester, from funds appropriated for the purposes of this article, may pay to the landowner an amount not to exceed seventy-five percent of the total cost of the project.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	<b>\$2,186,554</b>	<b>\$2,186,554</b>	<b>5.00</b>	<b>5.00</b>
<i>Transfer centrally funded amounts to agency budgets</i>	\$20,109	\$20,109	0.00	0.00
<i>Increase funding for Reforestation of Timberland Program</i>	\$233,662	\$233,662	0.00	0.00
<b>Total for Service Area</b>	<b>\$2,440,325</b>	<b>\$2,440,325</b>	<b>5.00</b>	<b>5.00</b>

**Objective: Approve and complete pine reforestation and improvement practices on sufficient areas to maintain the pine forest resource for Virginia.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Establishment and improvement of pine resources	40,000 acres per annum calculated from 2000 to 2005.	50,000 acres per annum of pine establishment and improvement by July 1, 2008.

### **Forest Conservation, Wildfire & Watershed Services**

This service area provides resource protection, cost share program services, forest fire and silvicultural water quality enforcement, resource inventory, resource information, aid to community grants, insect and disease investigation, applied research, certification for burning managers, riparian tax credit certification and forestry assistance to private forestland owners and Virginia's citizens, who own, manage, use, or enjoy the forest resources available in Virginia. This is DOF's largest service area and consists of the Divisions of Resource Protection, Resource Information and Forest Management. The DOF covers the entire Commonwealth with its employees, resources, and equipment placement. Products and services include:

1. Provide equipment and personnel involved in suppression and prevention of forest fires;
2. Enforcing forest fire laws;
3. Enforcing silvicultural practices affecting water quality;
4. Promoting best management silvicultural practices to loggers and landowners to protect water quality;
5. Provide forest management advice and service to forest landowners for improvement of forest stands;
6. Collect, summarize, analyze, and report forest inventory data on the status and condition of forestland in Virginia;
6. Provide resource information, maps, aerial photographs and Geographical Information Systems (GIS) information to local governments, state agencies, and forest landowners;
7. Enforce the forest seed tree laws;
8. Monitor and report findings on the forest health of forest stands across Virginia to prevent or control insect and disease harmful to forests;
9. Provide certified burning manager training to individuals involved in the controlled application of fire to reduce forest fuels; and
10. Provide timely and accurate forest resource information to help forest industry maintain a vibrant forest business in Virginia and continue to help businesses develop markets and products



<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	<b>\$19,978,302</b>	<b>\$19,978,302</b>	<b>273.38</b>	<b>273.38</b>
<i>Transfer centrally funded amounts to agency budgets</i>	\$1,180,173	\$1,180,173	0.00	0.00
<i>Remove one-time equipment funding</i>	(\$548,525)	(\$548,525)	0.00	0.00
<i>Replace equipment for forest fire protection and emergency response</i>	\$579,629	\$579,629	0.00	0.00
<i>Increase funding for staff development and training</i>	\$199,225	\$144,775	0.00	0.00
<i>Adjust funding for agency expenditures related to cost of basic operations</i>	\$64,106	\$76,364	0.00	0.00
<i>Establish water quality team</i>	\$767,544	\$520,459	0.00	0.00
<i>Purchase software for personal data assistants for use with the agency's information management system</i>	\$200,000	\$0	0.00	0.00
<b>Total for Service Area</b>	<b>\$22,420,454</b>	<b>\$21,931,177</b>	<b>273.38</b>	<b>273.38</b>

**Objective: Reduce the forest land acres lost annually due to forest fires.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Forest Land Lost to Forest Fires	Average of .23 acres burned per 1000 acres protected in the Commonwealth over the past 8 years.	Less than .75 acres burned per 1000 acres protected.

**Objective: Restore shortleaf and longleaf pine species into the Commonwealth's forest landscape.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Regenerate Shortleaf and Longleaf Pine onto Natural Range in Virginia	296 acres established between 2003 and 2005.	Plant 500 acres of shortleaf and longleaf pine by July 1, 2008.

**Objective: Provide more forest stewardship plans to forest landowners in the Commonwealth.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Forest Stewardship Plans	309 Forest Stewardship plans completed in 2004/2005 fiscal year.	Complete 575 new forest stewardship plans by July 1, 2008.

**Objective: Increase DOF participation in the Commonwealth's local planning process for forestry resources by providing pertinent conservation information to county planners.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Provide forest data to County Planners	This is a new measure.	Reach 50% of county planners by July 1, 2007 and the remaining 50% of regional counties by July 1, 2008.

**Objective: Increase forest landowner awareness of and participation in the forest riparian tax credits.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Increase landowner participation in the Virginia riparian tax credits	17 applications processed as of June 30, 2005.	Increase the number of participating landowners in the Virginia riparian buffer tax credit by 25% over the baseline year by July 1, 2008.

**Objective: Create conservation model funding mechanism to identify strategic forests, agricultural land and open spaces, provide conservation annuity funding sources and match funding sources with landowners.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Increase Conserved Forest Areas	This is a new measure.	Complete the model by July 1, 2008.

**Objective: Develop a forest policy statement.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Commonwealth Forest Policy	New measure, baseline data not available.	By July 1, 2008 have a state forest policy statement approved by the Governor and the Virginia General Assembly.

**Objective: To ensure that resources are used efficiently and programs are managed effectively, and in a manner consistent with applicable state and federal requirements.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Percent of Governor's Management scorecard categories marked as meets expectations for the agency	The 2005 percentage calculated based on the agency scorecard. Using the example above, the entry would be 100%.	100%

**Objective: Increase complete compliance with best management practices on forest harvest sites.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Best Management Practices	The most recent results from the November 2004 audit show that full compliance with best management practices occurred on 10% of the audited tracts.	The target is for full best management compliance on 8% or more of the audited tracts by January 1 2008.

**Objective: Decrease the amount of potential and active sediment pollution going into waterways from silvicultural activities, such as tree harvests.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Active and potential sediment displacement	The most recent numbers from November 2004 show that sites where the potential for sedimentation existed was 14% of the audited sites and that active sedimentation occurred on 14% of the audited sites	The target is for 10 % or less of the audited silvicultural operations to show any evidence of active or potential sediment by July 1, 2008.

**Objective: Increase the establishment of riparian forest buffer plantings in the Commonwealth's Chesapeake Bay and Southern River watersheds.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
This measure counts the exact miles of tree planting along riparian areas established each year.	DOF has measured 1432 miles and 974 miles of riparian plantings in the Chesapeake Bay and Southern Rivers watersheds, respectively, as of July 1, 2005.	Establish an additional 3200 and 600 miles of riparian forest buffer in the Chesapeake Bay and Southern Rivers watersheds by December 1, 2010.

**Objective: Complete artificial forest regeneration with desirable tree species to provide future forest crops.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Artificial Regeneration	DOF has counted an annual average of 76,850 trees planted over a three period from 2002 -2004.	The target annual tree planting is 76,000 acres July 1, 2008.

**Objective: Advance the knowledge base of best silvicultural practices applicable to private, non-industrial forest lands in the Commonwealth.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Expand forest knowledge base	DOF installed research plots as needed annually and researched existing plots.	Expand research into areas of hardwood mgmt, bio-solids application to forestland, & pre-commercial thinning, while maintaining baseline productivity by July 1, 2008. Install 6+ new plots annually, perform scheduled measurements, and report on 3+ studies.

**Objective: Establish an information system that integrates spatial and statistical data, streamlines workflows within the agency, and provides informed access to this information to both internal and external customers.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Integrated Forest Resource Information System	This is a new measure. Phase I - Agency Performance Tracking of IFRIS will be complete by July 1, 2006.	Phase II - Wildfire Reporting and Water Quality Law Enforcement will be complete by July 1, 2007. Complete Phase III - Full Integration of spatial and statistical data into IFRIS by July 1, 2008

**Objective: Advance the depth and breadth of forest resource information available to the general public, public decision makers, forestry professionals and private forestry landowners.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Forest Inventory	DOF will measure each year one of the five national FIA Phase 2 and Phase 3 inventory plot panels.	Complete scheduled FIA panel assessment baseline targets and develop value - added forest inventory products by July 1, 2008.

## **Tree Restoration and Improvement, Nurseries & State-Owned Forest Lands**

This service area consists of DOF tree seedling production nurseries, tree improvement center, State Forests, and State Lands forest management program.

DOF produces tree seedlings in its own nurseries to provide a source of forest trees to plant future forest crops. DOF operates two nurseries producing approximately 30 million loblolly pine seedlings, other pine species, and a variety of hardwood seedlings for reforestation in Virginia. These seedlings are purchased primarily by the private forest landowner, but the forest industry also purchases DOF seedlings for their lands. The seedlings are selected for Virginia's climate and sites for maximum growth. Species such as loblolly pine are a result of genetic improvement work and provide the seed source of current loblolly plantings. Additionally DOF has made genetic gains in white and shortleaf pine. The nurseries support their operations through the generation of revenues from seedling sales. No tax supported general fund revenues support the nursery program. The sale of forest tree seedlings must support the operational and capital expenses for the nursery program. One nursery production was recently terminated to maximize the land production and personnel efficiency.

The tree improvement center places its emphasis on genetic improvement of forest nursery seedlings. By locating and improving the better seed sources, DOF continues to provide superior seedlings in the nurseries and for private forest landowner reforestation. The improvement center also manages seed orchards, a collection of the better tree seed sources, for loblolly, white pine, shortleaf and longleaf pine nursery production. The conservative estimated gain in wood volume and value to the forest landowner is 20 percent above the best of trees not selected for genetic growth. This means many advantages to the landowners who receive better quality trees which grow more wood in a faster time period. The advances in genetic tree improvement will greatly help meet the challenges of the smaller Virginia land base available to grow forest crops on economic rotations and tract sizes. DOF is actively establishing 150 acres of third generation loblolly pine seed orchards. It will take at least ten years before all 150 acres of seed orchard will produce seed for nursery production. DOF is establishing a 1.5 generation white pine orchard, a 1.5 generation shortleaf orchard, and a longleaf pine seed production area. In addition, the agency is establishing a resistant American Chestnut seed production area on the Matthews State Forest.

DOF manages 18 State Forests across geographical regions of the Commonwealth. The purpose of the State Forest system is to provide a working forest demonstration managed within the core principles of a well-managed forest. DOF's Virginia State Forest system uses the following six core principles of a well-managed forest:

1. Contributes to the conservation of biological diversity of the forest and the landscape in which it resides.
2. Maintains or improves the productive capacity of the forest.
3. Maintains the health and vigor of the forest and its landscape/watershed.
4. Contributes to carbon cycles by implementing management that enhances carbon budgets and cycles.
5. Considers socio-economic benefits.
6. Protects soil productivity and water quality.

The State Forest consists of approximately 50,000 acres of land owned and managed by DOF. State forests are used by DOF to grow trees in a productive manner and a variety of forest products, recreational opportunities, water quality protection, wildlife habitat, non-forest products, and educational opportunities for landowners and students. DOF manages all state forest lands and facilities on the state forests from revenues generated primarily from forest timber products. These revenues pay salaries, purchase equipment, pay for maintenance and repairs, and all operating expenses. The public uses the state forests for hunting, fishing, hiking, horseback riding, bird watching, and general outdoor passive uses. The State Forest system is a completely self-generating, non-general funded operation. All forest management and planning are done only after a complete inventory of all resources and professional recommendations for planning forest growth, maintenance, harvests, reforestation and uses. While DOF must secure all funding for operations from timber sales, the agency must also open the state forests to the public who use the forests for many reasons. This creates a delicate balance act between the needs of the forests and people. The public, academia, forest industry, landowners and others benefit from the State Forest system. These include forest research, demonstration models, stream and riparian demonstration, wildlife research and habitat development, and natural areas. The Cumberland State Forest is the site of the State Forest headquarters and large State Forest holdings. The Cumberland State Forest will continue to be managed to develop diverse timber stands that support biodiversity, as a demonstration of scientific forest management, to protect water quality, provide forest diversity for wildlife, and opportunities for outdoor recreation.

The State Lands Program also falls into this service area. DOF is required by the Code of Virginia to assist other state agencies, with the exception of DCR and DGIF, with the management of their forest lands. DOF staff assess the condition and quality of the State's forest resources on lands of other state agencies and recommend management practices that fit the agency needs and benefit the forest. Expenses incurred in the State Lands Program are funded via timber sales from the state agency land.

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$3,177,940	\$3,177,940	45.00	45.00
<i>Transfer centrally funded amounts to agency budgets</i>	\$180,984	\$180,984	0.00	0.00
<b>Total for Service Area</b>	\$3,358,924	\$3,358,924	45.00	45.00

**Objective: Manage the State Forest on a sustained basis for research, demonstration, education, and multiple use benefits while staying within the allowable forest harvest levels.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
State Forest Resources	1613 acres harvested per year.	Maintain 1613 acres harvested per year by July 1, 2008.

**Objective: Manage the nurseries to provide the best quality seedlings types demanded by the customers at the lowest cost.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
Nursery production	This measure is new. DOF will count the seedling sales by type and quantity and compare that to the initial plan. DOF will assess from customer surveys whether its seedlings are meeting quality standards.	Provide 90 % of the major seedlings demanded and allow no more than 2% of the seedling crop to remain unsold by July 1, 2008.

**Objective: Execute artificially based forest management on state owned forestry lands that sustains forest health, productivity and state agency goals.**

<b>Key Performance Measure(s)</b>	<b>Measure Baseline(s)</b>	<b>Measure Targets(s)</b>
State Lands Forest Management Program	Since the code mandate, DOF has accomplished 777 acres of harvest and reforestation; 1051 acres of pre-commercial and commercial thinning; and 823 acres of afforestation on abandoned fields.	Initiate or complete 5 projects on state lands for 100 acres and update forest management plans on 6 state owned properties annually by June 30 2008.

### **Financial Assistance for Forest Land Management**

This service area consists of providing technical and financial assistance to help improve the livability of cities and communities through managing urban forest resources to promote a healthy ecosystem. DOF provides leadership to the Commonwealth's urban and city areas to accomplish this goal, liaisons with the United State Forest Service and works closely with communities to ensure success.

This service area consists of:

- Providing technical assistance to cities, towns and non-profit organizations.
- Making federal grants available to cities, towns, 501-c-3 non-profit organizations, other state agencies and educational institutions
- Coordinating the Tree City USA Program in cooperation with the National Arbor Day Foundation and the National Association of State Foresters
- Conducting or coordinating urban/community forestry workshops, conferences, seminars, field days, etc in cooperation with other state agencies and various organizations
- Providing appropriate training on urban forestry technology, issue, and programs to DOF employees

<b>Service Area Budget</b>	<b>2007 Dollars</b>	<b>2008 Dollars</b>	<b>2007 Positions</b>	<b>2008 Positions</b>
<b>Base Budget</b>	\$300,000	\$300,000	0.00	0.00
<b>Total for Service Area</b>	\$300,000	\$300,000	0.00	0.00

**Objective: Increase the number of Greenways and Blueways in Virginia.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Greenway and Blueway Development	This is a new measure. DOF will track and report each Greenway and Blueway created from July 1, 2005 to June 30, 2006 as a result of assistance by DOF.	Establish 3 Greenways/Blueways by July 1, 2007.

**Objective: Increase participation in the Tree City USA program while maintaining participation of existing communities already in the program.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Tree City USA Communities	45 communities certified as Tree City USA as of June 30, 2005.	Maintain participating communities in the program and certify 1 new community annually by July 1, 2008.

**Objective: Provide available financial resources to rural voluntary fire departments to provide training and the acquisition of small equipment and wildland personal protective equipment.**

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Rural Voluntary Fire Department Assistance	85 Volunteer Fire Departments (VFDs) assisted between 2001 to 2004.	120 VFDs assisted by July 1, 2008.

## **Virginia Agricultural Council**

### **Mission Statement**

The Virginia Agricultural Council supports agricultural research, education and services through research grants that assist agricultural producers and the agribusiness industry by finding new uses for agricultural products and by promoting more efficient and economical methods of agricultural production.

### **Agency Goals:**

- To promote a healthy agriculture industry through financial assistance and support for agricultural research, education, and services.

### **Customers Served:**

- Virginia Farmers
- Agribusinesses, Ag Cooperatives and Membership Organizations
- Farm and Farm Related Employment

## Agency Budget Summary

	General Fund	Nongeneral Fund	TOTAL	Personnel Costs	Other Costs	Positions
<b>OPERATING BUDGET HISTORY:</b>						
FY 2003	\$0	\$340,334	\$340,334	\$12,918	\$327,416	0.00
FY 2004	\$0	\$340,334	\$340,334	\$12,918	\$327,416	0.00
FY 2005	\$0	\$490,334	\$490,334	\$12,918	\$477,416	0.00
FY 2006	\$0	\$490,334	\$490,334	\$12,918	\$477,416	0.00

### NEW OPERATING BUDGET SUMMARY:

FY 2007 Base Budget	\$0	\$490,334	\$490,334	\$12,918	\$477,416	0.00
FY 2007 Addenda	\$0	\$0	\$0	\$0	\$0	0.00
<b>FY 2007 TOTAL</b>	<b>\$0</b>	<b>\$490,334</b>	<b>\$490,334</b>	<b>\$12,918</b>	<b>\$477,416</b>	<b>0.00</b>
FY 2008 Base Budget	\$0	\$490,334	\$490,334	\$12,918	\$477,416	0.00
FY 2008 Addenda	\$0	\$0	\$0	\$0	\$0	0.00
<b>FY 2008 TOTAL</b>	<b>\$0</b>	<b>\$490,334</b>	<b>\$490,334</b>	<b>\$12,918</b>	<b>\$477,416</b>	<b>0.00</b>

### Agency Service Areas:

#### Grants for Agriculture, Research, Education and Services

See Agency report. This is the only Service Area for this agency.

Service Area Budget	2007 Dollars	2008 Dollars	2007 Positions	2008 Positions
Base Budget	\$490,334	\$490,334	0.00	0.00
Total for Service Area	\$490,334	\$490,334	0.00	0.00

**Objective:** To manage the Virginia Agricultural Foundation fund.

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Annual Report	2004 Annual Report	Annual Report, including the Agency Reconciliation and Management letter is completed by the due dates.

**Objective:** To provide assistance and support for agricultural research, education, and services through grants.

Key Performance Measure(s)	Measure Baseline(s)	Measure Targets(s)
Receive and evaluate a progress report and final report from each grantee	All reports received.	All reports received and complete.
Ensure various spectrums of the agricultural industry are beneficiaries of the grants.	Review of annual report for grantees and industry beneficiaries.	Annual review of annual report for grantees and industry beneficiaries.