

OFFICE OF AGRICULTURE AND FORESTRY

The Honorable Todd Haymore, Secretary of Agriculture & Forestry



The Secretary of Agriculture and Forestry is the voice of the number one industry in Virginia. The agriculture and forestry industries annually contribute almost \$80 billion to the Commonwealth's economy and employ more than 500,000 people - about 10.3 percent of all jobs in Virginia.

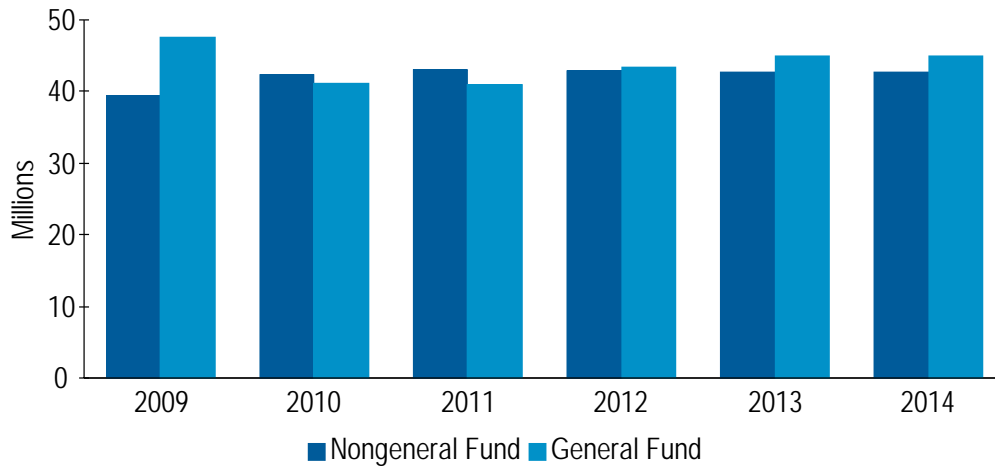
The Secretary oversees and provides policy guidance to two agencies - the Virginia Department of Agriculture and Consumer Services and the Virginia Department of Forestry. In addition to the agencies, the Secretary oversees the Virginia Agricultural Council and the Virginia Marine Products Board.



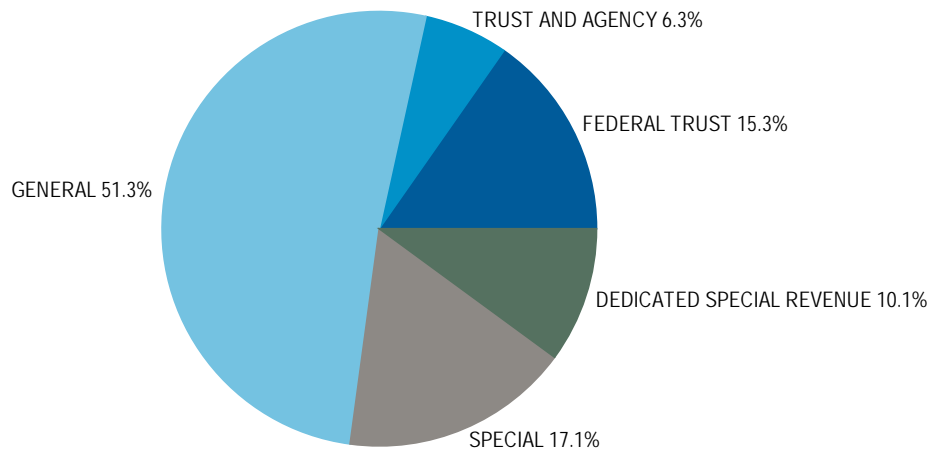
Office of Agriculture and Forestry Includes:

Secretary of Agriculture and Forestry	Department of Forestry
Department of Agriculture and Consumer Services	Agricultural Council

Office of Agriculture and Forestry Operating Budget History



Financing of the Office of Agriculture and Forestry* Based on 2012-2014 Proposed Operating Budget *Funds with totals less than 1% have not been included



Secretary of Agriculture and Forestry

The Secretary of Agriculture and Forestry is the voice of the number one industry in Virginia. The agriculture and forestry industries annually contribute over \$80 billion to the Commonwealth's economy and provide 10.3 percent of jobs in Virginia.

The Secretary oversees and provides policy guidance to two agencies- the Virginia Department of Agriculture and Consumer Services and the Virginia Department of Forestry. In addition to the agencies, the Secretary oversees the Virginia Agricultural Council and the Virginia Marine Products Board.

Operating Budget Summary

	General Fund	Nongeneral Fund	Personnel Costs
2009 Appropriation	\$ 449,174	\$ 0	\$ 404,911
2010 Appropriation	\$ 447,339	\$ 0	\$ 404,911
2011 Appropriation	\$ 340,384	\$ 0	\$ 278,308
2012 Appropriation	\$ 340,384	\$ 0	\$ 278,308
2013 Base Budget	\$ 340,384	\$ 0	\$ 277,458
2013 Addenda	\$ 3,850	\$ 0	\$ 2,387
2013 Total	\$ 344,234	\$ 0	\$ 279,845
2014 Base Budget	\$ 340,384	\$ 0	\$ 277,458
2014 Addenda	\$ 4,218	\$ 0	\$ 2,387
2014 Total	\$ 344,602	\$ 0	\$ 279,845

Authorized Positions Summary

	General Fund	Nongeneral Fund	Total Positions
2009 Appropriation	3.00	0.00	3.00
2010 Appropriation	3.00	0.00	3.00
2011 Appropriation	3.00	0.00	3.00
2012 Appropriation	3.00	0.00	3.00
2013 Base Budget	3.00	0.00	3.00
2013 Addenda	0.00	0.00	0.00
2013 Total	3.00	0.00	3.00
2014 Base Budget	3.00	0.00	3.00
2014 Addenda	0.00	0.00	0.00
2014 Total	3.00	0.00	3.00

Recommended Operating Budget Addenda

- **Distribute Central Appropriation amounts to agency budgets**

Adjusts the agency budget to reflect amounts moved to or from Central Appropriations to cover the costs of items such as changes in retirement and other benefit contribution rates, as well as the distribution of other centrally funded items.

	FY 2013	FY 2014
General Fund	\$ 2,273	\$ 2,273

- **Adjust funding to reflect changes in information technology and telecommunication charges**

Adjusts the agency's budget for the general fund share of information technology and telecommunication charges based on changes in utilization, services, and rate changes approved by the Joint Legislative Audit and Review Commission on July 1, 2010, and September 1, 2011.

	FY 2013	FY 2014
General Fund	\$ 480	\$ 480

- **Adjust funding to reflect changes in rent charges at the seat of government**

Provides additional funding to cover the general fund share of increased rent charges at the seat of government. The rent rate increase, the first in six years, results from additional costs to maintain facilities.

	FY 2013	FY 2014
General Fund	\$ 1,094	\$ 1,458

- **Fund changes in state employee workers' compensation premiums**

Adjusts the agency's budget for the general fund share of state employee workers' compensation premiums based on the allocation of FY 2013 and FY 2014 program costs provided by the Department of Human Resource Management. The allocation is based on the historical experience of the agency and reflects the current policy of providing agencies with 50 percent of any increased costs and allowing agencies to retain 50 percent of any reduced costs.

	FY 2013	FY 2014
General Fund	\$ 3	\$ 7

Department of Agriculture and Consumer Services

We promote the economic growth and development of Virginia agriculture, provide consumer protection, and encourage environmental stewardship.

Operating Budget Summary

	General Fund	Nongeneral Fund	Personnel Costs
2009 Appropriation	\$ 30,452,180	\$ 28,697,697	\$ 37,024,363
2010 Appropriation	\$ 25,984,821	\$ 29,167,187	\$ 37,638,843
2011 Appropriation	\$ 26,990,668	\$ 30,563,378	\$ 34,290,131
2012 Appropriation	\$ 28,746,348	\$ 30,237,737	\$ 34,503,106
2013 Base Budget	\$ 28,746,348	\$ 30,237,737	\$ 33,348,242
2013 Addenda	\$ 1,221,020	\$ (464,798)	\$ 714,676
2013 Total	\$ 29,967,368	\$ 29,772,939	\$ 34,062,918
2014 Base Budget	\$ 28,746,348	\$ 30,237,737	\$ 33,348,242
2014 Addenda	\$ 1,537,386	\$ (464,798)	\$ 652,558
2014 Total	\$ 30,283,734	\$ 29,772,939	\$ 34,000,800

Authorized Positions Summary

	General Fund	Nongeneral Fund	Total Positions
2009 Appropriation	348.69	177.31	526.00
2010 Appropriation	310.29	186.71	497.00
2011 Appropriation	310.09	188.91	499.00
2012 Appropriation	310.09	191.91	502.00
2013 Base Budget	310.09	191.91	502.00
2013 Addenda	-4.09	8.09	4.00
2013 Total	306.00	200.00	506.00
2014 Base Budget	310.09	191.91	502.00
2014 Addenda	-4.09	8.09	4.00
2014 Total	306.00	200.00	506.00

Recommended Operating Budget Addenda

• **Distribute Central Appropriation amounts to agency budgets**

Adjusts the agency budget to reflect amounts moved to or from Central Appropriations to cover the costs of items such as changes in retirement and other benefit contribution rates, as well as the distribution of other centrally funded items.

	FY 2013	FY 2014
General Fund	\$ 170,011	\$ 170,011
Nongeneral Fund	\$ 111,769	\$ 111,769

• **Add appropriation for new nongeneral fund programs**

Establishes a base appropriation for two nongeneral fund programs that were initiated by legislation during the past biennium: reduced cigarette ignition propensity and regulation of waste kitchen grease haulers.

	FY 2013	FY 2014
Nongeneral Fund	\$ 233,643	\$ 233,643

• **Align budget with strategic plan**

Reallocates funding between service areas to match the strategic plan and accurately reflect legislative intent of funding.

• **Redistribute federal appropriation between service areas to match anticipated funding**

Reallocates the agency's federal appropriation across multiple programs with anticipated federal funding.

• **Redistribute positions to reflect strategic plan**

Redistributes positions to the correct service area and to reflect the strategic plan.

• **Reduce nongeneral fund appropriation to reflect most recent revenue estimates**

Reduces the agency's special and dedicated special fund appropriations to reflect the most recent nongeneral fund revenue estimates.

	FY 2013	FY 2014
Nongeneral Fund	\$ (2,200,000)	\$ (2,200,000)

• **Transfer appropriation to the correct nongeneral fund**

Reallocates federal appropriation to correctly depict the way in which federal grants are distributed by the U.S. Department of Agriculture.

• **Adjust funding to reflect changes in information technology and telecommunication charges**

Adjusts the agency's budget for the general fund share of information technology and telecommunication charges based on changes in utilization, services, and rate changes approved by the Joint Legislative Audit and Review Commission on July 1, 2010, and September 1, 2011.

	FY 2013	FY 2014
General Fund	\$ 201,717	\$ 201,717

• **Adjust funding to reflect changes in rent charges at the seat of government**

Provides additional funding to cover the general fund share of increased rent charges at the seat of government. The rent rate increase, the first in six years, results from additional costs to maintain facilities.

	FY 2013	FY 2014
General Fund	\$ 56,017	\$ 74,689

• **Appropriate funds for the Governor's Agriculture and Forestry Industries Development Fund**

Provides a general fund appropriation to capitalize the fund which will be established in legislation to be introduced during the 2012 General Assembly Session. The fund is intended to support localities in their efforts to attract new and expanding agriculture and forestry processing/value-added/manufacturing facilities using Virginia grown products.

	FY 2013	FY 2014
General Fund	\$ 1,000,000	\$ 1,000,000

• **Commercialize specialty crops**

Provides funding for research, development, and the applied commercialization of specialty crops, or crops that are not currently available under widespread commercial production in Virginia. These efforts will facilitate production of specialty crops that can be used in existing processing facilities or encourage the location of facilities using these crops in Virginia. Crops may also be grown for export purposes.

	FY 2013	FY 2014
General Fund	\$ 50,000	\$ 50,000

- **Expand international marketing opportunities for Virginia agricultural products**

Provides general fund support to expand international marketing opportunities for Virginia's agricultural products.

	FY 2013	FY 2014
General Fund	\$ 260,226	\$ 410,226
Authorized Positions	1.00	1.00

- **Fund changes in state employee workers' compensation premiums**

Adjusts the agency's budget for the general fund share of state employee workers' compensation premiums based on the allocation of FY 2013 and FY 2014 program costs provided by the Department of Human Resource Management. The allocation is based on the historical experience of the agency and reflects the current policy of providing agencies with 50 percent of any increased costs and allowing agencies to retain 50 percent of any reduced costs.

	FY 2013	FY 2014
General Fund	\$ (2,347)	\$ (1,286)

- **Increase appropriation for the Virginia Wine Promotion Fund**

Increases the appropriation for the Virginia Wine Promotion Fund to reflect increased wine liter tax collections.

	FY 2013	FY 2014
General Fund	\$ 174,699	\$ 174,699

- **Provide additional support for the weights and measures program**

Provides additional support for the Virginia Department of Agriculture and Consumer Services' Weights and Measures program by establishing a per device fee, not to exceed \$8.00 per device.

	FY 2013	FY 2014
Nongeneral Fund	\$ 1,000,000	\$ 1,000,000
Authorized Positions	6.00	6.00

- **Provide funding to agencies for changes in payroll processing costs**

Provides funding for organizational changes related to processing payroll that are expected to achieve long term efficiencies.

	FY 2013	FY 2014
General Fund	\$ 37,345	\$ 37,345

- **Provide funding to improve oversight for the Virginia Winery Distribution Company**

Provides additional management for the Virginia Winery Distribution Company to address the growth in wine sales in the Commonwealth.

	FY 2013	FY 2014
General Fund	\$ 62,258	\$ 61,258
Authorized Positions	1.00	1.00

- **Purchase equipment using the state's Master Equipment Lease Purchase program**

Provides funding for the purchase of backup generators for regional laboratories through the state's Master Equipment Lease Purchase program. The equipment will be financed over a seven year period and funding will become available December 2012.

	FY 2013	FY 2014
General Fund	\$ 0	\$ 208,751

Recommended Savings Addenda

- **Eliminate funding for bulletin and exhibit**

Eliminates funding for the agency bulletin publication and the agency exhibit at the State Fair of Virginia.

	FY 2013	FY 2014
General Fund	\$ (8,650)	\$ (8,650)

- **Eliminate rent assistance provided to the Department of Agriculture's National Agricultural Statistics Service**

Eliminates rent assistance provided to the U.S. Department of Agriculture's National Agricultural Statistics Service. Currently, the agency pays half of the rent on the space occupied by this division of the U.S. Department of Agriculture in the Oliver Hill Building.

	FY 2013	FY 2014
General Fund	\$ (44,250)	\$ (44,250)

- **Eliminate state support of the National Agricultural Statistics Service**

Eliminates the remaining state support for cooperative efforts of the Virginia State Office of the U.S. Department of Agriculture's National Agricultural Statistics Service for conducting surveys and disseminating statistical information on Virginia agriculture.

	FY 2013	FY 2014
General Fund	\$ (9,883)	\$ (9,883)

- **Increase food inspection fee to fund testing**

Increases the annual inspection fee that is paid by each business that processes, manufactures, stores, or sells food by \$20. The amount of the inspection fee will be \$60. The additional revenue will be used to supplant general fund support for food safety and security testing.

	FY 2013	FY 2014
General Fund	\$ (223,420)	\$ (223,420)
Nongeneral Fund	\$ 223,420	\$ 223,420

• Increase laboratory fees for poultry testing

Increases the fee the department charges for testing related to avian influenza and other testing, not related to avian influenza. Poultry products, broilers and turkeys, are two of Virginia’s top agricultural commodities.

	FY 2013	FY 2014
General Fund	\$ (48,962)	\$ (48,962)
Nongeneral Fund	\$ 48,962	\$ 48,962

• Merge charitable gaming inspection and enforcement functions

Eliminates two positions that are responsible for enforcement of charitable gaming regulations and moves responsibility for enforcement to the inspection unit.

	FY 2013	FY 2014
General Fund	\$ (46,596)	\$ (107,714)
Authorized Positions	-2.00	-2.00

• Partial closing of the Ivor Regional Animal Health Laboratory

Eliminates necropsy services and bacteriology testing at the Ivor Regional Animal Health Laboratory. The partial closure will still allow for testing in dairy microbiology, serology, and parasitology.

	FY 2013	FY 2014
General Fund	\$ (152,085)	\$ (152,085)
Authorized Positions	-2.00	-2.00

• Reduce charitable gaming wage positions

Eliminates three wage positions responsible for charitable gaming licensing, inspection, and enforcement.

	FY 2013	FY 2014
General Fund	\$ (125,202)	\$ (125,202)

• Reduce discretionary expenses

Reduces the funding for postage and mail services.

	FY 2013	FY 2014
General Fund	\$ (12,450)	\$ (12,450)

• Transfer positions and merge registration responsibilities

Transfers two positions that are responsible for charitable gaming registration to charitable solicitation registration and combines program registration responsibilities. Two general fund positions will now be supported with nongeneral fund dollars.

	FY 2013	FY 2014
General Fund	\$ (117,408)	\$ (117,408)
Nongeneral Fund	\$ 117,408	\$ 117,408

Department of Forestry

The mission of the Department of Forestry is to protect and develop healthy, sustainable forest resources for Virginians.

Operating Budget Summary

	General Fund	Nongeneral Fund	Personnel Costs
2009 Appropriation	\$ 16,704,493	\$ 10,270,122	\$ 18,356,495
2010 Appropriation	\$ 14,687,840	\$ 12,611,492	\$ 18,638,165
2011 Appropriation	\$ 13,688,926	\$ 12,061,492	\$ 16,165,582
2012 Appropriation	\$ 14,302,210	\$ 12,061,492	\$ 16,358,985
2013 Base Budget	\$ 14,302,210	\$ 12,061,492	\$ 16,551,505
2013 Addenda	\$ 354,999	\$ 272,565	\$ 34,472
2013 Total	\$ 14,657,209	\$ 12,334,057	\$ 16,585,977
2014 Base Budget	\$ 14,302,210	\$ 12,061,492	\$ 16,551,505
2014 Addenda	\$ 30,690	\$ 436,780	\$ (157,287)
2014 Total	\$ 14,332,900	\$ 12,498,272	\$ 16,394,218

Authorized Positions Summary

	General Fund	Nongeneral Fund	Total Positions
2009 Appropriation	206.77	112.61	319.38
2010 Appropriation	179.39	112.61	292.00
2011 Appropriation	179.39	112.61	292.00
2012 Appropriation	179.39	112.61	292.00
2013 Base Budget	179.39	112.61	292.00
2013 Addenda	-2.00	0.00	-2.00
2013 Total	177.39	112.61	290.00
2014 Base Budget	179.39	112.61	292.00
2014 Addenda	-5.00	0.00	-5.00
2014 Total	174.39	112.61	287.00

Recommended Operating Budget Addenda

• Distribute Central Appropriation amounts to agency budgets

Adjusts the agency budget to reflect amounts moved to or from Central Appropriations to cover the costs of items such as changes in retirement and other benefit contribution rates, as well as the distribution of other centrally funded items.

	FY 2013	FY 2014
General Fund	\$ 156,162	\$ 156,162
Nongeneral Fund	\$ 77,565	\$ 77,565

• Adjust funding to reflect changes in information technology and telecommunication charges

Adjusts the agency's budget for the general fund share of information technology and telecommunication charges based on changes in utilization, services, and rate changes approved by the Joint Legislative Audit and Review Commission on July 1, 2010, and September 1, 2011.

	FY 2013	FY 2014
General Fund	\$ 103,126	\$ 103,126

- **Develop mobile information technology environment for employees**

Authorizes the Department of Forestry to sell three buildings and to use the proceeds of the sales to begin to replace the computers assigned to field staff with notebook computers and provide field staff with wireless smart phones. It is anticipated that in the long-term the implementation of the new technology will increase efficiency and ultimately reduce costs.

		FY 2013		FY 2014
Nongeneral Fund	\$	75,000	\$	359,215

- **Fund changes in state employee workers' compensation premiums**

Adjusts the agency's budget for the general fund share of state employee workers' compensation premiums based on the allocation of FY 2013 and FY 2014 program costs provided by the Department of Human Resource Management. The allocation is based on the historical experience of the agency and reflects the current policy of providing agencies with 50 percent of any increased costs and allowing agencies to retain 50 percent of any reduced costs.

		FY 2013		FY 2014
General Fund	\$	9,091	\$	12,840

- **Provide additional funding for the purchase of heavy equipment**

Provides funding for the department to acquire forest fire protection and suppression equipment through the state's Master Equipment Lease Purchase program.

		FY 2013		FY 2014
General Fund	\$	250,000	\$	0

- **Provide funding to agencies for changes in payroll processing costs**

Provides funding for organizational changes related to processing payroll that are expected to achieve long term efficiencies.

		FY 2013		FY 2014
General Fund	\$	40,668	\$	40,668

- **Upgrade fiscal system**

Provides funding to replace the agency's existing accounts receivable fiscal system. The agency will use nongeneral fund sources in FY 2013; a general fund appropriation is provided in FY 2014. The agency's existing financial system is based on a 20 year-old, unsupported dBASE III platform and is out of compliance with the Commonwealth's standards. Due to the age of the software and lack of source code, no modifications can be done to bring this system into compliance.

		FY 2013		FY 2014
General Fund	\$	0	\$	120,000
Nongeneral Fund	\$	120,000	\$	0

Recommended Savings Addenda

- **Discontinue contractual agreement for hydrologist**

Discontinues a contractual agreement with Virginia Tech to support research projects under the direction of their hydrologist on staff.

		FY 2013		FY 2014
General Fund	\$	0	\$	(20,000)

- **Discontinue printing annual forestry calendar**

Eliminates the use of general fund dollars to produce the annual calendar.

		FY 2013		FY 2014
General Fund	\$	(20,000)	\$	(20,000)

- **Eliminate vacant positions**

Eliminates positions that become vacant through turnover of personnel, or the ability of the agency to supplant general fund dollars with nongeneral fund dollars.

		FY 2013		FY 2014
General Fund	\$	(170,347)	\$	(314,506)
Authorized Positions		-2.00		-4.00

- **Reduce unit budgets**

Reduces expenditures across the agency.

		FY 2013		FY 2014
General Fund	\$	(13,701)	\$	0

- **Reduce workforce**

Eliminates one filled position in administration.

		FY 2013		FY 2014
General Fund	\$	0	\$	(47,600)
Authorized Positions		0.00		-1.00

Agricultural Council

The Virginia Agricultural Council supports agricultural research, education and services through research grants that assist agricultural producers and the agribusiness industry by finding new uses for agricultural products and by promoting more efficient and economical methods of agricultural production.

Operating Budget Summary

	<u>General Fund</u>	<u>Nongeneral Fund</u>	<u>Personnel Costs</u>
2009 Appropriation	\$ 0	\$ 490,334	\$ 12,918
2010 Appropriation	\$ 0	\$ 490,334	\$ 12,918
2011 Appropriation	\$ 0	\$ 490,334	\$ 12,918
2012 Appropriation	\$ 0	\$ 490,334	\$ 12,918
2013 Base Budget	\$ 0	\$ 490,334	\$ 12,918
2013 Addenda	\$ 0	\$ 0	\$ 0
2013 Total	\$ 0	\$ 490,334	\$ 12,918
2014 Base Budget	\$ 0	\$ 490,334	\$ 12,918
2014 Addenda	\$ 0	\$ 0	\$ 0
2014 Total	\$ 0	\$ 490,334	\$ 12,918

Authorized Positions Summary

	<u>General Fund</u>	<u>Nongeneral Fund</u>	<u>Total Positions</u>
2009 Appropriation	0.00	0.00	0.00
2010 Appropriation	0.00	0.00	0.00
2011 Appropriation	0.00	0.00	0.00
2012 Appropriation	0.00	0.00	0.00
2013 Base Budget	0.00	0.00	0.00
2013 Addenda	0.00	0.00	0.00
2013 Total	0.00	0.00	0.00
2014 Base Budget	0.00	0.00	0.00
2014 Addenda	0.00	0.00	0.00
2014 Total	0.00	0.00	0.00