

RFP SER2013-01 Response to Written Questions

1. According to your RFP you are looking for a multi talented firm. Our firm is only capable of providing one piece of your puzzle:

(4) Facilities use and management including but not limited to age of physical plant; maintenance costs, planning, and management; energy efficiency of physical plant; custodial cost management; replacement of tools, equipment, and systems; performance contracting for HVAC and other energy systems; suitability and sufficiency of physical plant for forecasted enrollment; work order management and existence of divisional analysis of patterns of maintenance needs, and controls on staff time per project; sufficiency of staff levels; and rational outsourcing versus increased staffing decisions. Analyses should include peer group comparisons and geographically neighboring divisions when appropriate. Review should not include facilities preventative maintenance and staffing.

Are you only accepting proposals from a firm that provides all solutions or will you accept different firms to supply solutions for each piece?

Proposals must be comprehensive. Proposals that only address one piece of the RFP will not be accepted. Proposals under this RFP must provide a consultative approach to effect analyses and make recommendations for improvement in the nature of school division costs, efficiency, and effectiveness in non-instructional areas, including, but not limited to Divisional administration, Educational service delivery costs, Human resources, Facilities use and management, Financial management, Transportation, Technology management, Comparative cost analysis, and Areas of special concern to division superintendent. Please see pages 3-4 of the RFP for more information regarding these non-instructional areas.

We do allow subcontracting. Many of the vendors that we have used in the past have subcontracted with other firms to provide a comprehensive analysis of all non-instructional areas.

2. Will you provide a copy of Attachment C, Response to Requirements, in Microsoft Word?

Yes.

- 3. Is Attachment D for each contractor and subcontractor required to be submitted with the proposal, or upon award of the contract?**

All contractors and subcontractors must complete Attachment D: Certification of Contractors prior to fieldwork (the onsite review).