

## Primary Client Structure

	Code	Title	Description
AXXX	DEMOGRAPHIC CHARACTERISTIC		The general physical characteristics of individuals, such as age, or sex.
	A100	Adult	Persons who are not children or aged.
	A200	Aged	Persons who are 60 years of age and older or otherwise legally defined as aged.
	A300	Female	Persons who are female.
	A400	Male	Persons who are male.
	A500	Child	Persons who are less than 18 years of age or otherwise legally defined as a child.
BXXX	EDUCATIONAL CHARACTERISTIC - GENERAL		Characteristics of individuals engaged in self-educational activities other than credit courses at universities and colleges.
	B100	Elementary Student	Persons who are enrolled in elementary level programs or schools.
	B200	Post-Secondary Student	Persons who are enrolled in post-secondary level schools not colleges or universities. Includes vocational, technical, continuing education and non-degree programs.
	B300	Secondary Student	Persons who are enrolled in secondary level programs or schools.
	B400	Student	Persons who are enrolled in elementary or secondary schools.

CXXX	INDIVIDUALS IN HIGHER EDUCATION		Characteristics of individuals enrolled in colleges or universities.
	C100	Higher Education Students	Persons who are enrolled in a college or university.
	C200	Unclassified Student	Persons who are enrolled in college or university credit courses but who are not matriculated into an approved degree program.
	C300	Adult Workforce / GED Student	Persons who are enrolled in courses for personal or career development, including courses that earn credits leading to the award of the General Equivalency Diploma (GED).
	C400	Higher Education Institutions	All institutions of higher education approved to operate in the Commonwealth by the State Council of Higher Education for Virginia, including private and for-profit institutions.
DXXX	EMPLOYMENT CHARACTERISTIC		Characteristics of individuals who are members of the labor force.
	D100	Employee	Persons who provide services to an entity engaging in business on a regular basis in exchange for compensation.
	D200	Employee, Part-Time	Persons who provide services to an entity engaging in business on a temporary or seasonal basis in exchange for compensation.
	D300	Migrant Worker	Persons who move from one region of the country to another to find employment, especially in harvesting crops.
	D400	Underemployed	Persons who are either: working part-time but seeking full-time work; or working full-time but whose current annual wage rate is not in excess of (for a family of one) either the poverty level or 70 percent of the lower living standard, or are working full-time at a capacity that is less than what the person is otherwise qualified to perform

	D500	Unemployed	Persons without paying jobs who are seeking employment of any kind.
	D600	State Government Employee	Persons who have paying jobs in the state al government sector.
	D700	Local Government Employee	Persons who have paying jobs in the local government sector.
	D800	Retirees	Persons who have concluded their professional careers.
	D900	Applicants	Persons applying for employment
	D1000	Contract Employee	
	D1100	Health Professions	
EXXX	GENERAL CHARACTERISTIC		Characteristics of individuals who are citizens or residents.
	E100	Consumer	Persons who buy/use goods, products and services from/of another party.
	E200	Motorist	Persons who operate motorized vehicles.
	E300	Public transportation user	Persons who use public transportation such as buses and trains
	E400	Resident	Persons who reside in Virginia.
	E500	Taxpayer	Persons who pay taxes.
	E600	Voter	Persons who are registered to vote in Virginia.
FXXX	GOVERNMENTAL CHARACTERISTIC		Characteristics of agencies or officials who are affiliated with local, regional, state, or national governments.
	F100	Governor	Governor of Virginia
	F200	Attorney General	Attorney General of Virginia

	F300	Federal Agency	Officials or agencies who provide services from the federal government level/ Congress
	F400	Foreign Agency	Agencies and officials of nations other than the United States.
	F500	General Assembly	Elected Senators and Delegates to the Virginia legislature.
	F500	Court System	Services provided to the courts
	F600	Interstate Entity	Agencies and officials who provide services, involving two or more states that are the result of a compact or agreement.
	F700	Local or Regional Government Authorities	Agencies and officials who provide services from the city, county or town government, including professional and volunteer firefighters and constitutional officers.
	F800	State Agency(s)	Officials or agencies that provide services from the state government level.
	F900	Candidates	Persons who seek office in an election.
GXXX	LEGAL CHARACTERISTIC		Characteristics of individuals who have assets, liabilities, obligations, or rights that can be enforced in a court of law.
	G100	Annuitant	Persons who are beneficiaries of retirement contributions.
	G200	Inmate	Persons who have been sentenced for a legal offense and are confined in adult or juvenile correctional facilities.
	G300	Litigant	Persons who are parties to a civil judicial action.
	G400	Parolee	Persons who have been conditionally released from correctional facilities before serving their entire imposed sentence and are under supervision.
	G500	Probationer	Persons who have been convicted of a crime and, in lieu of confinement for all or a portion of their imposed sentence, are given freedom under supervision.
	G600	Releasee	Persons who have been discharged from a mental health or

			correctional facility.
	G700	Victim	Persons who have been victimized by another person or group.
	G800	Defendant	Persons, groups or firms which are either charged with committing a crime or are suspected of having committed a crime.
	G900	Ward	Persons who, by reason of age or incapacity, are under the direct protection of a court or who have been assigned a guardian or committee by a court.
	G1000	Debtors	People who owe money to the Commonwealth
	G1100	Civilly- Committed	Persons, who by their prior conviction of a sexually violent crime have by court order been committed civilly,.
	G1200	Refugee	Persons who have fled from another country and have been granted a legal status to remain in the U.S.
HXXX	LEISURE CHARACTERISTIC		Characteristics of individuals who participate in active or passive leisure-time activities.
	H100	Recreationalist	Persons who participate in an active and passive pastime, diversion, exercise, or other resource affording relaxation and enjoyment.
	H200	Sportsman	Persons who participate in a physical activity that is governed by a set of rules or customs and often engaged in competitively, especially of the outdoor type.
	H300	Tourist	Persons who visit, vacation, tour, or sightsee.
IXXX	MENTAL CHARACTERISTIC		The exceptional mental characteristics of individuals.
	I100	Developmentally-Disabled	Persons who have diverse group of severe chronic conditions that are due to mental and/or physical impairments.

	I200	Mentally-Ill	Persons who are afflicted with mental disease and are clinically defined as mentally-ill.
	I300	Intellectually-Disabled	Persons who have significant limitations both in intellectual functioning and adaptive behavior as expressed in conceptual, social, and practical skills.
	I400	Substance User	Persons who, through misuse of drugs or alcohol, have become dangerous to themselves or the public and who, because of such misuse, are in need of treatment.
JXXX	OWNERSHIP CHARACTERISTIC		Characteristics of individuals who hold title to real or personal property.
	J100	Dealership	Persons who own motor vehicle dealerships.
	J200	Farm/Forest Owner	Persons who own 5 or more acres of agricultural land that is being farmed or that is forested.
	J300	Property Owner	Persons who own real property, either improved or unimproved.
	J400	Vehicle Owner	Persons who own motor vehicles, boats or airplanes.
	J500	Employer/ Business Owner	Persons who employs or owns a business(s).
KXXX	PHYSICAL CHARACTERISTIC		The exceptional physical characteristics exhibited by individuals.
	K100	Blind or Vision-Impaired	Persons who are sightless or have partial vision.
	K200	Deaf or Hard-of-Hearing	Persons who are unable to hear or have partial hearing.
	K300	Patient	Persons who are in need of short-term medical care due to illness or injury.
	K400	Physically-Disabled	Persons who have permanent physical disability
	K500	Pregnant	Persons who are pregnant.

	K600	Chronically Ill	Persons who have a chronic disease.
	K700	Infectious Disease	Persons with a contagious disease.
LXXX	PROVIDERS OF GOODS (NOT AGRIBUSINESS)		Characteristics of persons, groups or firms involved in nongovernmental or profit-making activities related to the provision of goods.
	L100	Alcoholic Beverage Distributor	Persons, groups or firms who are engaged in selling alcoholic beverages to retailers or to individuals for personal consumption.
	L200	Construction	Persons, groups, or firms who are involved in construction, additions, alterations, and repairs of residential buildings, nonresidential buildings, highways, streets, bridges, tunnels, and water, sewer, pipe, communication, and power
	L300	Manufacturing	Persons, groups or firms who are involved in physical or chemical transformation of materials or substances into new products.
	L400	Wholesale/Retail Trade	Persons, groups, or firms who are engaged in selling merchandise to retailers; to industrial, commercial, institutional, farm, or professional business users; or to individuals for personal or household consumption; and in
MXXX	NON-GOVERNMENTAL SERVICE PROVIDERS		Characteristics of persons, groups or firms involved in nongovernmental or profit-making activities related to the provision of services.
	M100	Agriculture and Food	NTIS coverage: The Agriculture, Forestry, Fishing and Hunting sector comprises establishments primarily engaged in growing crops, raising animals, harvesting timber, and harvesting fish and other animals from a farm, ranch, or their natural habitats.
	M200	Business and Finance	NTIS coverage: Consumer Affairs; Minority Enterprises; Foreign Business & Economics; Domestic Commerce; Marketing, & Economics; International Commerce, Marketing, & Economics; Foreign Industry Economic Development.

			Banking and Finance.
	M300	Communication	NTIS coverage: Sociopolitical; Graphics; Communication & Information Theory; Verbal; Radio and Television Equipment; Common Carrier and Satellite; Policies, Regulations, and Studies
	M400	Energy	NTIS coverage: Reserves; Energy Use, Supply and Demand; Electric Power Transmission; Fuel Conversion Processes; Solar energy. Policies, Regulations & Studies; Electric Power Production; Fuels. Heating & Cooling Systems; Engineer Studies; Batteries & Components; Selected Studies in Nuclear Technology; Environmental Studies; Geothermal Energy; Miscellaneous Energy and Conversion & Storage.
	M500	Environmental Pollution and Control	NTIS coverage: Pollution and Control of Air, Noise, Solid Wastes, Water, Pesticides, and Radiation; also Environmental Health, Safety and Impact Statements
	M600	Health Care	NTIS Coverage: Agency Administrative and Financial Management; Health Care Technology; Health Care Assessment and Quality Assurance; Health Care Needs & Demands; Health Resources; Health Care Measurement Methodology; Health Care Forecasting Methodology; Health Services; Environmental & Occupational Factors; Health Delivery Plans, Projects & Studies; Health Care Utilization; Health Education & Manpower Training; Economics & Sociology; Community & Population Characteristics; Health Related Costs; Data & Information Systems; Health Care Delivery Organizations & Administration
	M700	Natural Resources and Earth Science	NTIS coverage: Mineral Industries; Natural Resource Management and Surveys; Forestry; Soil Samples; Geology & Geophysics; Hydrology & Limnology; Snow, Ice & Permafrost; and Cartography
	M800	Transportation	NTIS Coverage: Air Transportation; Metropolitan Rail



			Transportation; Transportation Safety; Pipeline Transportation; Global Navigation Systems; Marine and Waterway Transportation; Road Transportation; Railroad Transportation.
NXXX	QUASI-GOVERNMENTAL CHARACTERISTIC		Agencies and officials affiliated with local, regional, state or national associations or groups representing an area of interest.
	N100	Institute	Agencies and officials who provide research, scientific or informational services.
	N200	Non-Profit Agency (Boards/Foundations)	Agencies and officials who perform philanthropic, humanitarian, benevolent, or eleemosynary services.
	N300	Organization	Persons, agencies and officials who provide services to or are affiliated with a particular profession, occupation, political party, or interest group.
	N400	Volunteer	Persons who devote their time and efforts without pay to nonprofit organizations and activities.
OXXX	SOCIO-ECONOMIC CHARACTERISTIC		Characteristics of individuals who are socially or economically disadvantaged or have been discharged from the armed forces.
	O100	Low-Income	Persons who have income below the established threshold.
	O200	Minority	Persons who are African American, Hispanic, American Indian, Alaska Native, Native Hawaiian, Asian or Pacific Islander.
	O300	Veteran	An individual who has served in the active military, naval or air service, and who was discharged or released there from under conditions other than dishonorable. (Sec. 2.2-2001, COV)
	O400	Families	Members of a household living under one roof that typically includes dependents who are economically supported by the head of the household.

