



Office of Transportation

The agencies in the Transportation secretariat are charged with providing Virginians with a safe, efficient, intermodal transportation system that provides for an ease of mobility and fosters economic prosperity. These agencies plan, regulate, construct, maintain, and provide for the safe use of the state's highways and ports. They also provide administrative and regulatory services, such as issuing driver's licenses, registering motor vehicles, and titling motor vehicles. In addition, transportation agencies provide planning assistance and funding for public transportation and airports.

Summary of recommended funding for Transportation agencies

Agency	Fiscal year 2003			Fiscal year 2004		
	GF	NGF	All funds	GF	NGF	All funds
Secretary of Transportation	0.0	0.5	0.5	0.0	0.5	0.5
Department of Aviation	<0.1	19.1	19.1	<0.1	19.7	19.7
Department of Motor Vehicles	0.0	192.6	192.6	0.0	178.9	178.9
Department of Rail and Public Transportation	0.0	125.0	125.0	0.0	145.9	145.9
Department of Transportation	140.6	2,424.6	2,565.2	72.9	2,918.2	2,991.1
Motor Vehicle Dealer Board	0.0	1.4	1.4	0.0	1.3	1.3
Virginia Port Authority	0.0	47.7	47.7	0.0	49.0	49.0
Total for Office of Transportation	140.6	2,810.8	2,951.5	73.0	3,313.5	3,386.5

Dollars in millions. Figures may not add due to rounding. See notes to this table on page B-1.

Secretary of Transportation

Recommended amendment:

- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. For 2004, a nongeneral fund savings amount of \$53 will be transferred to the general fund.

Department of Aviation

Budget reductions:

- ▶ **Implement October executive reductions.** Decreases appropriation to reflect budget reductions announced in October 2002. The agency is eliminating financial support to aviation education organizations, the utilization of ARNAV data link technology, and delaying the acquisition of information technology equipment. The agency is also reducing the air service development and enhancement grant funding, airport capital improvement grant funding (includes aviation special funds), support to the Washington Airports Task Force, state match dollars for system planning activities, supply purchases, information technology consulting expenses, the agency's participation in trade shows, travel expenses, and utilization of wage personnel. For 2003, a reduction of \$4,305 (GF), \$3.1 million (NGF) and one position (NGF). For 2004, a reduction of \$6,032 (GF) and \$3.4 million (NGF).
- ▶ **Reduce state support to the Washington Airports Task Force.** Reduces state support to the Washington Airports Task Force. Taken together with the reductions implemented to achieve the October executive savings, this action reduces state support by 50 percent per year. For 2003, a reduction of \$175,000 (NGF). For 2004, a reduction of \$175,000 (NGF).
- ▶ **Reduce Metropolitan Washington Airport Authority funding.** Reduces state support to the Metropolitan Washington Airport Authority funding by 15 percent. For 2003, a reduction of \$300,000 (NGF). For 2004, a reduction of \$300,000 (NGF).

Other amendments:

- ▶ **Reflect agency's Airport Fund revenue.** A technical adjustment to correct the amount of expected revenue. The correction reflects the expected amount of revenue for the Commonwealth Airport Fund, and is consistent with the agency's revised budget. The Transportation Trust Fund, which was enacted by the 1986 Special Session of the General Assembly, allocates 2.4 percent of its revenues to the Commonwealth Airport Fund. These adjustments reflect the latest forecast of the Transportation Trust Fund. For 2003, a decrease of \$899,600 (NGF). For 2004, a decrease of \$869,900 (NGF).

Department of Motor Vehicles

Budget reductions:

- ▶ **Implement October executive reductions.** A decrease in appropriation to reflect budget reductions announced in October 2002. The agency is achieving the savings by changing mailing procedures, delaying discretionary spending, eliminating all wage positions, eliminating all contract staff (clerical and professional), reducing headquarters staff, closing 12 customer service centers, closing all remaining customer service centers one day per week, reducing transfers to localities, and accelerating the closing of some weigh stations. This amendment also involves additional revenues to be generated by assessing a service fee to customers who use credit cards. In the past, the agency has absorbed the costs of credit card payments as a convenience to customers. These reductions result in 579 layoffs. For 2003, a reduction of \$12.8 million (NGF) and 346 positions (NGF). For 2004, a reduction of \$24.5 million (NGF).

- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. For 2004, a nongeneral fund savings amount of \$1.8 million will be transferred to the general fund.

Other amendments:

- ▶ **Enhancing the availability of Department of Motor Vehicles services.** Increases the driver's license reinstatement fee for all revoked or suspended licenses from \$30 to \$40 to fund greater public access to the services provided by the Department of Motor Vehicles. The department will use these funds to expand its usage of licensed agents, including utilizing local Treasurers and Commissioners of the Revenue as licensed agents. In addition, the department will provide more automated terminals at its offices to allow on-line transactions by customers, and employ roving teams in vans to administer driver's license tests in rural areas.

Department of Rail and Public Transportation

Budget reductions:

- ▶ **Implement October executive reductions.** Decreases appropriation to reflect budget reductions announced in October 2002. The agency is using unexpended capital grant balances, eliminating its vacant deputy director position, and reducing travel. The reductions do not involve any layoffs. For 2003, a reduction \$487,524 (NGF) and one position (NGF). For 2004, a reduction of \$518,494 (NGF).
- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. For 2004, a nongeneral fund savings amount of \$105,609 will be transferred to the general fund.

Other amendments:

- ▶ **Transfer positions for the Dulles Corridor project.** A transfer of five positions from the Department of Transportation to this agency to support the Dulles Corridor transit project. This agency will be responsible for the management and oversight of the project. The funding to support the project is based on 85 percent of the net surplus revenues of the Dulles Toll road. For 2004, an increase of five positions (NGF).
- ▶ **Appropriate federal highway revenue.** The agency receives Federal Highway Administration Funds for transit related projects. The appropriation for the expenditures has not been established in the base budget for the department. This technical adjustment establishes an appropriation for the estimated federal funding that is administered and expended by the agency. For 2004, an increase of \$8.2 million (NGF).

- ▶ **Reflect the department's Mass Transit Fund revenue.** A technical adjustment to correct the amount of expected revenue. The correction reflects the expected amount of revenue for the Commonwealth Mass Transit Fund, and is consistent with the department's revised budget. The Transportation Trust Fund, which was enacted by the 1986 Special Session of the General Assembly, allocates 14.7 percent of its revenues to the Commonwealth Mass Transit Fund. The current appropriation for the Commonwealth Mass Transit Fund includes funding from sources that are appropriated elsewhere. This action eliminates the duplication and brings the appropriation in line with current Transportation Trust Fund revenue estimates. The estimated amount for 2003 is \$100.6 million, and for 2004 the estimate is \$113.4 million. For 2003, a decrease of \$23.8 million (NGF). For 2004, a decrease of \$16.7 million.

Department of Transportation

Budget reductions:

- ▶ **Implement October executive reductions.** Decreases appropriation to reflect budget reductions announced in October 2002. The agency will reorganize its technology and administrative functions, reduce reliance on part-time workers and contractual services, delay equipment purchases, reduce travel for meetings, renegotiate its "seat management" contract, remove duplicate projects at research centers, and use turnover and vacancy savings. The reductions do not involve any layoffs. For 2003, a reduction \$15.0 million (NGF). For 2004, a reduction of \$16.8 million (NGF).
- ▶ **Discontinue consultant contract for statewide asset management program.** The Inventory & Condition Assessment System (ICAS) project was intended to define and develop a methodology for recording the inventory of the department's transportation infrastructure assets with condition ratings. The department will not continue the contract to capture asset inventory data statewide beyond phase I. For 2003, a reduction of \$4 million (NGF). For 2004, a reduction of \$7.8 million (NGF).
- ▶ **Eliminate sheet metal shop, carpentry shop, and automotive shop.** The department will eliminate duplicative activities that are already performed by another agency under contract. For 2003, a reduction of \$374,248 (NGF) and 18 positions (NGF). For 2004, a reduction of \$748,496 (NGF).
- ▶ **Reduce funding for the traffic management system.** The department will eliminate funding for the operations of the traffic management system. Funding needed to allow continued operations will be provided from existing sources. For 2003, a reduction of \$1.9 million (NGF). For 2004, a reduction of \$3.8 million (NGF).
- ▶ **Shift safety service patrols to peak periods.** The department will scale back their safety service patrol service to only peak traffic hours, which will reduce program funding by half. For 2003, a reduction of \$2.0 million (NGF). For 2004, a reduction of \$4.0 million (NGF).
- ▶ **Reduce advertising budget.** The department will eliminate specific advertising budget for public notices and community outreach advertising. For 2003, a reduction of \$50,000 (NGF). For 2004, a reduction of \$100,000 (NGF).
- ▶ **Utilize turnover and vacancy savings.** The department will eliminate 100 vacant positions each year. For 2003, a reduction of \$2.3 million (NGF) and 100 positions (NGF). For 2004, a reduction of \$4.6 million (NGF).

- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. For 2004, a nongeneral fund savings amount of \$9.4 million will be transferred to the general fund.

Other amendments:

- ▶ **Transfer positions for the Dulles Corridor project.** Transfers five positions to the Department of Rail and Public Transportation to support the Dulles Corridor transit project. The Department of Rail and Public Transportation will be responsible for the management and oversight of the project. For 2004, a decrease of five positions (NGF).
- ▶ **Reflect the department's budget approved by the Commonwealth Transportation Board.** The Commonwealth Transportation Board (CTB) approves the department's annual budget before July of each year. The most recent budget approved reflects a decrease in expected federal funds and other adjustments to the highway construction programs. The change reflects the use of realistic revenue estimates and the CTB's implementation of General Assembly actions. For 2003, a decrease of \$309.8 million (NGF). For 2004, a decrease of \$167.2 million (NGF).
- ▶ **Adjust Transportation Fund revenue.** A technical adjustment to reflect additional transportation revenue. Revenue is forecasted to increase in both years. However, the total additional funding is provided in 2004, when it will be allocated to primary, secondary and urban highway construction as provided in the department's update of the Six-Year Program. For 2004, an increase of \$180.7 million (NGF).

Motor Vehicle Dealer Board

Budget reductions:

- ▶ **Implement October executive reductions.** Decreases appropriation to reflect budget reductions announced in October 2002. The agency will reduce the advertising review program, reduce travel and associated expenses, implement a temporary workforce reduction, reduce the number of personnel, and capture miscellaneous administrative savings. These reductions result in six layoffs. For 2003, a reduction of \$207,450 (NGF) and four positions (NGF). For 2004, a reduction of \$207,800 (NGF).
- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. A corresponding nongeneral fund savings amount of \$10,514 will be transferred to the general fund in 2004.

Virginia Port Authority

Budget reductions:

- ▶ **Implement October executive reductions.** Decreases appropriation to reflect budget reductions announced in October 2002. The agency will reduce grants to local ports by 15 percent in 2004, reduce funding for the maintenance of its facilities, reduce advertising and travel funding, and defer equipment replacement. The reductions do not involve any layoffs. For 2003, a reduction of \$1.1 million (NGF). For 2004, a reduction of \$1.2 million (NGF).
- ▶ **Reduce funding for in-house information technology activities.** Decreases appropriation to reflect expected savings attributable to the implementation of the new statewide information technology (IT) reform initiative. Funding for any contracted IT support will be eliminated. Services such as help desk and IT support will be consolidated statewide along with purchases of software licenses. Direct support of this agency's IT activities will be provided by the new Virginia Information Technologies Agency. For 2004, a nongeneral fund savings amount of \$86,439 will be transferred to the general fund.
- ▶ **Reduce financial assistance to local ports.** The Virginia Port Authority provides grants to localities for port and water-related projects. This amendment reduces funding for these grants by 12.5 percent, beyond the amount in the October executive reductions. For 2004, a reduction of \$100,000 (NGF).

Other amendments:

- ▶ **Reflect the authority's Port Fund revenue.** A technical adjustment to correct the amount of expected revenue. The correction reflects the expected amount of revenue for the Commonwealth Port Fund, and is consistent with the authority's revised budget. The Transportation Trust Fund, which was enacted by the 1986 Special Session of the General Assembly, allocates 4.2 percent of its revenues to the Commonwealth Port Fund. These adjustments reflect the latest forecast of the Transportation Trust Fund. For 2003, a decrease of \$318,300 (NGF). For 2004, a decrease of \$32,200 (NGF).
- ▶ **Issue up to \$50 million of bonds for NIT South project.** The Virginia Port Authority may issue up to \$50 million in Special Revenue Fund bonds. Proceeds from the bond issue will be used to regrade and reconstruct the Norfolk International Terminals (NIT) South, backlands (phase II). This will allow the Virginia Port Authority to continue to upgrade the load capacity of NIT South to accommodate straddle carrier operations, which will improve efficiency, reduce costs, and improve capacity to handle more containers from the larger vessels that are calling at the port.



Office of Transportation

Detail Tables

	Fiscal Year 2003			Fiscal Year 2004		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
SECRETARY OF TRANSPORTATION						
2002-2004 legislative appropriation	0	487,045	487,045	0	481,808	481,808
Total recommended funding	0	487,045	487,045	0	481,808	481,808
% change over legislative appropriation	0%	0%	0%	0%	0%	0%
Position level:						
2002-2004 legislative appropriation	0	4.00	4.00	0	4.00	4.00
Recommended amendments	0	0	0	0	0	0
Total recommended positions	0	4.00	4.00	0	4.00	4.00
DEPARTMENT OF AVIATION						
2002-2004 legislative appropriation	50,099	23,524,251	23,574,350	50,099	24,412,368	24,462,467
Budget reductions:						
▶ Implement October executive reductions	(4,305)	(3,089,985)	(3,094,290)	(6,032)	(3,369,562)	(3,375,594)
▶ Reduce state support to the Washington Airports Task Force	0	(175,000)	(175,000)	0	(175,000)	(175,000)
▶ Reduce Metropolitan Washington Airport Authority funding	0	(300,000)	(300,000)	0	(300,000)	(300,000)
Subtotal budget reductions	(4,305)	(3,564,985)	(3,569,290)	(6,032)	(3,844,562)	(3,850,594)
Other amendments:						
▶ Reflect agency's Airport Fund revenue	0	(899,600)	(899,600)	0	(869,900)	(869,900)
Subtotal other amendments	0	(899,600)	(899,600)	0	(869,900)	(869,900)
Total recommended amendments	(4,305)	(4,464,585)	(4,468,890)	(6,032)	(4,714,462)	(4,720,494)
Total recommended funding	45,794	19,059,666	19,105,460	44,067	19,697,906	19,741,973
% change over legislative appropriation	(8.59%)	(18.98%)	(18.96%)	(12.04%)	(19.31%)	(19.30%)
Position level:						
2002-2004 legislative appropriation	0	32.00	32.00	0	32.00	32.00
Recommended amendments	0	(1.00)	(1.00)	0	(1.00)	(1.00)
Total recommended positions	0	31.00	31.00	0	31.00	31.00
DEPARTMENT OF MOTOR VEHICLES						
2002-2004 legislative appropriation	0	205,477,090	205,477,090	0	203,459,358	203,459,358
Budget reductions:						
▶ Implement October executive reductions	0	(12,860,642)	(12,860,642)	0	(24,555,812)	(24,555,812)
Subtotal budget reductions	0	(12,860,642)	(12,860,642)	0	(24,555,812)	(24,555,812)

See notes to this table on page B-2.

	Fiscal Year 2003			Fiscal Year 2004		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
Total recommended amendments	0	(12,860,642)	(12,860,642)	0	(24,555,812)	(24,555,812)
Total recommended funding	0	192,616,448	192,616,448	0	178,903,546	178,903,546
% change over legislative appropriation	0%	(6.26%)	(6.26%)	0%	(12.07%)	(12.07%)
Position level:						
2002-2004 legislative appropriation	0	2,028.00	2,028.00	0	2,028.00	2,028.00
Recommended amendments	0	(346.00)	(346.00)	0	(346.00)	(346.00)
Total recommended positions	0	1,682.00	1,682.00	0	1,682.00	1,682.00

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

2002-2004 legislative appropriation	0	149,332,425	149,332,425	0	154,933,988	154,933,988
Budget reductions:						
▶ Implement October executive reductions	0	(487,524)	(487,524)	0	(518,494)	(518,494)
Subtotal budget reductions	0	(487,524)	(487,524)	0	(518,494)	(518,494)
Other amendments:						
▶ Appropriate federal highway revenue	0	0	0	0	8,152,000	8,152,000
▶ Reflect the department's Mass Transit Fund revenue	0	(23,811,476)	(23,811,476)	0	(16,675,876)	(16,675,876)
Subtotal other amendments	0	(23,811,476)	(23,811,476)	0	(8,523,876)	(8,523,876)
Total recommended amendments	0	(24,299,000)	(24,299,000)	0	(9,042,370)	(9,042,370)
Total recommended funding	0	125,033,425	125,033,425	0	145,891,618	145,891,618
% change over legislative appropriation	0%	(16.27%)	(16.27%)	0%	(5.84%)	(5.84%)
Position level:						
2002-2004 legislative appropriation	0	32.00	32.00	0	32.00	32.00
Recommended amendments	0	(1.00)	(1.00)	0	4.00	4.00
Total recommended positions	0	31.00	31.00	0	36.00	36.00

DEPARTMENT OF TRANSPORTATION

2002-2004 legislative appropriation	140,604,200	2,760,140,377	2,900,744,577	72,929,586	2,942,593,628	3,015,523,214
Budget reductions:						
▶ Implement October executive reductions	0	(15,033,412)	(15,033,412)	0	(16,777,886)	(16,777,886)
▶ Discontinue consultant contract for statewide asset management program	0	(4,000,000)	(4,000,000)	0	(7,800,000)	(7,800,000)
▶ Eliminate sheet metal shop, carpentry shop, and automotive shop	0	(374,248)	(374,248)	0	(748,496)	(748,496)
▶ Reduce funding for the traffic management system	0	(1,919,861)	(1,919,861)	0	(3,839,722)	(3,839,722)
▶ Shift safety service patrols to peak periods	0	(2,000,000)	(2,000,000)	0	(4,000,000)	(4,000,000)
▶ Reduce advertising budget	0	(50,000)	(50,000)	0	(100,000)	(100,000)
▶ Utilize turnover and vacancy savings	0	(2,310,500)	(2,310,500)	0	(4,621,000)	(4,621,000)
Subtotal budget reductions	0	(25,688,021)	(25,688,021)	0	(37,887,104)	(37,887,104)
Other amendments:						
▶ Reflect the department's budget approved by the Commonwealth Transportation Board	0	(309,830,210)	(309,830,210)	0	(167,206,224)	(167,206,224)

	Fiscal Year 2003			Fiscal Year 2004		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
► Adjust Transportation Fund revenue	0	0	0	0	180,716,492	180,716,492
Subtotal other amendments	0	(309,830,210)	(309,830,210)	0	13,510,268	13,510,268
Total recommended amendments	0	(335,518,231)	(335,518,231)	0	(24,376,836)	(24,376,836)
Total recommended funding	140,604,200	2,424,622,146	2,565,226,346	72,929,586	2,918,216,792	2,991,146,378
% change over legislative appropriation	0%	(12.16%)	(11.57%)	0%	(0.83%)	(0.81%)
Position level:						
2002-2004 legislative appropriation	0	10,645.00	10,645.00	0	10,645.00	10,645.00
Recommended amendments	0	(118.00)	(118.00)	0	(123.00)	(123.00)
Total recommended positions	0	10,527.00	10,527.00	0	10,522.00	10,522.00
MOTOR VEHICLE DEALER BOARD						
2002-2004 legislative appropriation	0	1,557,918	1,557,918	0	1,541,166	1,541,166
Budget reductions:						
► Implement October executive reductions	0	(207,450)	(207,450)	0	(207,800)	(207,800)
Subtotal budget reductions	0	(207,450)	(207,450)	0	(207,800)	(207,800)
Total recommended amendments	0	(207,450)	(207,450)	0	(207,800)	(207,800)
Total recommended funding	0	1,350,468	1,350,468	0	1,333,366	1,333,366
% change over legislative appropriation	0%	(13.32%)	(13.32%)	0%	(13.48%)	(13.48%)
Position level:						
2002-2004 legislative appropriation	0	26.00	26.00	0	26.00	26.00
Recommended amendments	0	(4.00)	(4.00)	0	(4.00)	(4.00)
Total recommended positions	0	22.00	22.00	0	22.00	22.00
VIRGINIA PORT AUTHORITY						
2002-2004 legislative appropriation	0	49,055,132	49,055,132	0	50,355,732	50,355,732
Budget reductions:						
► Implement October executive reductions	0	(1,066,991)	(1,066,991)	0	(1,224,636)	(1,224,636)
► Reduce financial assistance to local ports	0	0	0	0	(100,000)	(100,000)
Subtotal budget reductions	0	(1,066,991)	(1,066,991)	0	(1,324,636)	(1,324,636)
Other amendments:						
► Reflect the authority's Port Fund revenue	0	(318,300)	(318,300)	0	(32,200)	(32,200)
Subtotal other amendments	0	(318,300)	(318,300)	0	(32,200)	(32,200)
Total recommended amendments	0	(1,385,291)	(1,385,291)	0	(1,356,836)	(1,356,836)
Total recommended funding	0	47,669,841	47,669,841	0	48,998,896	48,998,896
% change over legislative appropriation	0%	(2.82%)	(2.82%)	0%	(2.69%)	(2.69%)
Position level:						
2002-2004 legislative appropriation	0	136.00	136.00	0	136.00	136.00
Recommended amendments	0	0	0	0	0	0
Total recommended positions	0	136.00	136.00	0	136.00	136.00
TOTAL FOR TRANSPORTATION						
Grand total recommended funds	140,649,994	2,810,839,039	2,951,489,033	72,973,653	3,313,523,932	3,386,497,585
Grand total recommended positions	0	12,433.00	12,433.00	0	12,433.00	12,433.00