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# *Virginia State Government Program Structure*

*Department of Planning and Budget  
Updates Effective July 1, 2008  
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## INTRODUCTION

### A. General

The program structure is a mechanism whereby the state's activities and services and corresponding expenditures can be conveniently and uniformly organized, clearly identified, and easily accounted for. In this structure, the services that the state provides and the activities in which the state is engaged are classified systematically as items in descending levels on the basis of programs and service areas, which were previously referred to as subprograms. Each item in each level relates directly to one of the seven functions of government. The major uses of the Program Structure are:

1. Analysis, Planning, and Budgeting. Information is collected on a program basis in order to analyze the activities of state government in terms of results or impacts, which are then compared to stated objectives and alternative ways to meet these objectives, and to plan and budget on the basis of the analysis.
2. Program Operations. Information is collected to determine how programs operate in terms of what they do and the manpower and equipment they use to do it.
3. Financial Control. Information is collected to determine where monies are being appropriated and expended on a program basis.
4. Organizational Structuring. Information is collected on a program basis to allow decision makers to refine the organizational basis of government by arranging and rearranging programs for the most effective structure of government.

### B. Levels of Program Structure Classifications

The following are basic definitions of the program structure levels. All work that is performed in an agency is identified in this structure.

1. Function. The broadest aggregation of state government efforts stated as a general purpose; the sum of the seven functions encompasses everything state government does to secure the safety, health, and general well-being of its people, and to develop to the fullest extent possible their resources. There are seven functions:
  - a. Education
  - b. Administration of Justice
  - c. Individual and Family Services
  - d. Resource and Economic Development
  - e. Transportation
  - f. General Government
  - g. Enterprise
2. Subfunction. The broadest subdivision of efforts within a function which describes an aggregation of programs.
3. Program. A distinct organization of resources directed toward a specific objective of either:
  - a. Creating, improving or maintaining a condition affecting the public;
  - b. Preserving, developing or conserving a public resource;
  - c. Preventing, containing or eliminating a public problem; or
  - d. Supporting or controlling other programs.

Each program should lend itself to at least partial quantification and should bring together all costs associated with its execution.

4. Service Area. The broadest subdivision, as nearly as practicable, of a program. Resources provided for service areas may be interchanged for maximum accomplishment of program objectives.

5. Element. A component of a service area; its purpose is to provide a description of specific activities and facilities which contribute to the accomplishment of the subprogram. (This is an optional component available for individual agency use for internal management purposes and is not reflected in the program structure descriptions and codes.)

6. Coding. The program structure code consists of seven digits which identify the following components.

Function X "7" is General Government

Subfunction XXX "701" is Executive Management (Be careful, subfunctions are really a range of programs.)

Program XXX - "715" is Planning, Budgeting, and Evaluation Services

Service Area XXX-XX "71502" is Budget Development and Budget Execution Services

Element ( in CARS only)

XXXXX-XX "7150201" could be budget development, if desired by the agency.

Every undertaking of state government, whether at the level of program, service area, or element, has its unique code. The coding logic permits information to be extracted on any one of several levels. For example:

-If information on resources (dollars or people) is desired on the Resource and Economic Development function, the computer will sort on the number 5.

-If information is desired on the subfunction Consumer Affairs, then programs 55000 to 57900 are aggregated.

-If data on the program Regulation of Professions and Occupations is needed, then 56000 is totaled.

-If only service area information is necessary for Physician Regulation, then 56030 is used.

**Function: 1 Education**

This function involves efforts intended to assist individuals in developing knowledge, skills, and cultural awareness.

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**Subfunction: 1-01-xxxxx Higher Education**

Efforts to coordinate and provide instruction, research and public service through a system of higher education institutions.

***100 Educational and General Programs***

Used for appropriation purposes for aggregating the following programs within the Higher Education subfunction:

- 10100, Higher Education Instruction
- 10200, Higher Education Research
- 10300, Higher Education Public Services
- 10400, Higher Education Academic Support
- 10500, Higher Education Student Services
- 10600, Higher Education Institutional Support
- 10700, Operation and Maintenance of Plant

***101 Higher Education Instruction***

Efforts to provide higher education instruction and related departmental research.

***10110 General Academic Instruction***

Efforts to provide higher education general academic instruction.

***10120 Remedial Instruction***

Efforts to provide higher education remedial instruction.

***10130 Vocational Education***

Efforts to provide higher education degree-credit vocational education.

***10140 Community Education***

Efforts to provide non-degree personal development, recreation, informational, and vocational education to the college community.

***10160 Dentistry Instruction***

Efforts to provide instruction in dentistry and related departmental research.

***10170 Medicine Instruction***

Efforts to provide instruction in medicine and related departmental research.

***10171 Family Practice Residency Instruction***

Efforts to provide instruction in family practice residency programs and related services or operations.

***10180 Veterinary Instruction***

Efforts to provide instruction in veterinary medicine and related departmental research.

***10191 Unique Academic Program Activities***

Efforts to provide instruction at VCU-Qatar College of Design Arts.

***102 Higher Education Research***

Efforts to provide for research that is separately budgeted or carried on in institutes or research centers.

## **Function: 1 Education**

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### ***10210 Institutes And Research Centers***

Efforts to conduct on-going research within the framework of a formal research organization.

### ***10220 Individual Or Project Research***

Efforts to conduct individual research and/or research projects that are separately budgeted.

### ***10230 Agriculture And Forestry Research***

Efforts to conduct research in agriculture and forestry, rural development, and family and human resources.

### ***10240 Coal And Energy Research***

Efforts to conduct research in coal and energy.

### ***10250 Environmental And Water Resources Research***

Efforts to conduct research on water and related environmental resources.

### ***10251 Marine Science, Resources, And Environmental Research***

Efforts to study marine life diseases and ecological problems; to find solutions and discover hybrid and exotic marine life types which may thrive in the state's waters; to find new and better ways to preserve the marine population; to conduct research on

### ***10260 Industrial And Economic Development Research***

Efforts to conduct research in industrial and economic development and productivity.

### ***10270 Supporting Research***

Efforts to conduct research in support of other subprograms within this program and state agency requests.

### ***10280 Veterinary Medical Research***

Efforts to conduct research in the veterinary medical sciences.

## ***103 Higher Education Public Services***

Efforts to provide services beneficial to individuals and groups external to the institution.

### ***10310 Community Services***

Efforts to provide the public access to the non-instructional resources and unique capabilities that exist within the institution.

### ***10330 Public Broadcasting Services***

Efforts to provide public broadcasting services to the general populace.

### ***10340 Agriculture And Natural Resources Cooperative Extension Services***

Efforts to provide extension services for the agricultural segment of the state and the associated natural resources.

### ***10350 Community Resource Development Cooperative Extension Services***

Efforts to provide extension services to individuals and communities to improve their economic, physical, and cultural resources.

### ***10360 Family Resources Cooperative Extension Services***

Efforts to provide extension services for individuals and families to improve their social and economic status.

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### ***10370 Field Cooperative Extension Services***

Efforts to provide the integrated educational services of the cooperative extension service at the county or city level.

### ***10380 4-H Cooperative Extension Services***

Efforts to provide informal educational services for the development of life skills of young people of Virginia.

### ***10390 Veterinary Medical Services***

Efforts to provide integrated veterinary medical services and information to the general public and state agencies.

## ***104 Higher Education Academic Support***

Efforts to provide higher education support services that directly support the institution's primary function of instruction, research, and public service.

### ***10410 Libraries***

Efforts to collect, catalog, store, and distribute published materials which support the institution.

### ***10420 Museums And Galleries***

Efforts to collect, preserve, and exhibit historical materials, art objects, scientific displays, etc., in support of an institution's academic programs.

### ***10430 Audio/Visual Services***

Efforts to provide audio/visual services to support instruction, research, and public service.

### ***10440 Computing Support***

Efforts to provide computer services to support instruction, research, and public service.

### ***10450 Ancillary Support***

Efforts to provide support services (not elsewhere classified) to instruction, research, and public service such as demonstration schools, university presses, etc.

### ***10460 Academic Administration, Personnel Development, and Course and Curriculum Development***

Efforts to provide administrative support, management direction, and curriculum development to instruction, research, and public service and to provide opportunities for faculty to increase their personal and professional development or to be evaluated or

### ***10470 All Other Subprograms***

This subprogram is included for budgeting purposes to permit aggregation of those subprograms within this program for which a separate budget submission is not required.

## ***105 Higher Education Student Services***

Efforts to provide support services to students.

### ***10510 Student Service Administration***

Effort to provide central administrative services to student service programs.

### ***10520 Social And Cultural Development***

Efforts to provide for the social and cultural development of the student outside of the formal degree curriculum.

## **Function: 1 Education**

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### ***10530 Counseling And Career Guidance***

Efforts to provide placement, career guidance, and counseling services.

### ***10540 Student Admissions And Records***

Efforts to admit students and administer their records.

### ***10550 Financial Aid Administration***

Efforts to support financial aid services and assistance to students.

### ***10560 Student Health Services***

Efforts to provide health services (non-self-supporting) to students.

## ***106 Higher Education Institutional Support***

Efforts to provide operational support for the day-to-day functioning of the higher education institution (excluding physical plant operations).

### ***10610 Executive Management***

Efforts to provide executive management and long-range planning for the higher education institution.

### ***10620 Fiscal Operations***

Efforts to provide for the fiscal management of the higher education institution.

### ***10630 General Administrative Services***

Efforts to provide for central administrative operations and services such as data processing and personnel administration.

### ***10640 Logistical Services***

Efforts to provide procurement and distribution services such as purchasing and duplicating, as well as transportation and communication systems such as mail, security, and telephone which are needed to support the campus-wide operation of an institution.

### ***10650 Public Relations And Development***

Efforts to maintain relations with the local community, alumni, and the general public and to provide for fund raising and institutional development.

## ***107 Operation and Maintenance Of Plant***

Efforts to operate and maintain physical plant facilities at institutions of higher education (excluding self-supporting enterprises and hospitals).

### ***10710 Administration And Supervision***

Efforts to provide supervision for physical plant operations.

### ***10711 Alumni Hall***

Efforts to provide maintenance and operation services to Alumni Hall.

### ***10720 Custodial Service***

Efforts to provide custodial services to higher education.

### ***10730 Building Repairs And Maintenance, Care And Maintenance Of Grounds, And Utility Lines And Maintenance Repairs***

Efforts to repair and maintain buildings, grounds, and utility lines.

### ***10740 Utilities***

Efforts to provide heat, light, power, water, sewer, and gas.



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### ***10750 Property And General Liability Insurance***

Efforts to insure property belonging to higher education facilities.

### ***10760 Property Rentals***

Efforts to provide for property to be rented.

### ***10770 Operation Of Power Plant***

Efforts to provide power plant operations.

### ***10780 Debt Service Educational And General Plant***

Efforts to provide debt service for educational and general plant.

### ***10790 Other Operation And Maintenance Expense***

Efforts to provide maintenance and operation services not otherwise classified.

## ***108 Higher Education Student Financial Assistance***

Efforts to provide financial assistance to higher education students.

### ***10810 Scholarships***

Efforts to provide scholarships to students.

### ***10811 Tuition Assistance***

Efforts to provide financial assistance to both Army and Air National Guard personnel to attend in-state educational institutions.

### ***10812 Recruitment Incentives***

Efforts to provide financial recruitment incentives, including re-enlistment bonuses and referral bonuses, to help maintain troop strength.

### ***10813 Regional Financial Assistance for Education***

Efforts to provide student financial assistance for Virginia residents

### ***10814 Education Program Certification for Veterans***

Efforts to provide access to post-secondary education to veterans by certifying programs of instruction as meeting federal requirements.

### ***10820 Fellowships***

Efforts to provide fellowships to students.

## ***110 Financial Assistance For Educational and General Services***

Efforts to provide resources for educational and general services through supplementing other activities within the system.

### ***11001 Eminent Scholars***

Efforts to provide salary supplements for eminent scholars through matching endowment income.

### ***11004 Sponsored Programs***

Efforts to provide resources for educational and general services.

### ***11005 Medical Education***

Efforts to provide financial assistance to non-state medical schools.

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### ***11009 Outstanding Faculty Recognition***

Efforts to provide cash awards to outstanding faculty members in recognition of their contributions to students, their academic disciplines, and the public.

### ***111 Higher Education Academic, Fiscal, and Facility Planning and Coordination***

Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis.

### ***11104 Higher Education Coordination and Review***

Efforts to provide academic, fiscal, and facility planning and coordination for higher education on a statewide basis, and to provide planning and coordination for federal programs and for overall administrative support services.

### ***11105 Regulation of Private and Out-of-State Institutions***

Efforts to coordinate, regulate, and review private and out-of-state degree granting institutions of higher education seeking to operate or already operating in the Commonwealth.

### ***11106 Interest Earned on Educational and General Programs Revenue***

Efforts to collect and allocate interest earned on educational and general programs revenue.

### ***112 Higher Education Federal Programs Coordination***

Efforts to provide planning and coordination for federal programs related to higher education on a statewide basis (excluding land grant activities).

### ***11201 Higher Education Federal Programs Coordination***

Efforts to coordinate participation in federal programs in support of higher education.

### ***113 Unique Military Activities***

Efforts to provide resources to support a continuing military environment at institutions of higher education.

### ***114 Higher Education Tuition Moderation Incentive Fund***

Efforts to provide financial incentives to institutions of higher education to limit the increase of tuition and mandatory educational and general fees for in-state undergraduate students. [Rev. eff. 7/1/2008]

### ***115 Two-Year College Transfer Grant***

Efforts to provide transfers from in-state public two-year colleges to in-state public or private four-year higher education institutions. [Eff. 4/4/07]

## **Function: 1 Education**

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### **Subfunction: 1-02-xxxxx Cultural And Science Education**

Efforts to provide and promote opportunity for citizens to expand their knowledge, skills, and cultural awareness through science, art, music, drama, literature, dance and other educational services.

#### ***137 Archives Management***

Efforts to provide and manage archives facilities for all citizens, state agencies, and political subdivisions.

##### ***13701 Management of Public Records***

Efforts to retain, manage, or dispose of state records.

##### ***13702 Management of Archival Records***

Efforts to provide records services to localities.

##### ***13703 Historical and Cultural Publications***

Efforts to provide literary and cultural publications.

##### ***13704 Archival Research Services***

Efforts to provide reference services for historical records.

##### ***13705 Conservation-Preservation of Historic Records***

Efforts to restore historical records.

##### ***13706 Circuit Court Record Preservation***

Efforts to provide financial aid to localities for managing and preserving permanent records of the circuit courts.

#### ***142 Statewide Library Services***

Efforts to provide research, consultation, and other library services to the entire state.

##### ***14201 Cooperative Library Services***

Efforts to provide cooperative library services.

##### ***14202 General Library Services***

Efforts to provide general library assistance services.

##### ***14203 Consultation to Libraries***

Efforts to consult on library services.

##### ***14206 Research Library Services***

Efforts to provide collection management services for various mediums

#### ***143 Financial Assistance for Educational, Cultural, Community, and Artistic Affairs***

Efforts to provide financial assistance for promotion and expansion of cultural enrichment opportunities for citizens.

##### ***14301 State Formula Aid for Local Public Libraries***

Efforts to provide financial assistance to public libraries through state formula aid and federal grant assistance for the development of library services. [Rev. 7-1-93]

##### ***14302 Financial Assistance to Cultural Organizations***

Efforts to provide financial assistance for the arts (dance, music, literature, art, crafts, etc.). [Rev. eff. 7/1/2008]

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***14303 Community Access to Educational, Economic, and Cultural Programming through Public Television***

Efforts to provide financial assistance to regional noncommercial telecommunications entities for artistic, cultural, educational, public affairs, and general interest programming. [Title rev. 10-1-03]

***14304 Financial Assistance for Supplemental Education***

Efforts to provide financial assistance to historical, science, natural, and other museums.

***14306 Community Access to Educational, Economic, and Cultural Programming through Public Radio***

Efforts to provide financial assistance to regional noncommercial radio telecommunication entities for artistic, cultural, educational, public affairs, and general interest programming.

***14307 Administration of Grants for Cultural and Artistic Affairs***

Efforts to administer the state grant program for nonstate entities.

***145 Museum and Cultural Services***

Efforts to promote education in and appreciation of the arts, science, and history.

***14501 Collections Management and Curatorial Services***

Efforts to provide cultural enrichment and education through the research, documentation, acquisition, display, and preservation, and management of permanent and temporary collections. [Rev. 7-1-98]

***14503 Education and Extension Services***

Efforts to provide education in the fine arts, science, and history through instruction, exhibits, films, lectures, interpretations and demonstrations within the museum and in communities throughout the Commonwealth.

***14507 Operational and Support Services***

Efforts to provide operational and support services to museums and cultural agencies, including general management and direction, accounting and budgeting, procurement, human resources, information systems, security, physical plant, and housekeeping services.

***14508 Scientific Research***

Efforts to provide scientifically informed and accurate natural history programs and exhibits for students, teachers, and the public and to promote awareness of Virginia's natural heritage.

***146 Human Relations Management***

Efforts to promote education in and appreciation of culture, history and the arts through the study of people.

***14601 Human Relations Management***

Efforts to promote education in and appreciation of culture, history and the arts through the study of people.

**Subfunction: 1-03-xxxxx Elementary And Secondary Education Instruction, Supervision, And Assistance**

Efforts to provide both instruction and statewide supervision and assistance to localities delivering elementary and secondary education.

## **Function: 1 Education**

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### ***171 Financial Assistance for Public Education (Categorical)***

Efforts to provide financial aid for instructional and support services for public education activities.

#### ***17111 Financial Assistance for Educational Telecommunications***

Efforts to provide financial aid to localities for educational telecommunications.

#### ***17116 Financial Assistance for Radio Reading Services***

Efforts to provide financial assistance for radio reading services for handicapped and exceptional individuals.

#### ***17117 Early Awareness and Readiness Programs***

Efforts to support middle and high school students' early awareness of and preparation for post-secondary education.

### ***178 State Education Assistance Programs***

Efforts to provide state financial assistance to school divisions to support education programs.

#### ***17801 Standards of Quality for Public Education (SOQ)***

Efforts to provide state financial assistance to school divisions to meet the required standards for public education.

#### ***17802 Financial Incentive Programs for Public Education***

Efforts to provide state financial support for optional education programs that go beyond the foundation program of the Standards of Quality.

#### ***17803 Financial Assistance for Categorical Programs***

Efforts to provide state financial assistance for programs that go beyond the foundation program of the Standards of Quality.

#### ***17804 Financial Assistance for School Facilities***

Efforts to provide state financial assistance for two programs, Lottery proceeds and the School Construction Grants Program, that provide support for school construction and other allowable "non-recurring" costs.

#### ***17805 Distribution of Lottery Proceeds Fund***

Efforts to provide lottery proceeds to localities for education in conformity with the Constitution [Eff. 7/1/08]

### ***179 Federal Education Assistance Programs***

Efforts to provide federal funds to school divisions for local education programs.

#### ***17901 Federal Assistance to Local Education Programs***

Efforts to provide federal funds to school divisions for reimbursement of qualifying expenses for federal programs.

### ***181 Instructional Services***

Efforts to provide technical assistance to local school divisions and ensure compliance with federal and state laws, regulations, and policies governing public instruction.

#### ***18101 Public Education Instructional Services***

Efforts to provide technical assistance in setting and reviewing academic learning standards and career and technical education competencies, the development and review of the state assessment program, and assistance for schools and divisions failing to meet targeted levels of student achievement.

## **Function: 1 Education**

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### ***18102 Program Administration and Assistance for Instructional Services***

Efforts to interpret and administer federal and state grants and policies related to general instruction, and provide technical assistance in the implementation of these grants and policies to all school divisions in the Commonwealth.

### ***18103 Compliance and Monitoring of Instructional Services***

Efforts to ensure that all school divisions in the Commonwealth comply with federal and state laws, regulations, and policies in implementing educational programs, particularly the No Child Left Behind Act of 2001, and the Carl D. Perkins Act of 1998.

### ***18104 Adult Education and Literacy***

Efforts to support workforce development by implementing educational programs that improve adult literacy levels and increase basic education attainment in the adult population (ages 18 and older).

## ***182 Special Education and Student Services***

Efforts to provide technical assistance to local school divisions and ensure compliance with federal and state laws, regulations, and policies governing special education instruction.

### ***18201 Special Education Instructional Services***

Efforts to plan and implement technical assistance and professional development for the provision of special education and related services to students with disabilities ages 2 through 21.

### ***18202 Special Education Administration and Assistance Services***

Efforts to implement the federal and state data collection/reporting requirements and the requirements for management and disbursement of federal and state dollars for special education programs.

### ***18203 Special Education Compliance and Monitoring Services***

Efforts to monitor the implementation of the Individuals with Disabilities Education Act and the Regulations Governing Special Education Programs for Children with Disabilities in Virginia.

### ***18204 Student Assistance and Guidance Services***

Efforts to provide information, training, and technical assistance for the promotion of student physical and mental health and safety and the removal of barriers to learning for all students, including those with disabilities.

## ***184 Pupil Assessment Services***

Efforts to assess student achievement.

### ***18401 Test Development and Administration***

Efforts to coordinate the development and administration of the tests that comprise the Virginia Assessment Program and that are administered to public school students across the Commonwealth.

## ***185 School and Division Assistance***

Efforts to provide assistance to schools and school divisions to ensure proper compliance with all state and federal regulations.

## **Function: 1 Education**

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### ***18501 School Improvement***

Efforts to assist schools and school divisions in meeting the academic requirements of the Regulations Establishing Standards for Accrediting Public Schools in Virginia and the requirements of the No Child Left Behind Act of 2001.

### ***18502 School Nutrition***

Efforts to provide oversight and technical assistance to public school divisions and public residential child care institutions (RCCI) by administering the regulatory requirements of the Richard B. Russell National School Lunch Act, the Child Nutrition Act, and Board of Education regulations for school nutrition.

### ***18503 Pupil Transportation***

Efforts to develop and implement services to school divisions that support and promote: interpretation and application of state and federal laws and regulations relative to pupil transportation; and approved standards and practices for transporting students.

## ***186 Technology Assistance Services***

Efforts to provide assistance to schools and school divisions on the integration of technology in the classroom.

### ***18601 Instructional Technology***

Efforts to provide leadership, consultation, and technical assistance to K-12 schools to improve teaching and learning through the appropriate use of technology.

### ***18602 Distance Learning and Electronic Classroom***

Efforts to manage the Department of Education's Virginia Virtual initiative that includes the Virtual Advanced Placement (AP) School, televised and online staff development programs, enrichment programs for teachers and students, online remediation, and Web-based multimedia presentations.

## ***187 At Risk Youth Residential Program***

Efforts to provide developmental opportunities for at risk youths.

### ***18701 Virginia Commonwealth Challenge Program***

Efforts to train and mentor selected at risk youth to become contributing and productive members of society.

## ***191 State Education Services***

Efforts to provide technical assistance and other support for public education activities.

### ***19101 Braille and Large-Print Textbook Services***

Efforts to provide Braille and large print textbooks and novels to blind and vision impaired students in their local school districts.

### ***19102 Educational Services***

Efforts to assist in the provision of basic educational instruction for handicapped and exceptional individuals.

## ***197 Instruction***

Efforts to provide academic elementary and secondary instruction.

### ***19701 Classroom Instruction***

Efforts to provide instruction in basic skills and knowledge to students in state institutions.

## **Function: 1 Education**

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### ***19703 Occupational-Vocational Instruction***

Efforts to provide occupational- vocational instruction to students in state institutions.

### ***19706 Adult Community Instructional Services***

Efforts to provide educational instruction to adult offenders in the Department of Correction's adult community programs.

### ***19708 Facility-Based Education and Skills Training***

Efforts to provide academic elementary and secondary instruction in state-operated facilities.

### ***19710 Outreach and Community Assistance***

Efforts to provide community support and outreach to community learning efforts.

### ***19711 Youth Instructional Services***

Efforts to provide academic elementary and secondary instruction.

### ***19712 Career and Technical Instructional Services for Youth and Adult Schools***

Efforts to provide instruction and specific job skills training in the trades for both adult and juvenile offenders.

### ***19713 Adult Instructional Services***

Efforts to provide academic instruction to adult institutions and community corrections sites.

### ***19714 Instructional Leadership and Support Services***

Efforts to provide Instructional leadership and support services to all agency schools in DOC and DJJ facilities as well as in DOC community corrections' sites.

## ***198 Residential Support***

Efforts to provide residential and care services in an institution, school, or university setting.

### ***19801 Food and Dietary Services***

Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

### ***19802 Medical and Clinical Services***

Efforts to provide medical and clinical support services in an institution or university hospital (excluding higher education institutions).

### ***19803 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

### ***19804 Residential Services***

Efforts to provide residential (houseparents, cottage supervisors, or halfway house supervisors) services in institutions (excluding higher education and correctional institutions).

### ***19805 Transportation Services***

Efforts to provide transportation services to patients, prisoners, or students in institutions or university hospitals (excluding higher education institutions).

## **Subfunction: 1-04-xxxxx Education Support Services**

Efforts to provide administrative and support services for education programs.



## **Function: 1 Education**

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### ***199 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.

#### ***19901 General Management and Direction***

Efforts to provide administrative management and direction.

#### ***19902 Information Technology Services***

Efforts to provide automated data processing services.

#### ***19903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

#### ***19915 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

#### ***19929 Policy, Planning, and Evaluation Services***

Efforts to conduct policy analysis, planning, and evaluation for state services.

#### ***19931 Operation of Higher Education Centers***

Efforts to operate and maintain facilities offering higher education instructional and community activities (excluding higher education institutions).

## **Function: 2 Central Agency Coding Supplement**

The following miscellaneous codes have been assigned for central recording and appropriation purposes.

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### **Subfunction: 2-01-xxxxx Undesignated Programs**

Efforts to provide activities not otherwise designated.

#### ***226 Miscellaneous Reversion Clearing Account***

Used for central recording purposes for reversions not specifically described in other reversion clearing account programs.

##### ***22601 Designated Reversions from Agency Appropriations***

Efforts to provide for a mechanism for the reversion of funds from agency budgeted amounts for various purposes not described in other service areas.

##### ***233 Reversion Clearing Account - Employee Benefits Reversion***

Efforts to provide for a mechanism for the reversion of funds from agency budgeted amounts as the result of changes in employer contributions and premiums for various benefits. [Eff. 7/1/2008]

##### ***234 Reversion Clearing Account - Aid to Local Governments***

Efforts to provide for a mechanism for the reversion of funds for agency budgeted amounts for aid to local governments. [Eff. 7/1/2008]

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### **Subfunction: 3-01-xxxxx Crime Deterrence, Suppression And Control**

Efforts to prevent crime, fraud, and other illegal or dangerous activities, investigate and detect criminal or illegal acts, and apprehend and detain violators of the law.

#### ***302 Information Technology Systems, Telecommunications and Records Management***

Efforts to provide standardized and readily accessible information and rapid communication for the criminal justice system and to provide oversight and review of the system.

##### ***30201 Information Technology Systems and Planning***

Efforts to provide and maintain an automated information system for interstate and intrastate law enforcement data.

##### ***30203 Criminal Justice Information Services***

Efforts to provide and maintain central criminal records, "wanted" files, and other manually accessible records.

##### ***30204 Telecommunications and Statewide Agencies Radio System (STARS)***

Efforts to provide and maintain radio and teletype communications for law enforcement personnel.

##### ***30206 Firearms Purchase Program***

Efforts to provide gun dealers with instantaneous confirmation of prospective purchaser's eligibility to own a firearm and provide for the approval at the point-of-sale for all firearms, except antiques and curios, based on the results of a criminal history record check.

##### ***30207 Sex Offender Registry Program***

Efforts to maintain the Virginia Sex Offender and Crimes Against Minors Registry (SOR) pursuant to §19.2-390.1, Code of Virginia, for the protection of children and those individuals vulnerable to sexual offenders and predators.

##### ***30208 Concealed Weapons Program***

Efforts to provide for fingerprinting applicants for concealed handgun permits and checking them through the Automated Fingerprint Identification System (AFIS) to ensure they are eligible for a concealed weapons permit.

#### ***303 Criminal Justice Training and Standards***

Efforts to provide training and education and to establish standards in order to support the criminal justice system.

##### ***30306 Law Enforcement Training and Education Assistance***

Efforts to provide basic, advanced, and specialized in-service training of law enforcement officers and law enforcement instructors.

#### ***304 Crime Detection, Investigation, and Apprehension***

Efforts to detect and investigate crime and to apprehend criminals in order to protect persons and property from illegal actions.

##### ***30403 Enforcement and Regulation of Alcoholic Beverage Control Laws***

Efforts to detect violations of the alcoholic beverage control laws by providing a specially trained and equipped investigative force to patrol areas known for illegal manufacturing operations, to prevent illegal importation, transportation, and sales of alcoholic beverages, and to apprehend and arrest violators of the law.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***305 Criminal Justice Research, Planning and Coordination***

Efforts to provide research, planning, and coordination in order to support the criminal justice system.

#### ***30503 Criminal Justice Research***

Efforts to provide research and related study activities to maintain and improve the functioning of the criminal justice system.

#### ***30504 Criminal Justice Research, Statistics, Evaluation, and Information Services***

Efforts to provide research and planning as basis of technical support to state and local officials in the criminal justice system.

### ***306 Asset Forfeiture and Seizure Fund Management and Financial Assistance Program***

Efforts to administer the asset forfeiture and seizure process and to provide financial assistance to localities and state agencies derived from asset forfeiture and seizure proceeds in order to support law enforcement services.

#### ***30602 Coordination of Asset Seizure and Forfeiture Activities***

Efforts to manage and distribute financial and property assets seized and forfeited in drug cases.

### ***307 Financial Assistance for Sheriffs' Offices and Regional Jails***

Efforts to provide the state's share of salaries, compensation, and other allowances for local sheriffs and regional jails.

#### ***30710 Financial Assistance for Regional Jail Operations***

Efforts to provide the Commonwealth's share of funding toward the total cost of regional jail operations.

#### ***30712 Financial Assistance for Local Law Enforcement***

Efforts to provide the Commonwealth's share of funding toward the total cost of local law enforcement operations.

#### ***30713 Financial Assistance for Local Court Services***

Efforts to provide the Commonwealth's share of funding toward the total cost of local court services operations.

#### ***30716 Financial Assistance to Sheriffs***

Efforts to provide the Commonwealth's share of funding toward the total cost of sheriffs' offices.

#### ***30718 Financial Assistance for Local Jail Operations***

Efforts to provide the Commonwealth's share of funding toward the total cost of local jail operations.

### ***309 Law Enforcement Scientific Support Services***

Efforts to provide scientific support to local and state law enforcement officials.

#### ***30901 Biological Analysis Services***

Efforts to provide certifiable, scientific analysis of biological evidence in support of state and local law enforcement agencies.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***30902 Chemical Analysis Services***

Efforts to provide certifiable, scientific analysis of chemical evidence including drugs, in support of state and local law enforcement agencies.

### ***30904 Physical Evidence Services***

Efforts to provide certifiable, scientific analysis of physical evidence, including firearms, toolmarks, and blood stain evidence in support of state and local law enforcement agencies.

### ***30905 Training and Standards Services***

Efforts to provide training to state and local law enforcement officers in crime scene protections and evidence collection and breath alcohol testing as well as certifying the accuracy of the test equipment.

### ***30906 Administrative Services***

Efforts to provide administrative support to the agency's staff by providing financial management, human resource management, government procurement, information technology, performance management, and legislative services.

## ***310 Law Enforcement and Highway Safety Services***

Efforts to investigate alleged crimes, make arrests, enforce state's motor vehicle laws and provide assistance on Virginia highways.

### ***31001 Aviation Operations***

Efforts to provide air support to law enforcement operations, including medical evacuation of injured persons, search and rescue, and marijuana eradication.

### ***31002 Commercial Vehicle Enforcement***

Efforts to provide enforcement for compliance with large commercial vehicle size and weight regulations, including the inspection of these vehicles.

### ***31003 Counter-Terrorism***

Efforts to provide for direct responses to terrorist incidents.

### ***31004 Help Eliminate Auto Theft (HEAT)***

Efforts to provide Virginia's comprehensive attack on motor vehicle theft through enforcement, recoveries, intelligence gathering, and preventive initiatives.

### ***31005 Drug Enforcement***

Efforts to provide general drug investigations, multi-jurisdictional operations, interdiction, drug detection, surveillance and marijuana eradication.

### ***31006 Crime Investigation and Intelligence Services***

Efforts to investigate alleged crimes and to make arrests where appropriate.

### ***31007 Uniform Patrol Services (Highway Patrol)***

Efforts to enforce the state's motor vehicle laws through patrol of the state highway system.

### ***31008 Motorists Assistance Program***

Efforts to provide assistance to disabled or stranded motorists.

### ***31009 Insurance Fraud Program***

Efforts to provide for the investigation of potential fraudulent property and casualty insurance and workers' compensation claims.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***31010 Vehicle Safety Inspections***

Efforts to provide program administration of the motor vehicle inspection program.

## **Subfunction: 3-02-xxxxx Adjudication**

Efforts to provide judgmental decisions on questions of law, including the prosecution and defense of alleged offenders.

### ***320 Legal Advice***

Efforts to provide legal services of a non-trial nature to units of state and local government.

#### ***32002 State Agency/Local Legal Assistance and Advice***

Efforts to provide legal counsel and opinions to and for the state, its agencies, and local units of government.

### ***321 Pre-Trial, Trial, and Appellate Processes***

Efforts to bring to a courtroom setting and try cases of alleged violators of the criminal law and adjudication of civil disputes, and to provide for appellate review of such trials.

#### ***32101 Appellate Review***

Efforts to obtain judicial review of decisions of the trial courts in both civil and criminal cases.

#### ***32102 Pre-Trial Assistance***

Efforts to provide assistance prior to trial, including the issuance of warrants.

#### ***32103 Trial Processes***

Efforts to reach a judicial decision on the guilt or innocence of alleged offenders of criminal law, and to reach a judicial decision on the litigation of civil disputes between parties subject to the jurisdiction of the courts of the Commonwealth.

#### ***32104 Other Court Costs And Allowances (Criminal Fund)***

Efforts to provide statutorily authorized services incident to the trial of criminal cases.

#### ***32105 Involuntary Mental Commitments***

Efforts to provide statutorily authorized services incident to involuntary mental commitment detentions and hearings.

#### ***32107 Reimbursements for Medical Services Related to Involuntary Mental Commitments***

Efforts to provide payments for medical services incident to involuntary mental commitment detentions and hearings.

### ***323 Law Library Services***

Efforts to provide readily accessible legal reference.

#### ***32301 Law Library Services***

Efforts to provide legal reference materials to the courts and other eligible users.

### ***324 Adjudicatory Research, Planning and Coordination***

Efforts to maintain and improve the functioning of the court system.

#### ***32401 Adjudicatory Coordination***

Efforts to provide coordination to maintain and improve the functioning of the court system.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***32403 Adjudicatory Research And Planning***

Efforts to provide research and planning to maintain and improve the functioning of the court system.

### ***326 Adjudication Training, Education, and Standards***

Efforts to provide training and education and to establish standards in order to support the judicial system.

#### ***32602 Judicial Standards***

Efforts to establish standards for the judiciary and to monitor performance.

#### ***32603 Judicial Training***

Efforts to provide continuing legal education to judges and magistrates.

#### ***32604 Prosecutorial Training***

Efforts to provide continuing legal education to Commonwealth's Attorneys.

#### ***32606 Technical Assistance and Information Dissemination to Prosecutors***

Efforts to gather and disseminate information to Commonwealth's attorneys to assist them in carrying out their duties.

#### ***32607 Administrative Services***

Efforts to administer the activities of the agency, including the scheduling of conferences and training sessions.

### ***327 Legal Defense***

Efforts to provide legal defense services to units of local and state government and to certain portions of the citizens.

#### ***32701 Criminal Indigent Defense Services***

Efforts to provide defense services to indigents through public defenders and appointed counsel for criminal suits. [Rev. eff. 7/1/2008]

#### ***32702 Capital Indigent Defense Services***

Efforts to provide defense services to indigents charged with capital offenses through the use of public defenders and court-appointed counsel. [Eff. 7/1/2008]

#### ***32703 Legal Defense Regulatory Services***

Efforts to provide for the creation and enforcement of uniform standards of practice for public defenders and court-appointed counsel. [Eff. 7/1/2008]

#### ***32704 Indigent Defense, Civil***

Efforts to provide defense services to indigents for civil suits.

#### ***32722 Administrative Services***

Efforts to provide administrative oversight for legal defense services. [Eff. 7/1/2008]

## **Subfunction: 3-03-xxxxx Confinement and Community Custody**

Efforts to protect the public from illegal behavior of an offender until such time as the offender is believed rehabilitated, either in secure confinement or in community custody, and is released.

### ***350 Operation of Community Residential and Nonresidential Services***

Efforts to provide alternatives to institutionalization of those juvenile offenders who do not need secure confinement.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***35008 Community Residential and Non-residential Custody and Treatment Services***

Efforts to provide community based alternatives to juvenile offenders that don't require secure confinement

### ***351 Supervision of Offenders and Re-entry Services***

Efforts to provide supervised custody of offenders within the community as an alternative to institutionalization and to continue the provision of community rehabilitative services to them after their release from confinement.

### ***35102 Juvenile Probation and Aftercare Services***

Efforts to provide supervision within the community to juvenile offenders and adults coming to the attention of the juvenile courts.

### ***35106 Probation and Parole Services***

Efforts to supervise offenders released from prison or given suspended sentences by courts in lieu of incarceration and to provide rehabilitative services to those offenders.

### ***35107 Day Reporting Centers***

Efforts to provide more intensive supervision and treatment to offenders on probation and parole who need such supervision or who have not complied with the conditions of their probation and parole, rather than committing them to prison.

### ***35108 Community Residential Programs***

Efforts to provide temporary housing to offenders released from prison who are homeless and to provide short-term residential treatment to offenders on probation or parole who have significant substance abuse problems and need 24-hour supervision.

### ***35109 Administrative Services***

Efforts to provide central administrative oversight of community-based correctional programs.

### ***352 Probation and Parole Determination***

Efforts to determine whether to release eligible offenders from prison prior to the completion of their sentence and to decide whether to recommit to prison those offenders who have been released on parole, or who have been ordered by courts to be under s

### ***35201 Adult Probation and Parole Services***

Efforts to determine whether to release eligible offenders from prison prior to the completion of their sentence and to decide whether to recommit to prison those offenders who have been released on parole, or who have been ordered by courts to be under supervision after their release from prison, and who have violated terms of their supervision.

### ***356 Financial Assistance for Confinement of Inmates in Local and Regional Facilities***

Efforts to reimburse local governments for state offenders confined in local jails.

### ***35601 Financial Assistance for Local Jail Per Diem***

Efforts to reimburse local governments for state adult offenders confined in local jails.

### ***35603 Financial Assistance for Construction of Local and Regional Jails***

Efforts to provide state share of the cost of minor local improvements or expansions.

### ***35604 Financial Assistance for Regional Jail Per Diem***

Efforts to reimburse local governments for state adult offenders confined in regional jails.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***35605 Financial Assistance for Regional Jails***

Efforts to provide for payments on outstanding regional jail agreements

### ***357 Secure Confinement***

Efforts to hold offenders in secure confinement until such time as they can be returned to the community.

### ***35707 Forensic and Behavioral Rehabilitation Security***

Efforts to provide forensic mental health evaluation and treatment services to individuals in secure or civil state-operated units.

### ***360 Financial Assistance to Local Governments for Juvenile Justice Services***

Efforts to provide financial assistance to localities for juvenile justice services.

### ***36001 Financial Assistance for Juvenile Confinement in Local Facilities***

Efforts to provide financial support to localities that operate secure juvenile detention facilities.

### ***36002 Financial Assistance for Probation and Parole - Local Grants***

Efforts to provide financial support to localities that continue to operate local probation and parole services.

### ***36003 Financial Assistance for Community based Alternative Treatment Services***

Efforts to provide financial support to localities that provide services to juveniles under the Virginia Community Crime Control Act (VICKI).

### ***361 Operation of State Residential Community Correctional Facilities***

Efforts to operate community detention and diversion centers for offenders assigned to them by courts in lieu of incarceration in secure prisons.

### ***36101 Community Facility Management***

Efforts to provide administrative oversight and direction of detention and diversion center operations at the state, regional, and facility levels.

### ***36102 Supervision and Management of Probates***

Efforts to ensure that offenders committed to detention and diversion centers do not escape or harm each other and to facilitate that, overall, the facilities operate smoothly.

### ***36103 Rehabilitation and Treatment Services - Community Residential Facilities***

Efforts to increase the potential for offenders committed to detention and diversion centers to make a successful transition to their communities when released from those facilities and not commit additional crimes, by providing such programs as substance abuse treatment, education, and work opportunities.

### ***36104 Medical and Clinical Services - Community Residential Facilities***

Efforts to provide medical care to offenders committed to community detention and diversion centers.

### ***36105 Food Services - Community Residential Facilities***

Efforts to feed offenders committed to community detention and diversion centers.

### ***36106 Physical Plant Services - Community Residential Facilities***

Efforts to operate and maintain the buildings, grounds, and physical infrastructure of community detention and diversion centers.



## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### ***398 Operation of Secure Correctional Facilities***

Efforts to house and supervise persons who have been convicted of crimes and committed to the state by courts to serve their sentences. [Note: this program belongs in subfunction 3-03 -- Confinement and Community Custody.]

#### ***39801 Juvenile Corrections Center Management***

Efforts to provide management and oversight of secure correctional facilities.

#### ***39802 Supervision and Management of Inmates***

Efforts to ensure that prison inmates do not escape or harm each other and to facilitate that, overall, prison activities operate smoothly.

#### ***39803 Rehabilitation and Treatment Services - Prisons***

Efforts to increase the potential for inmates to make a successful transition to their communities when released from prison and not commit additional crimes, by providing such programs as substance abuse treatment, education, and vocational training.

#### ***39805 Prison Management***

Efforts to provide administrative oversight and direction of prison operations at the state, regional, and facility levels.

#### ***39807 Food Services - Prisons***

Efforts to feed inmates in adult or juvenile prison facilities.

#### ***39810 Medical and Clinical Services - Prisons***

Efforts to provide medical care to offenders in adult or juvenile prison facilities.

#### ***39811 Agribusiness***

Efforts to manage agricultural operations that provide a portion of the food needed to feed prison inmates, as well as jobs for inmates.

#### ***39812 Correctional Enterprises***

Efforts to manufacture products and provide services, using inmate labor, for use in prisons and other state and local agencies.

#### ***39815 Physical Plant Services - Prisons***

Efforts to operate and maintain the buildings, grounds, and physical infrastructure of adult and juvenile prisons.

#### ***39830 Offender Classification and Time Computation Services***

Efforts to properly place juvenile offenders within the juvenile correctional centers for security needs and to compute juveniles length of stay within the system.

#### ***39831 Juvenile Supervision and Management Services***

Efforts to provide supervision of juvenile offenders and management of juvenile correctional centers.

#### ***39832 Juvenile Rehabilitation and Treatment Services***

Efforts to provide rehabilitative treatment and recreation services to juvenile offenders committed to the Commonwealth and incarcerated in a secure juvenile correctional center.

#### ***39833 Minimum Security Services***

Efforts to provide minimum security facility for juvenile offenders with increased re-entry services.

## **Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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### **Subfunction: 3-04-xxxxx Intrafunctional Financial Aid**

Efforts to provide financial assistance to localities and state agencies for administration of justice services.

#### ***390 Financial Assistance for Administration of Justice Services***

Efforts to provide financial assistance for administration of justice services.

##### ***39001 Financial Assistance for Administration of Justice Services***

Efforts to provide financial grants to localities for administration of justice services.

### **Subfunction: 3-05-xxxxx Administration of Justice Support Services**

Efforts to provide administrative and support services for administration of justice programs.

#### ***399 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.

##### ***39901 General Management and Direction***

Efforts to provide administrative management and direction.

##### ***39902 Information Technology Services***

Efforts to provide automated data processing services.

##### ***39903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

##### ***39904 Architectural and Engineering Services***

Efforts to provide architectural and engineering services for an institution or university hospital.

##### ***39907 Food and Dietary Services***

Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

##### ***39914 Human Resources Services***

Efforts to provide personnel services.

##### ***39915 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

##### ***39916 Planning and Evaluation Services***

Efforts to provide planning and evaluation services.

##### ***39918 Procurement and Distribution Services***

Efforts to provide procurement and distribution services.

##### ***39923 Security Services***

Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional facilities).

##### ***39929 Training Academy***

Efforts to conduct formal staff training through an academy setting.

**Function: 3 Administration Of Justice**

This function includes efforts related to civil and criminal justice, including apprehension, trial, punishment, and rehabilitation of law violators.

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***39930 Offender Classification and Time Computation Services***

Efforts to place inmates in the appropriate prisons based on their security threat and special needs and to compute the time remaining to be served on each inmate's sentence.

***39931 Cafeteria***

Efforts to operate cafeterias.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### **Subfunction: 4-01-xxxxx Disease Research, Prevention And Control**

Efforts to support the well-being of the individual and/or family through research on, prevention of, and control of diseases.

#### ***402 Emergency Medical Services***

Efforts to provide emergency medical services, including communications, training, coordination, and licensing of emergency transportation personnel.

##### ***40203 Financial Assistance for Non Profit Emergency Medical Services Organizations and Localities***

Efforts to provide financial assistance to local volunteer rescue squads and other emergency medical services organizations (as defined in §32.1-115, Code of Virginia).

##### ***40204 State Office of Emergency Medical Services***

Efforts to provide statewide planning and coordination of emergency medical services to assure the availability of quality emergency medical care across the Commonwealth.

##### ***40205 Regional Emergency Medical Services Councils***

Efforts to provide for the coordination and integration of regional emergency medical services (EMS) into a statewide EMS system.

#### ***403 Medical Examiner and Anatomical Services***

Efforts to provide medical examiner and anatomical services.

##### ***40301 Anatomical Services***

Efforts to provide cadavers for scientific study.

##### ***40302 Medical Examiner Services***

Efforts to provide the services of the medical examiner.

#### ***404 Vital Records and Health Statistics***

Efforts to provide vital records and health statistics for research and evaluation.

##### ***40401 Health Statistics***

Efforts to provide health statistical data and information.

##### ***40402 Vital Records***

Efforts to collect, store, and distribute vital records, e.g., birth, marriage, death, etc.

#### ***405 Communicable Disease Prevention and Control***

Efforts to promote physical health through the prevention and control of communicable diseases.

##### ***40502 Immunization Program***

Efforts to prevent and control communicable disease through immunization.

##### ***40503 Tuberculosis Prevention and Control***

Efforts to prevent and control tuberculosis.

##### ***40504 Sexually Transmitted Disease Prevention and Control***

Efforts to prevent and control venereal disease.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***40505 Disease Investigation and Control Services***

Efforts to provide epidemiological services so as to prevent and control communicable diseases.

### ***40506 HIV/AIDS Prevention and Treatment Services***

Efforts to prevent and control Acquired Immune Deficiency Syndrome (AIDS).

## ***406 Health Research, Planning, and Coordination***

Efforts to promote the public health through research, planning, and coordination of services and activities (excluding higher education research).

### ***40603 Health Research, Planning and Coordination***

Efforts to promote physical health through research, planning, and coordination.

### ***40604 Substance Abuse Research, Planning and Coordination***

Efforts to reduce the incidence of substance abuse through research, planning, and coordination.

### ***40606 Health Policy Research***

Efforts to promote public health through research and development of effective policy.

### ***40607 Regulation of Health Care Facilities***

Efforts to implement the Virginia medical facilities and services licensure laws and regulations in order to assure quality of care and protect the public.

### ***40608 Certificate of Public Need***

Efforts to implement the Virginia Medical Care Facilities Certificate of Public Need (COPN) laws and regulations.

## ***407 Financial Assistance for Health Research***

Efforts to provide financial support for health research from the Commonwealth Health Research Fund.

### ***40701 Health Research Grant Administration Services***

Efforts to administer the Commonwealth Health Research Fund. [Eff. 7-1-98]

### ***40702 Grants for Health Research***

Efforts to provide financial assistance for health research. [Eff. 7-1-98]

## **Subfunction: 4-02-xxxxx Detection, Diagnosis And Treatment**

Efforts to improve the physical and mental well-being of the individual and/or family through the detection, diagnosis, and treatment of illness.

## ***421 Pharmacy Services***

Efforts to provide pharmacy services to clients.

### ***42101 Aftercare Pharmacy Services***

Efforts to provide pharmacy services to individuals in community mental health, mental retardation and substance abuse programs

### ***42102 Inpatient Pharmacy Services***

Efforts to provide pharmacy services to individuals residing in state-operated facilities

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***430 State Health Services***

Efforts to provide direct health care services to individuals and families through state-operated facilities.

#### ***43002 Child and Adolescent Health Services***

Efforts to provide specialized child and adolescent health services.

#### ***43005 Women's and Infant's Health Services***

Efforts to improve the health of women and infants.

#### ***43006 Geriatric Care Services***

Efforts to provide detection, diagnosis, and treatment services to the aged needing mental and physical health care in a domiciliary setting in state geriatric centers.

#### ***43007 Inpatient Medical Services***

Efforts to provide detection, diagnosis, and treatment services to patients needing physical health care in state-supported hospitals.

#### ***43010 State Mental Retardation Training Center Services***

Efforts to provide detection, diagnosis, and treatment of mental retardation to patients in a domiciliary setting.

#### ***43011 Outpatient Medical Services***

Efforts to provide detection, diagnosis, and treatment services to patients needing physical health care through state hospital clinics and emergency rooms.

#### ***43012 State Health Services Technical Support And Administration***

Efforts to administer the State Health Services program and provide technical assistance to support program services.

#### ***43013 Veterans Care Center Operations***

Efforts to provide nursing and assisted living care to veterans through the operation of state veterans care centers.

#### ***43014 State Mental Health Facility Services***

Efforts to provide mental health and substance abuse services to individuals in state operated facilities

#### ***43015 Chronic Disease Prevention, Health Promotion, and Oral Health***

Efforts to implement programs that address chronic diseases that have serious long-term health and social consequences.

#### ***43016 Injury and Violence Prevention***

Efforts to implement strategies to prevent the public health toll of injury and violence.

#### ***43017 Women, Infants, and Children (WIC) and Community Nutrition Services***

Efforts to administer the U. S. Department of Agriculture's (USDA) Special Supplemental Nutrition Program for Women, Infants and Children (WIC) Program to eligible residents of the Commonwealth.

#### ***43018 Administrative Services***

Efforts to provide overall administrative and logistical support services at a state-owned teaching hospital.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***440 Community Health Services***

Efforts to provide health care services to individuals and families through community-based services.

#### ***44002 Local Dental Services***

Efforts to provide detection, diagnosis, and treatment of dental health problems through community-based dental health care services.

#### ***44004 Restaurant and Food Safety, Well and Septic Permitting and Other Environmental Health Services***

Efforts to protect the health of the general public through community environmental health services.

#### ***44005 Local Family Planning Services***

Efforts to provide community health services for family planning.

#### ***44009 Support for Local Management, Business, and Facilities***

Efforts to provide administrative and logistical support services for community health services.

#### ***44010 Local Maternal and Child Health Services***

Efforts to provide community health care services for maternal and child health.

#### ***44013 Local Immunization Services***

Efforts to provide for the maintenance and operations effective immunization programs through local health departments (LHD).

#### ***44014 Local Communicable Disease Investigation, Treatment, and Control***

Efforts to provide for the prevention, detection, assessment, response, treatment and control of communicable diseases, emerging infections and terrorism related illnesses through local health department's (LHD) and their partners.

#### ***44015 Local Home Health and Personal Care Services***

Efforts to provide home health, personal care, and pre-admission screening for nursing home placement.

#### ***44016 Local Chronic Disease and Prevention Control***

Efforts to provide services related to prevention of chronic diseases before they occur through local health departments (LHD) health promotion and disease prevention activities, and clinical services for indigent patients with chronic diseases.

#### ***44017 Local Laboratory and Pharmacy Services***

Efforts to provide laboratory and pharmacy services to enable local health departments (LHD) to diagnose and effectively treat communicable diseases, monitor other reportable conditions, as well as to diagnose and treat chronic diseases.

#### ***44018 Local Nutrition Services***

Efforts to assure healthy diets for mothers during pregnancy and breast-feeding and for their children ages 0 to five who might otherwise not be able to afford to eat properly.

### ***445 Financial Assistance for Health Services***

Efforts to provide financial aid to localities for the provision of local health services.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***44501 Community Substance Abuse Services***

Efforts to provide financial aid to local community service boards for implementing substance abuse services.

### ***44506 Community Mental Health Services***

Efforts to provide financial aid to local community service boards for implementing mental health services.

### ***44507 Community Mental Retardation Services***

Efforts to provide financial aid to local community service boards for implementing mental retardation services.

### ***446 Children's Health Insurance Program Delivery***

Efforts to provide health care coverage for needy children.

### ***44602 Reimbursements for Medical Services Provided Under the Family Access to Medical Insurance Security Plan***

Efforts to provide medical assistance payments to providers serving clients eligible for the Family Access to Medical Insurance Security Plan.

### ***498 Facility Administrative and Support Services***

Efforts to support and maintain facility operations.

#### ***49801 General Management and Direction***

Efforts to provide administrative management and direction.

#### ***49802 Information Technology Services***

Efforts to provide information technology services.

#### ***49807 Food and Dietary Services***

Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

#### ***49808 Housekeeping Services***

Efforts to provide housekeeping services for patients confined to hospitals or sanitariums.

#### ***49809 Linen and Laundry Services***

Efforts to provide laundry services for prisoners and students in institutions (excluding higher education institutions) and linen services for patients confined to hospitals or sanitariums.

#### ***49815 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

#### ***49817 Power Plant Operation***

Efforts to provide, operate, and maintain power plants (for institutions and university hospitals which accrue specific costs outside of physical plant services, excluding institutions of higher education).

#### ***49825 Training and Education Services***

Efforts to provide training and education to state employees.



## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### **Subfunction: 4-03-xxxxx Standards Of Living**

Efforts to maintain or enhance the economic independence and self-sufficiency of individuals and/or families.

#### ***450 Social Services Research, Planning, and Coordination***

Efforts to promote social services through research, planning, and coordination in support of the economic, social, and physical well-being of the individual and/or family.

##### ***45001 Social Services Coordination***

Efforts to provide social services assistance and counseling.

##### ***45002 Research, Planning, Outreach, Advocacy, and Systems Improvement***

Efforts to link citizens with needs to appropriate resources through the provision of information and referral services as well as through educational materials and training for special purposes or clients.

##### ***45003 Social Services Research and Planning***

Efforts to identify, collect, and evaluate data on social services with special purposes or clients.

##### ***45004 Technology Services for Deaf and Hard-of-Hearing***

Efforts to provide access to telecommunication services and assistive technology for Virginia citizens who are deaf, hard of hearing, deafblind or speech impaired.

##### ***45005 Consumer, Interpreter, and Community Support Services***

Efforts to provide communication access and community support services for Virginia citizens who are deaf, hard of hearing, their families and the professionals who serve them.

##### ***45006 Administrative Services***

Efforts to provide administrative support for agency activities regulating professions and occupations.

#### ***451 Program Management Services***

Efforts to provide state level oversight for the delivery of programs and services that maintain or enhance the economic independence and self-sufficiency of individuals and families.

##### ***45101 Training and Assistance to Local Staff***

Efforts to establish a training delivery system for a fully trained and skilled workforce. [Rev. eff. 7/1/2008]

##### ***45102 Central Administration and Quality Assurance for Benefit Programs***

Efforts to help individuals meet their basic human needs and move toward self-sufficiency through employment. [Rev. eff. 7/1/2008]

##### ***45103 Central and Quality Assurance for Family Services***

Efforts to promote the safety, permanency, and well-being for the children, families, individuals, and communities in the Commonwealth. [Rev. eff. 7/1/2008]

##### ***45105 Central Administration and Quality Assurance for Community Programs***

Efforts to provide resources and technical assistance to community based organizations to help clients overcome poverty. [Rev. eff. 7/1/2008]

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***45106 Central Administration for Comprehensive Services Act (CSA)***

Efforts to administer the Comprehensive Services Act by providing localities with resources, technical assistance, training, and management tools. [Rev. eff. 7/1/2008]

### ***45107 Central Administration and Quality Assurance for Child Care Activities***

Efforts to provide for the quality enhancement of child care services and increased access to early childhood and child care resources for parents and providers. [Eff. 7/1/2008]

## ***452 Financial Assistance for Self-Sufficiency Programs and Services***

Efforts to provide temporary assistance individuals and families in an effort to maintain their well-being and attain self-sufficiency.

### ***45201 Temporary Assistance for Needy Families (TANF) Cash Assistance***

Efforts to provide cash assistance payments to no income and extremely low income families as part of the Temporary Assistance for Needy Families (TANF) program. [Rev. eff. 7/1/2008]

### ***45211 Child Support Supplement***

Efforts to provide child support supplement payments to eligible individuals participating in the Temporary Assistance for Needy Families (TANF) program.

### ***45212 Temporary Assistance for Needy Families (TANF) Employment Services***

Efforts to provide employment services to current and former Temporary Assistance to Needy Families (TANF) program participants. [Rev. eff. 7/1/2008]

### ***45213 Food Stamp Employment and Training (FSET) Employment Services***

Efforts to provide employment support and services to individuals participating in the food stamp program. [Rev. eff. 7/1/2008]

### ***45214 Temporary Assistance for Needy Families (TANF) Child Care Subsidies***

Efforts to provide child care assistance to families that receive Temporary Assistance for Needy Families (TANF) and are working or engaged in work activities. [Rev. eff. 7/1/2008]

### ***45215 At-Risk Child Care Subsidies***

Efforts to provide child care assistance to families who are working and at risk of becoming dependent on Temporary Assistance for Needy Families (TANF). [Rev. eff. 7/1/2008]

### ***45216 Unemployed Parents Cash Assistance***

Efforts to provide temporary cash assistance for needy families with children where two able-bodied parents are present. [Eff. 7/1/2008]

## ***453 Protective Services***

Efforts to provide services to care for and to protect the rights and futures of individuals.

### ***45303 Financial Assistance for Child and Youth Services***

Efforts to provide financial aid for comprehensive services for at-risk youth.

### ***45307 Protection and Advocacy***

Efforts to assist the public with access disability rights-related resources; and advocate for consumers and systems change.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***454 Rehabilitation Assistance Services***

Efforts to provide physical, mental and social rehabilitation services to individuals and their families.

#### ***45401 Low Vision Services***

Efforts to provide services to assist individuals in adjusting to physical disabilities.

#### ***45404 Vocational Rehabilitation Services***

Efforts to provide vocational rehabilitation and residential services for individuals with multiple and complex disabilities.

#### ***45405 Medical Rehabilitative Services***

Efforts to provide residential, on site outpatient and community based medical rehabilitation services for individuals with functional limitations and physical disabilities.

#### ***45406 Community Rehabilitation Programs***

Efforts to provide an array of community-based programs and services that complement the vocational rehabilitation program.

#### ***45407 Independent Living Services***

Efforts to provide people who are blind, visually impaired or deafblind with specialized training, goods and services that enable them to achieve their maximum level of personal independence.

#### ***45408 Social and Personal Adjustment to Blindness Training***

Efforts to provide evaluation and training services to adolescents and adults with vision impairments to enhance their personal, educational, and vocational independence.

#### ***45410 Vending Stands, Cafeterias, and Snack Bars***

Efforts to implement the Vending Facility Program for the Blind on Federal and Other Property.

### ***455 Individual Care Services***

Efforts to provide services to assist the individual in caring for and improving himself/herself.

#### ***45504 Financial Assistance for Local Services to the Elderly***

Efforts to provide financial aid and assistance to local Area Agencies on Aging for the purchase or provision of services to the elderly.

#### ***45506 Rights and Protection for the Elderly***

Efforts to provide services for the protection of elderly citizens who are no longer capable of making decisions on their own or are in a vulnerable position in which the assistance of others is necessary to ensure their own well-being.

### ***456 Medicaid Program Services***

Efforts to provide services to and payment on behalf of eligible individuals enrolled in the Medicaid Program.

#### ***45607 Reimbursements to State-Owned Mental Health and Mental Retardation Facilities***

Efforts to reimburse state mental health and mental retardation providers for federally nonmandated services provided to eligible recipients enrolled in the Medicaid program.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***45608 Reimbursements for Mental Health and Mental Retardation Services***

Efforts to reimburse Community Services Boards and private mental health, mental retardation and substance abuse community services providers for federally mandated and nonmandated services provided to eligible recipients enrolled in the Medicaid program.

### ***45609 Reimbursements for Professional and Institutional Medical Services***

Efforts to reimburse providers of professional and institutional services provided to eligible recipients enrolled in the Medicaid Program, excluding direct reimbursement to mental health and mental retardation providers.

### ***45610 Reimbursements for Long-Term Care Services***

Efforts to reimburse providers of long-term care services for federally mandated and nonmandated services to eligible recipients enrolled in the Medicaid program.

### ***45614 Medicaid Fraud Investigation and Prosecution***

Efforts to investigate and prosecute fraud in the Medicaid program.

## ***457 Nutritional Services***

Efforts to promote better nutrition and improve the nutritional level of the diet of citizens through the distribution of quality food products.

### ***45701 Meals Served in Group Settings***

Efforts to provide meals in a group setting.

### ***45702 Distribution of Food***

Efforts to distribute USDA donated commodities to schools, other institutions, and the elderly to provide market assistance for agricultural products.

### ***45703 Delivery of Meals to Home-Bound Individuals***

Efforts to provide meals to homes.

### ***45708 Distribution of USDA Donated Food***

Efforts to distribute USDA donated commodities to schools and other institutions.

## ***458 Housing Assistance Services***

Efforts to provide housing assistance services to individuals and groups of individuals seeking or providing residential shelter.

### ***45801 Housing Assistance***

Efforts to provide technical counseling and financial assistance to low and moderate income families and housing sponsors in matters related to home ownership and rental housing (management).

### ***45803 Housing Research and Planning***

Efforts to identify, collect, and evaluate data on housing and housing needs.

### ***45804 Homeless Assistance***

Efforts to provide direct and indirect payments to homeless individuals, families, or shelter providers for housing assistance.

### ***45805 Financial Assistance for Housing Services***

Efforts to provide financial aid to support housing assistance services in localities.

**Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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***459 Indigent Health Care Trust Fund***

Efforts to provide state funds and contributions to hospitals to compensate for unremunerated indigent health care.

***45901 Reimbursements to Acute Care Hospitals Providing Charity Care in Excess of the Median Level of Charity Care Costs***

Efforts to provide payment to hospitals which provide uncompensated care for indigent uninsured Virginians whose gross income is equal to or less than 100 percent of the federal nonfarm poverty level.

***460 Financial Assistance for Local Social Services Staff***

Efforts to provide financial assistance to local welfare boards for administration and services.

***46003 Eligibility Determination Local Staff and Operations***

Efforts to provide financial support to local welfare boards for general administration of financial assistance services to individuals and families. [Rev. eff. 7/1/2008]

***46006 Social Worker Local Staff and Operations***

Efforts to fund local social workers and operations. [Rev. eff. 7/1/2008]

***461 Continuing Income Assistance Services***

Efforts to provide income assistance payments on a permanent basis.

***46102 Social Security Disability Determination***

Efforts to determine eligibility for social security disability payments.

***46105 Regular Assisted Living Reimbursements for Residents of Adult Homes***

Efforts to provide payments to homes for adults for regular assisted living services.

***462 Employment Assistance Services***

Efforts to provide job placement services and temporary financial assistance to individuals who are unemployed and/or are training for employment.

***46204 Workers Compensation Services***

Efforts to determine eligibility, make payments, and evaluate workers' compensation.

***463 Child Support Enforcement Services***

Efforts to promote the support of dependent children by absent parents.

***46301 Support Enforcement and Collection Services***

Efforts to locate absent parents, establish paternity, and collect and disburse child support payments.

***46302 Public Assistance Child Support Payments***

Efforts to collect child support payments from absent parents to defray public assistance support for ADC clients.

***46303 Non-Public Assistance Child Support Payments***

Efforts to disburse payments to families on behalf of parents responsible for child support.

***464 Medical Assistance Services (Non-Medicaid)***

Efforts to provide services to and payment on behalf of eligible individuals not enrolled in the Medicaid Program.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***46401 Reimbursements to Localities for Residents Covered by the State and Local Hospitalization Program***

Efforts to provide state and local funds to pay for hospital, clinic and similar services provided to indigent Virginians.

### ***46403 Insurance Premium Payments for HIV-Positive Individuals***

Efforts to provide a health premium assistance program for HIV-positive individuals.

### ***46405 Reimbursements from the Uninsured Medical Catastrophe Fund***

Efforts to provide a source of payment for medical treatment of individuals with uninsured medical catastrophes.

### ***46406 Insurance Premium Payments for Uninsured Individuals***

Efforts to provide a health insurance premium assistance program to help individuals afford health insurance coverage. [Eff. 7/1/2008]

## ***466 Medical Assistance Services for Low Income Children***

Efforts to provide services to and payment on behalf of eligible individuals not enrolled in the Medicaid Program.

### ***46601 Reimbursements for Medical Services Provided to Low-Income Children***

Efforts to provide medical assistance payments to providers serving clients eligible for Medicaid but who qualify for enhanced federal funding under the Commonwealth's Title XXI grant.

## ***467 Veterans Benefit Services***

Efforts to provide assistance to veterans in accessing federal and state veterans benefits.

### ***46701 Case Management Services for Veterans Benefits***

Efforts to provide assistance to veterans in accessing federal and state veterans benefits.

## ***468 Adult Programs and Services***

Efforts to provide programs and services aimed at populations of at-risk adults.

### ***46801 Auxiliary Grants for the Aged, Blind, and Disabled***

Efforts to provide financial assistance in the form of an auxiliary grant as a supplement to income for recipients of Supplemental Security Income (SSI) and certain other aged, blind, or disabled individuals residing in a licensed assisted living facility or an approved adult foster care home.

### ***46802 Adult In-Home and Supportive Services***

Efforts to protect the elderly and persons with disabilities in at-risk situations from abuse, neglect, and exploitation. [Rev. eff. 7/1/2008]

### ***46803 Domestic Violence Prevention and Support Services***

Efforts to provide crisis and support services to victims of domestic violence and their children. [Rev. eff. 7/1/2008]

## ***469 Child Welfare Services***

Efforts to provide programs and services aimed at populations of at-risk children.

## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***46901 Foster Care Payments and Supportive Services***

Efforts to provide family support services, substitute care, and supervision for a child on a 24-hour basis until the child can return to his or her family or be placed in an adoptive home or another permanent foster care placement. [Rev. eff. 7/1/2008]

### ***46902 Supplemental Child Protective Activities***

Efforts to provide a specialized continuum of casework services to children who have been or are at risk of being abused, neglected or exploited, and to their families. [Rev. eff. 7/1/2008]

### ***46903 Adoption Subsidies and Supportive Services***

Efforts to help children who have been permanently and legally separated from their birth parents become permanent members of a new family. [Rev. eff. 7/1/2008]

### ***46904 Other Child Welfare Services***

Efforts to provide other services to improve the welfare of children.

## ***470 Workforce Systems Services***

Efforts to promote economic growth and stability by delivering and coordinating workforce services to include policy development, job placement services, temporary income support, workforce information, and transition and training services.

### ***47001 Job Placement Services***

Efforts to implement programs and processes that provide assistance to employers, who are seeking to hire qualified workers and to workers who are seeking employment.

### ***47002 Unemployment Insurance Services***

Efforts to implement programs and processes that provide temporary income assistance to qualified individuals that become unemployed or are faced with reduced employment.

### ***47003 Workforce Development Services***

Efforts to provide intensive training services for the employers, job seekers and workers of Virginia delivered through a one-stop delivery system known as the Virginia Workforce Network.

### ***47004 Workforce System Organization Services***

Efforts to implement the demand-driven workforce development system that produces a workforce with the required skills to maintain and enhance the state and regional economies.

## **Subfunction: 4-04-xxxxx Intrafunctional Financial Aid**

Efforts to provide financial aid to state and local agencies for individual and family services.

### ***490 Financial Assistance for Individual and Family Services***

Efforts to provide financial assistance to state, local, public, and private nonprofit agencies and institutions performing those activities that will enhance the health and social well-being of individuals and families.

#### ***49001 Financial Assistance to Localities for Individual and Family Services***

Efforts to provide financial assistance to local, public, and private nonprofit agencies and institutions performing those activities that will enhance the health and social well-being of individuals and families.

**Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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***491 Financial Assistance for Supplemental Assistance Services***

Efforts to support low-income individuals and families by providing supplemental assistance programs.

***49101 General Relief***

Efforts to provide emergency cash assistance and services to no income and extremely low-income individuals.

***49102 Resettlement Assistance***

Efforts to promote refugee resettlement that leads to the earliest possible durable, economic self-sufficiency and social integration into Virginia's communities.

***49103 Emergency and Energy Assistance***

Efforts to assist low-income individuals and families with immediate and emergent home energy needs.

***49104 Crime Victim Compensation***

Efforts to provide financial support to individuals or families impacted by criminal activities.

***492 Financial Assistance to Community Human Services Organizations***

Efforts to serve as a fiscal agent for distribution of payments to specified grant funded organizations.

***49201 Community Action Agencies***

Efforts to provide funding for Virginia's network of community action agencies and statewide community action organizations. [Rev. eff. 7/1/2008]

***49202 Volunteer Services***

Efforts to promote and sustain a holistic, cohesive, collaborative statewide system of volunteer service that will be available to all Virginians.

***49203 Other Payments to Human Services Organizations***

Efforts to provide payments of funds appropriated by the General Assembly for specifically identified grants to community service organizations.

***49204 Payments to Human Services Organizations***

Efforts to provide payments of funds appropriated by the General Assembly for specifically identified grants to independent health care and non-state organizations.

***497 Regional Office Support and Administration***

Efforts to provide direction and supervision of direct customer services.

***49701 Regional and Areawide Assistance Administration***

Efforts to provide direction and supervision of direct customer services.

**Subfunction: 4-05-xxxxx Individual and Family Support Services**

Efforts to provide administrative and support services for individual and family support services programs.

***499 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.



## **Function: 4 Individual And Family Services**

This function involves efforts to support the economic, social, and physical well-being of the individual and/or family.

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### ***49901 General Management and Direction***

Efforts to provide administrative management and direction.

### ***49902 Information Technology Services***

Efforts to provide automated data processing services.

### ***49903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

### ***49904 Architectural and Engineering Services***

Efforts to provide architectural and engineering services for an institution or university hospital.

### ***49905 Collection and Locator Services***

Efforts to locate individuals for the purpose of collecting funds for support payments, delinquent accounts and/or other monies owed to the Commonwealth.

### ***49907 Food and Dietary Services***

Efforts to provide food and dietary services to patients, prisoners, and students in an institution or university hospital (excluding higher education institutions).

### ***49914 Human Resources Services***

Efforts to provide personnel services.

### ***49915 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

### ***49916 Planning and Evaluation Services***

Efforts to provide planning and evaluation services.

### ***49918 Procurement and Distribution Services***

Efforts to provide procurement and distribution services.

### ***49919 Public Information Services***

Efforts to provide public information services.

### ***49925 Training and Education Services***

Efforts to provide training and education to state employees.

### ***49929 Financial and Operational Audits***

Efforts to provide the organizational infrastructure which allow the operational units to function.

### ***49932 Administrative Support for the Family Access to Medical Insurance Security Plan***

Efforts to administer children's medical insurance services.

### ***49933 Program Development and Coordination***

Efforts to administrate mental health, mental retardation and substance abuse services.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### **Subfunction: 5-01-xxxxx Resource Management**

Efforts to conserve and develop natural resources, and to assure a balance between the preservation and development of these resources.

#### ***501 Forest Management***

Efforts to promote and take part in the proper management, harvesting, and replanting of forests, to assure a continuing abundance of lumber and timber, to promote multiple uses of forest land while maintaining an ecological and environmental balance, and to protect woodlands from fire and blight.

##### ***50102 Reforestation Incentives to Private Forest Land Owners***

Efforts to accomplish innovative approaches under the provisions of the Reforestation of Timberlands Act.

##### ***50103 Forest Conservation, Wildfire & Watershed Services***

Efforts to manage the uses of forests, both public and private.

##### ***50104 Tree Restoration and Improvement, Nurseries & State-Owned Forest Lands***

Efforts to support new forest establishment on privately owned non-industrial forest land, and the production and supply of forest products from state owned non-industrial forests.

##### ***50105 Financial Assistance for Forest Land Management***

Efforts to provide financial aid for nonprofit volunteer fire companies and for community forestry programs.

#### ***502 Historic and Commemorative Attraction Management***

Efforts to identify, acquire, protect, and manage the buildings, structures, and sites which constitute the principal historical, architectural, or archeological sites which are of state or national significance so as to provide opportunities to citizens for enjoyment of historical and commemorative attractions.

##### ***50202 Commemorative Attraction Management***

Efforts to plan, acquire land for, construct, manage, and operate commemorative facilities and attractions.

##### ***50203 Historic Landmarks and Facilities Management***

Efforts to plan, acquire, and manage sites, shrines, and facilities of historic significance to the Commonwealth and the nation.

##### ***50204 Financial Assistance for Historic Preservation***

Efforts to provide financial aid to assist state, regional, and local organizations in the preservation, restoration, maintenance, or operation of historical, archeological, memorial, or commemorative sites and attractions.

##### ***50205 Historic Resource Management***

Efforts to provide technical and financial assistance to local, regional, and state organizations and to private citizens in the preservation and restoration of historical, archaeological, memorial, or commemorative sites and attractions.

##### ***50206 State Veterans Cemetery Management and Operations***

Efforts to develop and manage cemeteries for veterans.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***50207 Executive Mansion Operations***

Efforts to operate and maintain the Executive Mansion.

### ***503 Land and Resource Management***

Efforts to conserve, protect, develop, and manage land and other resources of the state.

#### ***50301 Statewide Agricultural and Urban Nonpoint Source Water Quality Improvements***

Efforts to control erosion, sedimentation, channel erosion, and pollution resulting from agriculture and stormwater runoff.

#### ***50314 Dam Inventory, Evaluation and Classification and Flood Plain Management***

Efforts to minimize the risk to life and property resulting from dam failure.

#### ***50317 Natural Heritage Preservation and Management***

Efforts to inventory, protect, develop, and manage natural areas and areas of biodiversity.

#### ***50320 Financial Assistance to Soil and Water Conservation Districts***

Efforts to provide financial assistance to Virginia's Soil and Water Conservation Districts to support their efforts to conserve soil and water resources, protect water quality, and coordinate local conservation activities with federal, state, and local governments.

#### ***50322 Technical and Financial Assistance for Land Management***

Efforts to provide education and training, technical and financial assistance, and regulatory oversight to ensure compliance and effective implementation of the Chesapeake Bay Preservation Act.

### ***504 Leisure and Recreation Services***

Efforts to provide opportunities for recreation and enjoyment of the natural environment, and to protect scenic, natural, and open space areas.

#### ***50401 Preservation of Open Space Lands***

Efforts to acquire, protect, and manage open-space land and designated areas to preserve their natural, scenic, historic, and scientific attributes and to provide for open-space and recreations areas.

#### ***50402 Financial Assistance for Recreational Development***

Efforts to provide assistance (technical and financial) to local, regional, and state organizations in the development of a system of recreational facilities and services; and to provide conservation, nature, and environmental information at state recreational facilities.

#### ***50403 Design and Construction of Outdoor Recreational Facilities***

Efforts to provide park facilities for the public's use and enjoyment.

#### ***50404 State Park Management and Operations***

Efforts to manage and maintain park and other recreational lands and facilities and the natural resources thereon, and the necessary activities for the enjoyment of the area, so they may be available to the public (including enforcement of regulations).

#### ***50406 Natural Outdoor Recreational and Open Space Resource Research, Planning, and Technical Assistance***

Efforts to provide management of and comprehensive planning for protection, acquisition, improvement, and expansion of outdoor recreation and open space resources, and to assist private, local, regional, state, and federal organizations in the management of such resources.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***505 Marine Life Management***

Efforts to protect, propagate, and maintain an abundant supply of marine life through wise management and the enforcement of protective regulations.

#### ***50501 Marine Life Information Services***

Efforts to gather, interpret, and provide statistical data on the harvesting and utilization of marine life species and educational materials on marine life and its management and regulation.

#### ***50503 Marine Life Regulation Enforcement***

Efforts to enforce regulations upon fishermen necessary for sound economic/sociologic and biologic management of marine life forms contiguous to the state's waters.

#### ***50506 Artificial Reef Construction***

Efforts to construct and maintain artificial reefs for improved sport fishing.

#### ***50507 Chesapeake Bay Fisheries Management***

Efforts to prepare management plans for oysters and marine fish.

#### ***50508 Oyster Propagation and Habitat Improvement***

Efforts to increase oyster production on public shellfishing grounds.

### ***506 Minerals Management***

Efforts to support mineral management and development techniques for sound economic use consistent with proper environmental and safety management.

#### ***50601 Geologic and Mineral Resource Investigations, Mapping, and Utilization***

Efforts to provide information and maps on the types and locations of mineral deposits, as well as the nature and character of geology.

#### ***50602 Mineral Mining Environmental Protection, Worker Safety and Land Reclamation***

Efforts to support mining practices which provide environmental management and individual safety in minerals extraction.

#### ***50603 Gas and Oil Environmental Protection, Worker Safety and Land Reclamation***

Efforts to support drilling practices which provide environmental management and individual safety in the extraction of gas and oil.

#### ***50604 Coal Environmental Protection and Land Reclamation***

Efforts to implement the Virginia Coal Surface Mining Control and Reclamation Act and attendant regulations, and reclaim abandoned coal mine lands in order to protect the public safety and health from the possible harmful environmental effects of coal mining operations.

#### ***50605 Coal Worker Safety***

Efforts to implement the Virginia Coal Mine Safety Act and attendant regulations and provide technical assistance and training to coal mine operators and coal miners in order to protect workers on coal mines and other public affected by the operations from risks due to unsafe conditions and unsafe acts on the operations.

### ***507 Resource Management Research, Planning, and Coordination***

Efforts to promote resource management through research, planning, and coordination.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***50701 Resource Management Policy and Program Development***

Efforts to evaluate programs and establish policy in the area of resource and economic development.

### ***50703 Energy Conservation Advisory Services***

Efforts to coordinate energy related information, plans, activities, and research among and between the public and private sector.

### ***50705 Energy Conservation and Alternative Energy Supply Programs***

Efforts to increase the use of alternative energy products and services, increase energy efficiency in state government operations, and improve other customers' ability to make informed choices related to energy efficiency and alternative energy uses, environment, and economic development activities.

### ***50706 Financial Assistance for Energy Economic Development***

Efforts to support private investment in jobs and infrastructure for new alternate energy businesses.

## ***508 Drinking Water Improvement***

Efforts to implement the federal Safe Drinking Water Act, Virginia's Public Water Supply Law and Virginia's Waterworks Regulations to protect public health by regulating Virginia's public waterworks.

### ***50801 Drinking Water Regulation***

Efforts to implement the federal Safe Drinking Water Act, Virginia's Public Water Supply Law and Virginia's Waterworks Regulations to protect public health by regulating Virginia's public waterworks.

### ***50802 Drinking Water Construction Financing***

Efforts to implement the federal Safe Drinking Water Act, Virginia's Public Water Supply Law and Virginia's Waterworks Regulations to protect public health by making infrastructure improvements.

### ***50805 Public Health Toxicology***

Efforts to implement the Virginia Toxic Substances Information Act by assessing, advising, and communicating health hazards of chemical and certain biological agents which pose a threat to human health and the environment.

## ***509 Land Protection***

Efforts to conserve, protect, and manage land resources of the state to improve and preserve the quality of the environment.

### ***50925 Land Protection Permitting***

Efforts to ensure the proper siting, management, and disposal of solid and hazardous wastes through the issuance of permits based on regulatory standards.

### ***50926 Land Protection Compliance and Enforcement***

Efforts to enforce federal and state laws and regulations through inspections of solid and hazardous waste management facilities and review of remediation plans.

### ***50927 Land Protection Outreach***

Efforts to provide information, training, technical assistance, and support to citizens, community groups, local governments, regulated facilities, and teachers about the waste management and land protection programs in the Commonwealth.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***50928 Land Protection Planning and Policy***

Efforts to develop and implement waste management and remediation programs for the Commonwealth.

### ***510 Coastal Lands Surveying and Mapping***

Efforts to plan and provide for appropriate and coordinated development, conservation, and use of the tidal waters and their resources.

### ***51001 Coastal Lands and Bottomlands Management***

Efforts to protect, preserve, and manage the shoreline ecology for the most appropriate and beneficial uses, and to provide for the proper development of state-owned bottomlands (land below the mean low water line) for the protection and betterment of the environment consistent with private and public interests.

### ***51002 Marine Resources Surveying and Mapping***

Efforts to provide information and plats on marine resources including shorelines and public grounds.

### ***511 Wildlife and Freshwater Fisheries Management***

Efforts to maintain optimum populations of wildlife and freshwater fish for use and enjoyment by the people of the Commonwealth.

### ***51102 Wildlife Information and Education***

Efforts to disseminate information and educational materials on the state's wildlife and freshwater fisheries resources.

### ***51103 Enforcement of Recreational Hunting and Fishing Laws and Regulations***

Efforts to regulate the taking of freshwater fish and wildlife by recreational fishermen and hunters.

### ***51106 Wildlife Management and Habitat Improvement***

Efforts to protect, manage and research wildlife, extend and improve the carrying capacity of wildlife habitats, and provide increased public access to wildlife lands.

### ***512 Water Protection***

Efforts to conserve, protect, and manage water resources of the state to improve and preserve the quality of the environment.

### ***51225 Water Protection Permitting***

Efforts to improve water quality and protect water resources through the issuance of permits.

### ***51226 Water Protection Compliance and Enforcement***

Efforts to enforce water quality laws, regulations, rules, and permits through monitoring and inspections in order to protect water quality and the Commonwealth's water resources.

### ***51227 Water Protection Outreach***

Efforts to provide information, training, technical assistance, and support to citizens, community groups, local governments, regulated facilities, and teachers about the water quality and water resources protection programs in the Commonwealth.

### ***51228 Water Protection Planning and Policy***

Efforts to develop and implement water quality improvement and water resources protection programs for the Commonwealth.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***51229 Water Protection Monitoring and Assessment***

Efforts to monitor and assess the quality and quantity of the Commonwealth's water resources.

### ***513 Air Protection***

Efforts to conserve, protect, and manage air resources of the state to improve and preserve the quality of the environment.

#### ***51325 Air Protection Permitting***

Efforts to abate air pollution and prevent the degradation of air quality through the issuance of permits.

#### ***51326 Air Protection Compliance and Enforcement***

Efforts to enforce air quality laws, regulations, and rules applicable to existing and potential sources of air pollution through monitoring and inspections in order to abate air pollution and prevent the degradation of air quality.

#### ***51327 Air Protection Outreach***

Efforts to provide information, training, technical assistance, and support to citizens, community groups, local governments, regulated facilities, and teachers about air quality and the air quality protection programs in the Commonwealth.

#### ***51328 Air Protection Planning and Policy***

Efforts to develop and implement air quality management and improvement programs for the Commonwealth.

#### ***51329 Air Protection Monitoring and Assessment***

Efforts to monitor and evaluate air quality through use of a surveillance network supported by laboratory, statistical, and data analysis techniques in order to assess the Commonwealth's success in abating air pollution and to establish a basis for future air quality strategies.

### ***514 Environmental Monitoring and Evaluation***

Efforts to monitor and evaluate the state's environmental resources in order to maintain their quality.

#### ***51408 Environmental Monitoring and Compliance for Highway Projects***

Efforts to monitor and maintain the quality of the state's natural resources as impacted by highway projects and operations.

#### ***51409 Environmental Monitoring Program Management and Direction***

Efforts to provide management and direction in balancing transportation with the environment.

### ***515 Environmental Financial Assistance***

Efforts to protect, retain, and develop the environmental resources of the state by offering financial assistance.

#### ***51502 Financial Assistance for Environmental Resources Management***

Efforts to provide financial aid to localities, planning district commissions, and other state and substate entities for conserving, protecting, developing, and managing environmental resources.

**Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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***51503 Virginia Water Facilities Revolving Fund Loans and Grants***

Efforts to provide financial support to localities for water quality control facilities.

***51507 Financial Assistance for Coastal Resources Management***

Efforts to provide financial assistance to localities, planning district commissions, and other state and substate entities for preserving, protecting, developing, and managing coastal resources.

***51509 Litter Control and Recycling Grants***

Efforts to provide grants to local governments and nonprofit entities for litter control and recycling programs.

***51510 Virginia Water Quality Improvement Fund***

Efforts to provide grants for point source nutrient reduction projects in all five river basins within the Chesapeake Bay watershed.

***51511 Petroleum Tank Reimbursement***

Efforts to reimburse petroleum tank owners for costs incurred in cleaning up petroleum contamination, and to assess and respond to reported pollution incidents.

***516 Environmental Policy and Program Development***

Efforts to develop policies and program initiatives to make a positive impact on the quality of the environmental resources of the state.

***51601 Environmental Policy and Program Development***

Efforts to review and make recommendations on issues, policies and state programs affecting the state's environmental resources.

**Subfunction: 5-02-xxxxx Economic Development, Promotion, And Improvement**

Efforts to develop, promote, and improve agriculture, commerce and industry, and their products.

***530 Agricultural and Seafood Product Promotion and Development Services***

Efforts to support research, education, publicity, and promotion on behalf of agricultural and seafood products originating in Virginia.

***53001 Grants for Agriculture, Research, Education and Services***

Efforts to promote the sale and use of Virginia agricultural products through advertising, publicity, and education and to financially support research relating to the production and marketing of Virginia agricultural products.

***53004 Operation and Maintenance of Farm Museum***

Efforts to educate the public about and provide access to the resources of the Chippokes Farm and Forestry Museum.

***531 Animal and Poultry Disease Control***

Efforts to reduce livestock and poultry losses caused by pests and diseases.

***53101 Animal Disease Prevention and Control***

Efforts to protect livestock and poultry from infectious, contagious, and exotic diseases, to coordinate animal disease eradication activities with cooperating agencies, and to provide technical and professional assistance to the industry.



## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***53102 Diagnostic Services***

Efforts to provide diagnostic services to the livestock and poultry industries for the detection and control of diseases in accordance with governing laws.

### ***53104 Animal Welfare***

Efforts to promote the proper care, husbandry, and treatment of animals in Virginia.

## ***532 Agricultural Industry Marketing, Development, Promotion, and Improvement***

Efforts to develop and further improve the scope, effectiveness, and efficiency of agricultural product trade for Virginia.

### ***53201 Grading and Certification of Virginia Products***

Efforts to certify standards, grades, and weights of commodities and products offered for sale.

### ***53204 Milk Marketing Regulation***

Efforts to prevent unfair business practices by reviewing, controlling, and licensing milk plants, distributors, retailers, and baseholding milk producers, and to provide advice and assistance to milk producers, haulers, buyers, and processors.

### ***53205 Marketing Research***

Efforts to collect, present, analyze, and interpret economic statistical data, and to provide information on goods and products and other services for the purpose of maintaining, improving, and expanding Virginia commerce and agriculture.

### ***53206 Market Virginia Agricultural and Forestry Products Nationally and Internationally***

Efforts to assist commercial and agricultural businesses in developing and expanding domestic and foreign opportunities, and to provide promotional services for Virginia agriculture and commerce through offices in other countries and in selected urban centers of the nation.

### ***53208 Agricultural Commodity Boards***

Efforts to provide administrative oversight to commodity boards.

### ***53209 Agribusiness Development Services and Farmland Preservation***

Efforts to provide for economic development of the agricultural sector and preserve agricultural resources.

## ***533 Community Development Services***

Efforts to improve living conditions and economic viability in distressed communities.

### ***53301 Community Development and Revitalization***

Efforts to provide technical and financial assistance directed at promoting development of the state's communities and regions.

### ***53303 Financial Assistance for Regional Cooperation***

Efforts to provide financial assistance to political subdivisions for promoting the development of the state's communities and regions.

### ***53305 Financial Assistance for Community Development***

Efforts to provide financial aid to localities to support community development assistance services.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***534 Economic Development Services***

Efforts to manage those state services and facilities providing information and services to industrial and commercial clients.

#### ***53401 Economic Development Research, Planning, and Coordination***

Efforts to research, plan, and coordinate economic development in the Commonwealth.

#### ***53402 Economic Information Services***

Efforts to collect, present, analyze, and interpret economic data for the purpose of maintaining, improving, and expanding industrial development.

#### ***53403 Virginia Jobs Investment Program***

Efforts to provide occupational training to assure a trained labor pool for industries moving into the Commonwealth. [Rev. eff. 7/1/2008]

#### ***53406 Minority Business Enterprise Procurement Reporting and Coordination***

Efforts to monitor and coordinate the activities and participation of government and the private sector in promoting and utilizing small, women- and minority-owned business enterprises as well as disadvantaged business enterprises.

#### ***53407 Minority Business Enterprise Outreach***

Efforts to provide educational, technical, and management assistance to entrepreneurs; small, women- and minority-owned business enterprises; and disadvantaged business enterprises.

#### ***53409 Apprenticeship Program***

Efforts to assure the availability of skilled craftsmen through the promotion and development of apprenticeship training opportunities within industry.

#### ***53410 Financial Assistance for Economic Development***

Efforts to provide financial support to assist or promote the development or expansion of the state's business or industrial sector.

#### ***53411 Financial Assistance to the Horse Breeding Industry***

Efforts to provide financial aid to assist and promote the development of the horse breeding industry in the Commonwealth.

#### ***53412 Economic Development Services***

Efforts to manage resources providing information and services to economic development clients.

#### ***53413 National and International Trade Services***

Efforts to promote the use of state-owned general cargo terminals by increasing general cargo tonnage from existing customers and identifying and securing new business.

#### ***53414 Minority Business Enterprise Certification***

Efforts to validate and certify small, women- and minority-owned business enterprises as well as disadvantaged business enterprises.

#### ***53415 Technology Entrepreneurial Development Services***

Efforts to assist Virginia's technology companies in obtaining funding through the various federal, small business, innovation research, and advanced technology programs.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***53416 Commonwealth Technology Policy Services***

Efforts to provide administrative and technology policy support for the Virginia Research and Technology Advisory Commission.

### ***53417 Capital Access Fund for Disadvantaged Businesses***

Efforts to provide access to capital through loan guarantees for disadvantaged entrepreneurs.

### ***53418 Business Formation Services***

Efforts to support the formation, growth and survival of entrepreneurs, thereby; aiding in the diversification of the economy of the Commonwealth, promoting the development of small, women, and minority businesses, and aiding rural and distressed communities in the development of their economic base.

### ***53419 Technology Industry Development Services***

Efforts to identify opportunities to accelerate nanomanufacturing research, development, and commercialization in Virginia.

### ***53420 Technology Industry Research and Developmental Services***

Efforts to underwrite and operate the Institute for Defense and Homeland Security (IDHS).

### ***53421 Regional Research, Technology, Education, and Commercialization Services***

Efforts to foster various levels of economic development within a given region of the Commonwealth.

### ***53422 Administrative Services***

Efforts to provide administrative support to the agency's staff by providing financial management, human resource management, government procurement, information technology, performance management, legislative services, and marketing and special events coordination.

### ***53423 Financial Services for Economic Development***

Efforts to assist Virginia's new and existing businesses, as well as businesses expanding into Virginia, by increasing access to capital through the creative application of public and private financing.

### ***53424 Existing Business Services***

Efforts to retain and assist in the expansion of existing businesses in Virginia, thereby; facilitating job creation, capital investment, and the stability and growth of the economy.

### ***53425 Port Traffic Rate Management***

Efforts to monitor and influence the control of transportation rates, service charges, and practices for rail, truck, and water transportation to, from, and in Virginia ports in maintenance of the competitive position of Virginia ports.

### ***53426 Commerce Advertising***

Efforts to develop and print promotional literature, audiovisual materials, and institutional advertising to promote ports.

### ***53427 Management of Workforce Development Program Services***

Efforts to coordinate the Commonwealth's workforce development programs to assure a trained workforce for new and existing businesses. [Eff. 7/1/2008]

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***535 Plant Pest and Disease Control***

Efforts to reduce economic losses on crops and plants, and to reduce public nuisances caused by plant diseases, insects, and other pests.

#### ***53504 Plant Pest and Disease Prevention and Control Services***

Efforts to survey for and control plant pests to reduce crop and plant losses.

### ***536 Tourist Promotion***

Efforts to promote Virginia as a major travel destination and to manage those state services and facilities providing information to the traveler and tourist.

#### ***53601 Virginia Saltwater Sport Fishing Tournament***

Efforts to promote Virginia's coastal saltwater sport fishing advantages.

#### ***53606 Financial Assistance for Tourist Promotion***

Efforts to provide financial assistance to promote Virginia through advertising, special events, public relations, and other promotional activities.

#### ***53607 Tourist Promotion Services***

Efforts to promote Virginia as a major travel destination and to manage those state services and facilities providing information to the traveler and tourist.

### ***537 Technology Research, Planning, and Coordination***

Efforts to provide research, planning and coordination in order to support scientific and technological change.

#### ***53701 Technology Research***

Efforts to provide research and related study activities to improve science and technology.

### ***541 Agriculture and Food Homeland Security***

Efforts to prevent agricultural and food supply emergencies and plan and coordinate responses.

#### ***54101 Agricultural and Food Emergencies Prevention and Response***

Efforts to prevent agricultural and food supply emergencies and plan and coordinate responses.

## **Subfunction: 5-03-xxxxx Consumer Affairs**

Efforts to protect the individual consumer and business community from unfair economic practice and from suffering economic injuries caused by actions of another party, and to ensure that products and services meet established standards.

### ***550 Consumer Affairs Services***

Efforts to resolve consumer problems through education, processing complaints, and regulating specific industries.

#### ***55001 Consumer Affairs - Regulation and Consumer Education***

Efforts to protect consumers from fraud, deception, and illegal practices in the marketplace.

#### ***55002 Consumer Assistance***

Efforts to respond to consumer complaints, monitor motor vehicle advertising, and administer the Transaction Recovery Fund for consumers defrauded by licensed Virginia dealers.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***552 Regulation of Business Practices***

Efforts to protect consumers in services and products received from business enterprises, and to prevent unfair business practices, including fraud and misrepresentation of goods and services offered for sale.

#### ***55201 Regulatory and Consumer Advocacy***

Efforts to represent the public interest in matters concerning possible violations of anti-trust law, utility and insurance ratemaking, and consumer issues.

#### ***55203 Corporation Commission Clerk's Services***

Efforts to provide for the filing of charters, the maintenance of annual reports, the assessment of registration fees and franchise taxes, and the dissemination of public information and related services to the business community and the public.

#### ***55206 Labor Law Services***

Efforts to provide protection to employees through enforcement of child labor laws, minimum wage laws, and related labor legislation.

#### ***55207 Regulation of Grain Commodity Sales***

Efforts to prevent unfair business practices and to ensure that producers are properly paid for commodities sold.

#### ***55210 Regulation of Investment Companies, Products and Services***

Efforts to protect consumers through the regulation of offerings and sales of securities, and offerings of retail franchises, through enforcement of the Take-Over-Bid Disclosure Act, and through registration of trademarks and servicemarks.

#### ***55212 Regulation of Weights and Measures and Motor Fuels***

Efforts to assure accuracy of weighing practices, scales, devices, fuel pumps, and other measures through inspection and surveillance.

#### ***55215 Regulation of Financial Institutions***

Efforts to protect the public interests in Virginia by maintaining a safe, sound, and competitive financial services environment, and to foster a positive impact on the Commonwealth's economy through the highest quality supervision and regulation.

#### ***55216 Regulation of Insurance Industry***

Efforts of the Bureau of Insurance to balance the interests of insurance consumers with the duty to responsibly regulate Virginia's insurance entities.

### ***554 Food Safety and Security***

Efforts to ensure that safe, wholesome food is offered to consumers while fostering and encouraging the food industry.

#### ***55401 Regulation of Food Establishments and Processors***

Efforts to ensure that foods in general are wholesome, prepared under sanitary conditions, and properly labeled.

#### ***55402 Regulation of Meat Products***

Efforts to provide the consumer with wholesome, unadulterated, truthfully labeled meat and poultry products.

#### ***55403 Regulation of Milk and Dairy Industry***

Efforts to ensure that milk and dairy products meet standards of quality, while fostering the dairy industry.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***555 Regulation of Individual Safety***

Efforts to ensure the safety of persons in or near places of employment.

#### ***55501 Virginia Occupational Safety and Health Services***

Efforts to inspect businesses and industries (excluding construction) to assure safe working conditions.

#### ***55502 Asbestos and Lead Safety Services***

Efforts to inspect construction projects for specific risks to assure safe working conditions.

### ***557 Regulation of Products***

Efforts to foster and encourage healthy production and marketing operations and to ensure that certain standards of quality and performance of products are met.

#### ***55704 Pesticide Regulation and Applicator Certification***

Efforts to register pesticides, to ensure labeling, and to certify applicators that meet minimum standards.

#### ***55706 Regulation of Feed, Seed, and Fertilizer Products***

Efforts to inspect fertilizers, feeds, seeds, and related products to ensure accurate labeling and compliance with laws and regulations.

### ***558 Regulation of Horse Racing and Pari-Mutuel Betting***

Efforts to promote the horse industry in the Commonwealth and to regulate and control horse racing and pari-mutuel wagering to ensure that such activities are conducted consistent with the health, safety and welfare of the people.

#### ***55801 License and Regulate Horse Racing and Pari-mutuel Wagering***

Efforts to license and regulate the activities of horse racing and pari-mutuel betting participants.

#### ***55802 Promote the Horse Industry***

Efforts to promote the Virginia horse racing and breeding industry through financial assistance in the form of grants to qualified equine related entities.

### ***559 Regulation of Charitable Gaming Organizations***

Efforts to ensure control of charitable gaming in the Commonwealth to ensure integrity of games, maximize proceeds provided to legitimate charities, and ensure compliance with the Charitable Gaming Act.

#### ***55901 Gaming Organization Licensing***

Efforts to ensure that only qualified organizations are permitted to conduct charitable gaming or sell charitable gaming supplies in the Commonwealth by determining eligibility, reviewing applications, and issuing permits.

#### ***55902 Charitable Gaming Management Training***

Efforts to provide licensed charitable gaming organizations with assistance and training in game management.

#### ***55903 Gaming Organization Audits***

Efforts to ensure the integrity of charitable gaming activities by auditing finances of charitable gaming organizations.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***55904 Gaming Organization Enforcement***

Efforts to ensure integrity of charitable gaming activities by conducting on-site inspections, and enforcing statutes and regulations.

### ***55905 Gaming Organization Inspection***

Efforts to monitor the compliance of qualified organizations with state charitable gaming laws and regulations by conducting on-site inspections.

### ***55906 Administrative Services***

Efforts to provide administrative support necessary to carry out the licensing, audit, training, inspection and enforcement activities required to regulate charitable gaming in Virginia.

## ***560 Regulation of Professions and Occupations***

Efforts to assure certain standards of competency, quality and performance of professional services.

### ***56001 Accountant Regulation***

Efforts to review and regulate the practice of accounting.

### ***56019 Lawyer Regulation***

Efforts to review and regulate the practice of law.

### ***56023 Motor Vehicle Dealer and Salesman Regulation***

Efforts to certify motor vehicle dealerships and to license motor vehicle salesmen.

### ***56030 Physician Regulation***

Efforts to review and regulate the practice of medicine.

### ***56033 Business Regulation Services***

Efforts to review, regulate, and establish minimum training standards for private security services business personnel.

### ***56044 Technical Assistance to Regulatory Boards***

Efforts to provide technical assistance to regulatory boards.

### ***56046 Licensure, Certification, and Registration of Professions and Occupations***

Efforts to maintain clear licensure requirements and standards, and issue licenses, certifications, and registrations for the authorized practice of regulated professions and occupations.

### ***56047 Enforcement of Licensing, Regulating and Certifying Professions and Occupations***

Efforts to investigate and process complaints of violations of statutory and regulatory requirements of regulated professions and occupations.

### ***56048 Administrative Services***

Efforts to provide administrative support for agency activities regulating professions and occupations.

## ***561 Regulation of Public Facilities and Services***

Efforts to inspect, certify, and regulate public facilities and services, both publicly and privately operated.

### ***56101 Regulation of Adult and Child Welfare Facilities***

Efforts to license and regulate adult and child welfare facilities and agencies.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***56103 Regulation of Health Care Service Providers***

Efforts to review, evaluate, and certify the operation of nursing and convalescence homes, medical facilities, and other health care facilities.

### ***56106 Interdepartmental Licensure and Certification***

Efforts to coordinate regulatory activities among state agencies in licensing and certification of children's residential facilities.

## ***562 Regulation of Structure Safety***

Efforts to ensure the safety of structures and buildings for employment or dwelling.

### ***56201 Boiler and Pressure Vessel Safety Services***

Efforts to ensure that boilers and pressure vessels in operation in public or industrial establishments conform to adopted boiler safety codes and regulations.

### ***56202 State Building Code Administration***

Efforts to ensure that buildings and structures conform to adopted building safety codes and regulations.

### ***56203 State Fire Prevention Code Administration***

Efforts to ensure that public buildings and workplaces conform to adopted fire safety codes and regulations.

## ***563 Regulation of Public Utilities***

Efforts to protect consumers in service provision of and rate setting for utilities.

### ***56301 Regulation of Telecommunications Companies***

Efforts to monitor utility rates and service to ensure compliance with applicable standards, rules, regulations, and laws; to investigate complaints; and to conduct safety inspections and related regulatory activities.

### ***56302 Regulatory Accounting and Policy Issues***

Efforts to verify assets and proposals necessary to rate setting for utility companies.

### ***56303 Public Utility Economics and Finance***

Efforts to provide relevant economic and financial data for regulatory activities.

### ***56304 Utility Safety***

Efforts to assist in the administration of safety programs involving jurisdictional gas and hazardous liquid pipeline facilities, and the protection of underground utility lines from excavation damage.

### ***56305 Regulation of Energy Companies***

Efforts to provide expert technical assistance in assuring that jurisdictional electric, natural gas, and water and sewer utilities give adequate and reliable service at reasonable rates to Virginia citizens.

### ***56306 Valuation and Taxation of Public Service Companies***

Efforts to perform the valuation and taxation of all public service companies, electric suppliers, and telecommunications companies in Virginia.

## ***564 Distribution of Fees From and To Regulated Entities and Localities***

Efforts to collect or distribute funds from regulated activities to recipients as established by law.



## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***56401 Distribution of Uninsured Motorist Fee***

Efforts to distribute payments from the Uninsured Motorists Fund to insurance carriers writing motor vehicle bodily injury and property damage liability insurance on Virginia registered vehicles.

### ***56402 Distribution of Rolling Stock Taxes***

Efforts to perform the assessment, billing, collection, and distribution of the Rolling Stock tax to each city, county, and town.

### ***56403 Telecommunications Relay Fee***

Efforts to ensure adequate funding, satisfactory service quality, accurate billing for services rendered by the relay provider, and swift correction of problems associated with the service.

## ***565 Environmental Health Hazards Control***

Efforts to direct the operation of environmental health programs.

### ***56501 State Office of Environmental Health Services***

Efforts to direct the operation of environmental health programs.

### ***56502 Shellfish Sanitation***

Efforts to classify shellfish growing areas throughout Tidewater Virginia; inspect and certify shellfish and crab meat facilities; provide customer services to concerned citizenry about shellfish growing areas; and provide information about processing techniques.

### ***56503 Bedding and Upholstery Inspection***

Efforts to provide regulation and oversight of the bedding and upholstered furniture industry to protect Virginia consumers from diseases and insect pests spread through contaminated bedding and upholstered furniture.

### ***56504 Radiological Health and Safety Regulation***

Efforts to provide regulation and oversight of ionizing radiation sources to protect the public from unnecessary and excessive radiation exposure.

## ***566 Teacher Licensure and Education***

Efforts to provide a high quality workforce in Virginia's public schools.

### ***56601 Teacher Licensure and Certification***

Efforts to provide for the regulation and oversight of school teachers to establish and maintain a high quality workforce for the public schools in Virginia as required by the Board of Education and the federal government.

### ***56602 Teacher Education and Assistance***

Efforts to provide oversight responsibility for entry-level preparation and training programs for school personnel.

## **Subfunction: 5-04-xxxxx Resource and Economic Development Support Services**

Efforts to provide administrative and support services for resource and economic development programs.

### ***599 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.

## **Function: 5 Resource And Economic Development**

This function involves efforts to develop the economic base, including alternative natural resources, and to regulate it with regard to varied public interests of the Commonwealth.

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### ***59901 General Management and Direction***

Efforts to provide administrative management and direction.

### ***59902 Information Technology Services***

Efforts to provide automated data processing services.

### ***59903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

### ***59914 Human Resources***

Efforts to provide personnel services.

### ***59915 Physical Plant Services***

Efforts to operate and maintain physical plant facilities.

### ***59919 Information Services***

Efforts to provide public information services.

### ***59934 Mail Room Services***

Efforts to provide mailroom services within the agency.

### ***59935 Legal Services***

Efforts to provide legal advice and representation to the SCC and its divisions in all matters arising from the SCC's statutory powers and duties.

### ***59936 Hearing Examiner Services***

Efforts to conduct evidentiary and fact-finding hearings on behalf of the SCC and to file written reports to the SCC which contain findings and recommendations based upon an independent and objective evaluation of the hearing record.

## **Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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### **Subfunction: 6-01-xxxxx Ground Transportation**

Efforts to plan, develop, maintain, and regulate all forms of ground transportation.

#### ***601 Ground Transportation Regulation***

Efforts to regulate the operation of ground transportation modes through registration, licensing, taxation, and other activities.

##### ***60101 Customer Service Centers Operations***

Efforts to license drivers, issue identification cards to residents who do not have a driver's license, and perform credentialing for vehicle regulation. [Rev. eff. 7/1/2008]

##### ***60102 Railroad Regulation***

Efforts to regulate railroad transportation within the state.

##### ***60103 Ground Transportation Regulation and Enforcement***

Efforts to enforce motor vehicle regulations and tax laws. [Rev. eff. 7/1/2008]

##### ***60105 Motor Carrier Regulation Services***

Efforts to ensure full compliance with all motor carrier, fuels tax and rental tax credential and operational requirements, as well as the payment of all associated fees, taxes, and assessments.

#### ***602 Ground Transportation Planning and Research***

Efforts to plan and design a system of ground transportation, including the planning and design of particular ground transportation projects.

##### ***60201 Ground Transportation System Planning***

Efforts to plan a comprehensive system of ground transportation, including the planning of particular ground transportation projects, through surveying, mapping, and studies.

##### ***60202 Ground Transportation System Research***

Efforts to design a comprehensive system of ground transportation, including the design of particular ground transportation projects.

##### ***60203 Rail and Public Transportation Planning, Regulation, and Safety***

Efforts to plan and design a system of ground transportation, including the planning and design of particular ground transportation projects.

##### ***60204 Ground Transportation Program Management and Direction***

Efforts to provide management and direction to transportation planning and research activities.

#### ***603 Highway System Acquisition and Construction***

Efforts to acquire land for, prepare detailed plans for, and construct roads of the interstate, urban, primary, and secondary highway systems.

##### ***60302 Dedicated and Statewide Construction***

Efforts to have access and types of roads other than interstate, urban, primary, and secondary roads constructed.

##### ***60303 Interstate Construction***

Efforts to have interstate highways constructed.

##### ***60304 Primary Construction***

Efforts to have primary highways constructed.

## **Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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### ***60306 Secondary Construction***

Efforts to have secondary roads constructed.

### ***60307 Urban Construction***

Efforts to have urban roads constructed.

### ***60315 Highway Construction Program Management***

Efforts to provide overall management and direction to highway construction activities.

## ***604 Highway System Maintenance and Operations***

Efforts to maintain the interstate, urban, primary, and secondary highway systems of the state.

### ***60401 Interstate Maintenance***

Efforts to maintain interstate highways.

### ***60402 Primary Maintenance***

Efforts to maintain primary highways.

### ***60403 Secondary Maintenance***

Efforts to maintain secondary highways.

### ***60404 Transportation Operations Services***

Efforts to improve mobility, safety, travel time reliability and security on the transportation system through the deployment of a variety of operational strategies including regional smart traffic centers, emergency services, traveler services, congestion management and traffic signalization optimization.

### ***60405 Highway Maintenance Program Management and Direction***

Efforts to provide overall management and direction to highway maintenance activities.

## ***605 Ground Transportation System Safety Services***

Efforts to promote the safe transport of people and goods over the ground transportation system of the state.

### ***60503 Ground Transportation Safety Promotion***

Efforts to promote safety on the ground transportation system through advertising, public education, training, and financial assistance.

### ***60507 Financial Assistance for Transportation Safety***

Efforts to administer federal and private grants, provide training, and coordinate ground transportation safety activities for the benefit of local governments.

### ***60508 Highway Safety Services***

Efforts to reduce the rate of motor vehicle crashes, deaths, and the severity of personal injuries and the associated economic costs. [Rev. eff. 7/1/2008]

## ***606 Commonwealth Toll Facilities***

Efforts to operate toll facilities in the state highways system.

### ***60601 Toll Facility Acquisition and Construction***

Efforts to acquire and construct ground transportation toll facilities.

### ***60602 Toll Facility Debt Service***

Efforts to provide debt service for ground transportation toll facilities.

## **Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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### ***60603 Toll Facility Maintenance And Operation***

Efforts to maintain and operate ground transportation toll facilities.

### ***60604 Toll Facilities Revolving Fund***

Efforts to acquire, construct, and operate ground transportation toll facilities.

### ***607 Financial Assistance to Localities for Ground Transportation***

Efforts to provide monetary support to localities for capital improvements and/or maintenance of roads and/or transportation facilities.

#### ***60701 Financial Assistance for City Road Maintenance***

Efforts to provide monetary support in lieu of maintenance to localities for road construction and upkeep where such localities have elected to maintain their own systems.

#### ***60702 Financial Assistance for County Road Maintenance***

Efforts to provide monetary support to counties electing not to include their roads in the secondary system of state highways.

#### ***60704 Financial Assistance for Planning, Access Roads, and Special Projects***

Efforts to provide financial assistance for recreational access, industrial access, industrial access railroad tracks, and metropolitan planning grants.

#### ***60705 Financial Assistance for Local Transportation Project Management***

Efforts to provide support to localities for assuming responsibility of the management and administration of certain transportation projects.

### ***609 Financial Assistance for Public Transportation***

Efforts to provide financial assistance for all mass transit programs.

#### ***60901 Public Transportation Programs***

Efforts to provide financing for local public transportation programs.

#### ***60902 Congestion Management Programs***

Efforts to mitigate congestion and air pollution by maintaining or increasing the number of people who choose to use alternative transportation modes for commute trips. [Rev. eff. 7/1/2008]

#### ***60903 Human Service Transportation Programs***

Efforts to provide financial assistance for transportation services for elderly or disabled, or economically disadvantaged individuals.

### ***610 Financial Assistance for Rail Programs***

Efforts to provide financial assistance for the retention and improvement of intercity passenger and freight rail service.

#### ***61001 Rail Industrial Access***

Efforts to provide rail access to qualifying businesses and industries and provide for improvements, rehabilitation and purchase of railways and facilities.

#### ***61002 Rail Preservation Programs***

Efforts to provide funding for the preservation and continuation of existing rail service to increase productivity, safety and efficiency of rail transportation logistics in Virginia..

**Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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***61003 Rail Enhancement Programs***

Efforts to provide for the planning and implementation of passenger and freight rail projects in the Commonwealth.

***612 Non-Toll Supported Transportation Debt Service***

Efforts to acquire land for, prepare detailed plans for, pay debt service for, and construct specific highway projects supported by bond proceeds.

***61201 Highway Transportation Improvement District Debt Service***

Efforts to provide for the debt service requirements of the bonds sold to finance transportation improvements in special tax districts.

***61202 Designated Highway Corridor Debt Service***

Efforts to provide for the debt service requirements of the bonds sold to finance transportation improvements in special designated highway corridors.

***61203 Federal Highway Revenue Anticipation Notes Debt Service***

Efforts to provide for the debt service requirements of the Federal Highway Reimbursement Anticipation Notes sold to finance transportation improvements in the Commonwealth.

***61204 Commonwealth Transportation Capital Projects Bond Act Debt Service***

Efforts to pay debt service on bonds authorized by Chapter 896 of the 2007 Acts of Assembly. [Eff. 7/1/2008]

***613 Public Transportation System Acquisition and Construction***

Efforts to acquire land for, prepare detailed plans for, design, and construct public transportation projects.

***61301 Transportation System Development, Construction, and Program Management***

Efforts to implement the Dulles Corridor Metrorail Project.

***617 2007 Transportation Initiative***

Efforts to enhance the transportation capability throughout the Commonwealth. [Title update 4/2007]

**Subfunction: 6-02-xxxxx Water Transportation**

Efforts to plan, develop, maintain, and regulate water transportation facilities and to regulate marine vessels.

***625 Boating Safety and Regulation***

Efforts to regulate movement on the water through law enforcement and registration and to promote boating safety on the waters of the state.

***62501 Boat Registration and Titling***

Efforts to register boats subject to the laws of the Commonwealth and operating on the waters of the state.

***62502 Boating Safety Information and Education***

Efforts to promote boating safety through information dissemination to and education to boating enthusiasts.

## **Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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### ***62503 Enforcement of Boating Safety Laws and Regulations***

Efforts to enforce laws relating to movement on the water in a safe manner.

### ***626 Port Facilities Planning, Maintenance, Acquisition, and Construction***

Efforts to manage ports and port facilities necessary to promote both port commerce and transportation.

#### ***62601 Maintenance and Operations of Ports and Facilities***

Efforts to maintain and operate ports and port facilities.

#### ***62606 Port Facilities Planning***

Efforts to plan for port development, expansion, and improvement.

#### ***62607 Debt Service for Port Facilities***

Efforts to provide debt service payments and lease-purchase financing issued or created to support capital improvements and expansion of port facilities and equipment acquisition.

### ***628 Financial Assistance for Port Activities***

Efforts to provide financial assistance to local governments for port activities.

#### ***62801 Aid to Localities***

Efforts to provide financial assistance to local governments in the form of grants to support port capital and preservation needs for existing ocean, river, or tributary ports within the Commonwealth.

#### ***62802 Payment in Lieu of Taxes***

Efforts to provide service charge payments to localities in which state-owned property is located in accordance with statutory requirements.

## **Subfunction: 6-03-xxxxx Air Transportation**

Efforts to plan, develop, maintain, and regulate air transportation facilities and to regulate aircraft.

### ***654 Financial Assistance for Airports***

Efforts to provide assistance to local airports for capital improvements, security, facilities and equipment, maintenance, promotion, and air service development.

#### ***65401 Financial Assistance for Airport Maintenance***

Efforts to provide financial assistance for airport maintenance through grants-in-aid.

#### ***65404 Financial Assistance for Airport Development***

Efforts to provide financial assistance for airport capital improvements, security, and facilities and equipment through grants-in-aid.

#### ***65405 Financial Assistance for Aviation Promotion***

Efforts to provide financial assistance for airport promotion and air service development through grants-in-aid.

### ***655 Air Transportation System Planning, Regulation, Communication and Education***

Efforts to plan for and regulate the Commonwealth's air transportation system and to communicate its benefits to the public.

#### ***65501 Aviation Licensing and Regulation***

Efforts to license aircraft and airports in accordance with the Code of Virginia.

**Function: 6 Transportation**

This function involves efforts related to the movement of people, goods, and services and their regulation.

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**65502 Aviation Communication and Education**

Efforts to increase aviation awareness and develop aviation education programs.

**65503 General Aviation Personnel Development**

Efforts to increase safety awareness among Virginia pilots.

**65504 Air Transportation Planning and Development**

Efforts to provide technical support in the planning and development of the Commonwealth's airports.

**656 State Aircraft Flight Operations**

Efforts to provide executive flight services for the Commonwealth's leadership.

**65601 State Aircraft Acquisition or Enhancement**

Efforts to plan for and implement aircraft acquisitions or enhancements in a timely and systematic manner.

**65602 State Aircraft Operations and Maintenance**

Efforts to provide safe, efficient air transportation for the Governor, Legislature, Economic Development Partnership, and all state agencies.

**Subfunction: 6-04-xxxxx Transportation Support Services**

Efforts to provide administrative and support services for transportation programs.

**699 Administrative and Support Services**

Efforts to provide overall administrative and logistical support services.

**69901 General Management and Direction**

Efforts to provide administrative management and direction.

**69902 Information Technology Services**

Efforts to provide automated data processing services.

**69915 Facilities and Grounds Management Services**

Efforts to operate and maintain physical plant facilities.

**69919 Public Information Services**

Efforts to provide public information services.

**69923 Security Services**

Efforts to provide security services to facilities and grounds for institutions and university hospitals (excluding higher education and correctional facilities).

**69924 Employee Training and Development**

Efforts to provide employee training and development ranging from traditional classroom activities to tuition reimbursement.



## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### **Subfunction: 7-01-xxxxx Executive Management**

Efforts to assist the Governor in management of state-wide activities.

#### ***701 Governmental Affairs Services***

Efforts to assist, coordinate, and cooperate with various levels of government.

##### ***70101 Intergovernmental Relations***

Efforts to resolve interlocal issues, reduce disparities between affected communities, and enhance the overall viability of the Commonwealth's localities.

##### ***70103 Interstate Affairs***

Efforts to ensure that proposals between Virginia and other states are consistent with state objectives.

##### ***70104 Intragovernmental Services***

Efforts to address and resolve issues within state government.

##### ***70109 Public Information Services***

Efforts to provide public information.

#### ***704 Personnel Management Services***

Efforts to provide personnel management services necessary for on-going operations of government.

##### ***70401 Agency Human Resource Services***

Efforts to provide consulting and technical services in the areas of human resource policy analysis, compensation management, workforce planning, recruitment, and other human resource management areas.

##### ***70403 Equal Employment Services***

Efforts to provide a comprehensive program of equal employment opportunity in state government.

##### ***70406 Health Benefits Services***

Efforts to provide a health insurance program for all state employees and their families.

##### ***70407 Local Health Benefit Services***

Efforts to provide a health insurance program for local political subdivision employees and their families.

##### ***70409 Personnel Development Services***

Efforts to provide a comprehensive and integrated statewide program of employee training and management development for the Commonwealth's workforce.

##### ***70414 Compliance and Enforcement***

Efforts to implement and enforce the Virginia Human Rights Act, Chapter 39 that safeguards individuals in the Commonwealth from discrimination based on race, color, religion, sex, pregnancy, childbirth, and related medical conditions, age, national origin and disability.

##### ***70415 Administration of Retirement and Insurance Programs***

Efforts to provide for the administration and management of public employee retirement, group life, disability, and other benefit programs.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***70416 Employee Grievance, Mediation, Training, and Consultation Services***

Efforts to provide alternative dispute resolution services to state employees and state agencies.

### ***70417 State Employee Services***

Efforts to provide for the development of employee communications, implementation of employee reward and recognition programs, organization of employee special events and programs, and the management of the Commonwealth of Virginia Campaign annual workplace giving effort.

### ***70418 State Employee Workers' Compensation Services***

Efforts to provide for workers compensation coverage for state employees.

### ***70419 Administrative and Support Services***

Efforts to provide administrative management and direction.

## ***710 Executive Discretion***

Efforts to provide for discretionary actions of the Chief Executive.

### ***71001 Executive Discretionary Expenses***

Efforts to provide for resources for necessary discretionary actions of the Chief Executive.

## ***711 Information Systems Management and Direction***

Efforts to support state agencies in providing for planning, review, and evaluation of management information systems, and procurement in support of these systems. [Rev. eff. 7/1/2008]

### ***71104 Electronic Government Development and Support***

Efforts to use information technology to make public information in state agencies more accessible to the public.

### ***71105 Geographic Information Access Services***

Efforts to use information technology to make geographic information available to the public.

## ***712 Emergency Response Systems Development Technology Services***

Efforts to improve delivery of emergency services through development and deployment of emergency communication systems. [Rev. eff. 7/1/2008]

### ***71201 Emergency Communication Systems Development Services***

Efforts to develop and promote emergency communication services in the Commonwealth.

### ***71202 Financial Assistance to Localities for Enhanced Emergency Communications Services***

Efforts to provide financial assistance to localities to enhance emergency communications. [Rev. eff. 7/1/2008]

### ***71203 Financial Assistance to Service Providers for Enhanced Emergency Communications Services***

Efforts to provide financial assistance to service providers on behalf of localities through the distribution of the Wireless E-911 Fund.

## ***713 Executive Management***

(This program may be used only with the prior written approval of the Department of Planning and Budget.)

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***71301 Savings from Management Actions***

(This subprogram may be used only with the prior written approval of the Department of Planning and Budget.)

### ***714 Across the Board Reductions***

Efforts to recover savings in state agencies.

#### ***71401 Across the Board Reduction***

Efforts to recover savings in state agencies.

### ***715 Planning, Budgeting, and Evaluation Services***

Efforts to provide staff assistance and support to the Governor, the Secretaries and other officials so that services are rendered in an effective and efficient manner.

#### ***71502 Budget Development and Budget Execution Services***

Efforts to conduct a statewide budgeting process directed towards the formulation and execution of the Commonwealth's biennial budget and multi-year plan.

#### ***71504 Legislation and Executive Order Review Service***

Efforts to assess proposed legislation and to assist with the development of executive orders.

#### ***71505 Forecasting and Regulatory Review Service***

Efforts to develop forecasts for major state programs and revenues and to evaluate economic impact of regulations.

#### ***71506 Program Evaluation Services***

Efforts to conduct managerial and programmatic reviews, evaluations, and studies to help identify and ensure effective and efficient outcomes of services.

#### ***71507 Tax Policy Research and Analysis***

Efforts to provide tax research and analysis of state and local tax legislation and tax related topics, develop and implement the Commonwealth's tax policy, implement enacted legislation by promulgating regulations and issuing tax bulletins.

#### ***71508 Appeals and Rulings***

Efforts to provide dispute resolution of Virginia tax related administrative appeals and offers in compromise that primarily arise through examinations of taxpayer records.

#### ***71509 Revenue Forecasting***

Efforts to develop a six year forecast of general fund revenues, transportation fund revenues, and Department of Motor Vehicles' operating fund revenues.

#### ***71598 Administrative Services***

Efforts to provide administrative and logistical services in support of the state's planning, budgeting, and evaluation systems.

### ***717 Financial Assistance for Local Finance Directors***

Efforts to provide financial assistance to local finance directors.

#### ***71701 Financial Assistance to Local Finance Directors***

Efforts to provide the state's share of assistance for Directors of Finance.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***71702 Financial Assistance for Operations of Local Finance Directors***

Efforts to provide the state's share of assistance for salaries and other expenses for the Director of Finance offices.

### ***718 Judicial Holding Account***

Efforts to allocate resources for judicial agencies in a central holding account. [Added 4/2007]

### ***71801 Supplement to Employee Compensation***

Efforts to appropriate in a central program the funds needed to supplement employee compensation.

## **Subfunction: 7-02-xxxxx General Services**

Efforts to provide administrative and logistical support to state, regional and local agencies.

### ***721 Defense Preparedness***

Efforts to plan for and maintain military readiness through National Guard operations.

#### ***72101 Armories Operations and Maintenance***

Efforts to manage and operate the state arsenal and warehouse and armories. [Rev. eff. 7/1/2008]

#### ***72103 National Guard Operations (including Auxiliary)***

Efforts to maintain the Army and Air National Guard.

#### ***72104 Virginia State Defense Force***

Efforts to support the State Defense Force.

#### ***72105 Security Services***

Efforts to provide physical and electronic security for national guard related military facilities in the Commonwealth.

#### ***72109 Fort Pickett and Camp Pendleton Operations***

Efforts to provides operation support for Fort Pickett and Camp Pendleton.

#### ***72110 Other Facilities Operations and Maintenance***

Efforts to provide operations and maintenance services for those items covered under a federal/state cooperative agreement relative to organizational maintenance shops, certain training site costs, Virginia Air National Guard operations and other 100% federally funded programs.

### ***722 Disaster Planning and Operations***

Efforts to plan for and conduct operations necessary to protect persons and property from adverse effects of natural or manmade disasters.

#### ***72201 Communications and Warning System***

Efforts to provide warnings and necessary communications in times of emergency.

#### ***72202 Disaster Operations***

Efforts to provide assistance to units of government prior to and during an emergency.

#### ***72203 Disaster Assistance***

Efforts to provide assistance to units of governments in recovering from a disaster.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***72205 Emergency Planning***

Efforts to plan for the eventuality of emergency conditions.

### ***72207 Emergency Coal Production Operation***

Efforts to provide for the production of coal in a declared emergency.

## ***723 Electoral Services***

Efforts to establish and administer an impartial electoral process.

### ***72302 Electoral Uniformity, Legality, and Quality Assurance Services***

Efforts to provide a means of training staff and officials in election procedures and governing rules.

### ***72304 Statewide Voter Registration System Services***

Efforts to maintain a current and accurate record of each registered voter in Virginia.

### ***72309 Campaign Finance Disclosure Administration Services***

Efforts to administer the campaign finance disclosure laws in Virginia, by providing public disclosure of money in campaigns and elections.

### ***72310 Election Administration Services***

Efforts to implement and administer procedures and practices that provide uniformity in elections.

### ***72311 Voter Services***

Efforts to provide voter registration, absentee voting and voter education services to Virginia citizens.

### ***72312 Administrative Services***

Efforts to provide communication, information, and administrative support services to all of the agency's service areas.

## ***724 Financial Systems Development and Management***

Efforts to provide analysis of general accounting data needs and systems.

### ***72401 Financial Systems Development***

Efforts to provide enhancements to statewide financial systems.

### ***72402 Financial Systems Maintenance***

Efforts to provide on-going maintenance of statewide financial systems.

### ***72404 Computer Services***

Efforts to support the operation of the statewide general ledger system (CARS), the statewide payroll system (CIPPS), and the statewide fixed asset system (FAACS), as well as other related statewide financial information systems.

## ***725 Investment, Trust, and Insurance Services***

Efforts to provide investment, trust, and insurance services and to manage funds and debts.

### ***72501 Debt Management***

Efforts to regulate the issuance of bonds for generating revenue for the state and to assist regional and local agencies in the issuance of bonds.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***72502 Insurance Services***

Efforts to manage insurance records of and provide services to all state agencies and institutions.

### ***72503 Banking and Investment Services***

Efforts to manage investment funds.

### ***72504 Investment Management Services***

Efforts to manage trust funds.

### ***72505 Payments to Institutions of Higher Education***

Efforts to make payments from the Higher Education Tuition Trust Fund to post secondary educational institutions.

### ***72506 Investment Services for Virginia Prepaid Education Program***

Efforts to provide investment and trust services and to manage assets and liabilities of the Virginia Prepaid Education Program (VPEP).

### ***72507 Investment Services for Virginia Education Savings Trust Program***

Efforts to provide investment and trust services and to manage assets and liabilities of the Virginia Education Savings Trust (VEST) program.

## ***726 Laboratory Services***

Efforts to provide analyses in support of health, environmental control, and product regulation.

### ***72604 Statewide Laboratory Services***

Efforts to provide laboratory services, including research and scientific investigations, for state, public health and environmental programs.

## ***727 Real Estate Services***

Efforts to provide state agency customers their real estate needs.

### ***72705 Statewide Leasing and Disposal Services***

Efforts to provide real estate portfolio management, transactional and strategic planning services to state agency customers to meet their real estate needs.

## ***728 Financial Assistance to Localities - General***

Efforts to provide financial assistance to localities through the sharing of revenues.

### ***72801 Distribution of Alcoholic Beverage Control Profits***

Efforts to provide financial assistance to localities through the distribution of alcoholic beverage control profits.

### ***72803 Financial Assistance to Localities - Mobile Home Tax***

Efforts to provide financial assistance to localities through the distribution of mobile homes taxes.

### ***72805 Distribution of Wine Taxes***

Efforts to provide financial assistance to localities through the distribution of wine taxes.

### ***72806 Distribution of Rolling Stock Taxes***

Efforts to provide financial assistance to localities through the distribution of rolling stock taxes.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***72808 Distribution of Recordation Taxes***

Efforts to provide financial assistance to localities for transportation or public education uses through the distribution of recordation tax revenues.

### ***72810 Financial Assistance to Localities - Rental Vehicle Tax***

Efforts to provide financial assistance to localities through the distribution of passenger vehicle rental taxes.

### ***72811 Distribution of Sales Tax Revenues from Certain Public Facilities***

Efforts to remit to a municipality any sales tax revenues generated in a qualifying public facility.

### ***72812 Distribution of Tennessee Valley Authority Payments in Lieu of Taxes***

Efforts to distribute Tennessee Valley Authority payments to localities in lieu of taxes.

### ***72813 Financial Assistance to Localities Operating Police Departments***

Efforts to provide financial assistance to localities that operate police departments.

### ***72814 Financial Assistance to Localities for the Disposal of Abandoned Vehicles***

Efforts to provide financial assistance to localities to dispose of abandoned motor vehicles located within their boundaries.

### ***72815 Distribution of Sales Tax on Fuel in Certain Transportation Districts***

Efforts to provide payments to certain transportation commissions equal to the revenues collected from the additional sales tax on fuel in those districts. [Eff. 4/11/08]

## ***730 Procurement Services***

Efforts to acquire and provide goods, commodities, and office services.

### ***73002 Statewide Procurement Services***

Efforts to procure non-technology goods and non-professional services for government operations.

### ***73007 Surplus Property Programs***

Efforts to acquire and provide goods, commodities, and services to public agencies and the general public through the State and Federal Surplus Property Programs.

### ***73008 Statewide Cooperative Procurement and Distribution Services***

Efforts to provide for the leveraged procurement and distribution of quality goods and freight efficiencies through a centralized distribution center.

## ***732 Revenue Administration Services***

Efforts to control and collect revenues and to disburse state funds.

### ***73207 Unclaimed Property Administration***

Efforts to provide administrative support for the Unclaimed Property Act.

### ***73209 Tobacco Master Settlement Agreement Enforcement***

Efforts to enforce the diligent enforcement provision of the 1998 Tobacco Master Settlement Agreement.

### ***73213 Accounting and Trust Services***

Efforts to provide for statewide trust accounting and reporting services to Commonwealth agencies, institutions, and several debt issuing authorities.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***73214 Tax Return Processing***

Efforts to provide for the processing of state tax returns and payments.

### ***73215 Designated Refunds for Taxes and Fees***

Efforts to refund specific taxes or fees identified for that purpose.

### ***73216 Check Processing and Bank Reconciliation***

Efforts to provide for the printing and distribution of Commonwealth checks and the reconciliation of Commonwealth bank accounts.

### ***73217 Customer Services***

Efforts to provide tax related guidance information and assistance to Virginia taxpayers.

### ***73218 Compliance Audit***

Efforts to provide auditing services to ensure the compliance with tax laws through automated and manual examination of taxpayer records and returns.

### ***73219 Compliance Collections***

Efforts to collect and/or resolve delinquent state taxes from both individuals and businesses that fail to satisfy tax obligations imposed by statute.

### ***73220 Administrative Services***

Efforts to provide day-to-day service to citizens and agencies of the Commonwealth of Virginia.

## ***734 Tax Value Assistance to Localities***

Efforts to promote tax equalization and to provide reevaluation of real estate and personal properties.

### ***73401 Training for Local Assessors***

Efforts to provide training methods programs for local assessors.

### ***73410 Valuation and Assessment Assistance for Localities***

Efforts to provide original and revised property tax maps, ensure compliance with the Commonwealth's property tax laws by providing local advisory aid and assistance, and provide fair and equitable assessments of the rolling stock of freight care line companies.

## ***735 Revenue Stabilization Fund***

Efforts to provide for deficiencies in revenue collections.

### ***73501 Payments to the Revenue Stabilization Fund***

Efforts to make deposits to the Revenue Stabilization Fund as required by the Constitution of Virginia.

## ***736 Virginia Education Loan Authority Reserve Fund***

Efforts to meet the Commonwealth's obligations for the privatization of VELA and SEAA.

### ***73601 Loan Servicing Reserve Fund***

Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges, which remain a state responsibility.



## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***73602 Edvantage Reserve Fund***

Efforts to establish an operating reserve fund to pay any residual reserve accounts and security pledges for the Edvantage loan guarantee program which remain a state responsibility.

### ***737 Accounting Services***

Efforts to establish and administer a state accounting code classification system for assuring the legality of transactions and providing a consistent database.

#### ***73701 General Accounting***

Efforts to monitor, prescribe, and maintain the official records and fund balance for the Commonwealth.

#### ***73702 Disbursements Review***

Efforts to pre-audit expenditure documents for regularity, legality, and mathematical accuracy, and to assure that approved funds are available.

#### ***73703 Payroll Operations***

Efforts to ensure and facilitate the calculation of payroll and benefits for state employees by agency payroll personnel.

#### ***73704 Financial Reporting***

Efforts to provide ongoing reporting of cash activity in the state accounts throughout the year for the Governor, Secretary of Finance and General Assembly.

#### ***73705 Accounting and Internal Control Compliance***

Efforts to evaluate and report on agency financial accountability, compliance and internal controls. [Eff. 7/1/2008]

### ***738 Central Records Retention Services***

Efforts to collect, identify, and retain all public records of state government.

#### ***73801 Appointments***

Efforts to give advice about individuals for filling appointments by the Governor.

#### ***73802 Authentications***

Efforts to verify the authentication of any document attested to by a public official in the Commonwealth.

#### ***73803 Judicial Support Services***

Efforts to provide services to the judicial process including service of process, extraditions, pardons, and the restoration of rights.

#### ***73804 Lobbyist and Organization Registrations***

Efforts to provide lobbyist and organization registration services.

#### ***73805 Notaries Commissioning***

Efforts to provide notary commission services.

### ***740 Collection Services***

Efforts to collect delinquent accounts and/or other monies owed to the Commonwealth.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***74001 State Collection Services***

Efforts to collect delinquent accounts and/or other monies owed to the Commonwealth on behalf of state agencies.

### ***741 Physical Plant Management Services***

Efforts to maintain, repair, conserve, restore, operate, and construct state facilities.

### ***74105 Parking Facilities Management***

Efforts to provide vehicle parking spaces and facilities for state employees and public use.

### ***74106 Statewide Building Management***

Efforts to reimburse localities for community services rendered.

### ***74107 Statewide Engineering and Architectural Services***

Efforts to administer the Commonwealth's capital outlay process and serve as the building official for all state owned buildings.

### ***74108 Seat of Government Mail Services***

Efforts to provide mail services to state agencies within the seat of government.

### ***742 Enterprise Applications Services***

Efforts to provide services in the re-design of administrative, financial, human resource, and procurement management processes. [Eff. 7/1/2008]

### ***74201 Enterprise Development Services***

Efforts to provide programming and design services necessary in the re-design of business processes. [Eff. 7/1/2008]

### ***74222 Administrative Services***

Efforts to provide administrative services in support of re-design of technological processes. [Eff. 7/1/2008]

### ***743 Bond and Loan Retirement and Redemption***

Efforts to provide for the management, redemption and retirement of bonds and loans.

### ***74301 Debt Service Payments on General Obligation Bonds***

Efforts to provide for the redemption of, and payment of interest on, general obligation bonds issued by the Commonwealth.

### ***74302 Capital Lease Payments***

Efforts to provide for the repayment of loans made by the Virginia Retirement System and the Virginia Public Building Authority to finance certain capital outlay projects.

### ***74303 Debt Service Payments on Public Building Authority Bonds***

Efforts to provide for the payment of principal and interest on obligations issued by the Virginia Public Building Authority and to pay on-going program expenses, such as trustee fees, rebate fees, and counsel.

### ***74304 Debt Service Payments on College Building Authority Bonds***

Efforts to provide for the payment of principal and interest on obligations issued under the Virginia College Building Authority 21st Century Program to finance capital projects and equipment and to pay ongoing program expenses, such as trustee fees and counsel.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***744 Fire Training and Technical Support Services***

Efforts to provide services and assistance to fire departments, fire organizations, and local governments in the promotion and coordination of fire prevention, fire protection, fire training, and similarly related activities.

#### ***74401 Fire Services Management and Coordination***

Efforts to promote and provide leadership in coordinating and managing the activities of fire-related organizations through the planning, development, implementation, and evaluation of systems and programs directed at fire prevention and protection.

#### ***74402 Virginia Fire Services Research***

Efforts to provide technical assistance to fire departments, fire organizations, and local governments by conducting operational and managerial studies of their overall fire protection systems and needs and making recommendations on short- and long-range planning efforts.

#### ***74403 Fire Services Training and Professional Development***

Efforts to provide fire training and education through program development, conducting schools, providing training assistance, and promoting the development of regional fire training facilities.

#### ***74404 Technical Assistance and Consultation Services***

Efforts to provide technical support and training to local fire service providers in all areas of the discipline.

#### ***74405 Emergency Operational Response Services***

Efforts to provide direct operational support during natural and manmade disasters as part of the Governor's Virginia Emergency Response Team (VERT).

#### ***74406 Public Fire and Life Safety Educational Services***

Efforts to provide educational training and technical support to governmental and private parties that provide fire safety programs.

### ***745 Distribution of Tobacco Settlement***

Efforts to distribute proceeds from Master Settlement Agreement with tobacco product manufacturers.

#### ***74501 Payments to Tobacco Producers and Tobacco Growing Communities***

Payments from Master Settlement Agreement with tobacco product manufacturers to Tobacco Indemnification and Community Revitalization Fund.

#### ***74502 Payments for Tobacco Usage Prevention***

Payments from Master Settlement Agreement with tobacco product manufacturers to Virginia Tobacco Settlement Fund.

### ***746 Personal Property Tax Relief Program***

Efforts to provide financial assistance to localities to offset reductions in collection of personal property taxes.

#### ***74601 Reimbursements to Localities for Personal Property Tax Relief***

Efforts to provide financial assistance to localities to offset reductions in collection of personal property taxes.

**Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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**747 Public/Private Partnership**

Efforts to improve the delivery of government services through the establishment of public/private partnerships.

**74702 Public/Private Partnerships for Revenue Administration**

Efforts to execute public/private partnerships to improve revenue administration services.

**74703 Enterprise Architecture Development Services**

Efforts to redesign government processes and systems, implement improved information technology products, and enhance revenue collections and cost recoveries using improved Information technology products.

**74704 Administrative and Support Services**

Efforts to provide administrative and various support services.

**748 Architectural and Antiquity Research Planning and Coordination**

Efforts to inventory, maintain, preserve, and promote architectural, historical, archeological, and landscape assets of the Commonwealth.

**74801 Architectural Research**

Efforts to inventory, maintain, preserve, and promote architectural assets of the Commonwealth.

**Subfunction: 7-03-xxxxx State Contributions And Payments For Employees**

Efforts to provide optional and mandatory benefits to and for all employees of the Commonwealth.

**757 Compensation and Benefit Supplements**

Efforts to provide for adjusting base rates of pay and for essential overtime of wage and salaried state employees.

**75701 Supplements to Employee Compensation**

Efforts to provide for the funding of state and state supported local employee salary increases.

**75702 Supplements to Employee Benefits**

Efforts to provide funding for state employee benefit changes to include benefits such as health insurance, retirement, group life insurance, sickness and disability coverage, and the retiree health care credit.

**758 Payments for Special or Unanticipated Expenditures**

Efforts to provide for unbudgeted cost increases caused by extraordinary circumstances.

**75801 Miscellaneous Contingency Reserve Account**

Efforts to provide funding to address emergency situations or other unbudgeted costs.

**75802 Payments to Nonstate Organizations**

Efforts to provide assistance to non-governmental organizations in Virginia.

**75803 Governor's Opportunity Fund**

Efforts to provide funding for economic development grants for the purpose of attracting economic development prospects to locate or expand in Virginia.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***75804 Economic Development Assistance***

Efforts to provide funding for economic development related assistance to localities, state agencies, and private entities.

### ***75805 Base Realignment and Closure Assistance***

Efforts to provide funding used for assistance to localities impacted by the recommendations and decisions of the federal Base Realignment and Closure Commission.

### ***75806 Undistributed Support for Designated State Agency Activities***

Efforts to provide for unbudgeted cost increases for miscellaneous centrally funded amounts for state agencies. [Eff. 7/1/2008]

## ***760 Line of Duty***

Efforts to provide payments to beneficiaries of certain law enforcement officers pursuant to the Line of Duty Act.

### ***76001 Death Benefit Payments Under the Line of Duty Act***

Efforts to provide death benefits to beneficiaries of certain law enforcement officers pursuant to the Line of Duty Act.

### ***76002 Health Insurance Benefit Payments Under the Line of Duty Act***

Efforts to provide health insurance benefits to claimants who qualify for such benefits under the Line of Duty Act.

## ***764 Financial Assistance for Fire Services Programs***

Efforts to provide financial assistance to local fire services departments.

### ***76401 Fire Programs Fund Distribution***

Efforts to provide financial support to local fire departments for training, equipment, and the construction of fire training sites.

### ***76402 Burn Building Grants***

Efforts to provide financial support to local fire departments for the construction of structures used for live fire training.

### ***76403 Categorical Grants***

Efforts to provide financial support to local fire departments for ongoing support of the Virginia Fire Incident Report System (VFIRS), training, and other areas that support the fire services mission.

## ***771 Financial Assistance for Local Commissioners of the Revenue***

Efforts to provide the state's share of salaries, compensation, and other allowances for local commissioners of the revenue.

### ***77101 Financial Assistance to Local Commissioners of the Revenue for Tax Value Certification***

Efforts to provide localities with financial assistance toward the cost of Local commissioners of the revenue operations for Tax Value Certification.

### ***77102 Financial Assistance for Operations of Local Commissioners of the Revenue***

Efforts to provide localities with financial assistance toward the cost of local commissioners of the revenue operations.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***77103 Financial Assistance for State Tax Services by Commissioners of the Revenue***

Efforts to provide localities with financial assistance toward the cost of local commissioners of the revenue operations for state tax services.

### ***772 Financial Assistance for Attorneys for the Commonwealth***

Efforts to provide the state's share of salaries, compensation, and other allowances for attorneys for the commonwealth.

#### ***77201 Financial Assistance to Attorneys for the Commonwealth***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of commonwealth attorneys.

#### ***77202 Financial Assistance for Operations of Local Attorneys for the Commonwealth***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of commonwealth attorney's operations.

### ***773 Financial Assistance for Circuit Court Clerks***

Efforts to provide the state's share of salaries, compensation, and other allowances for circuit court clerks.

#### ***77301 Financial Assistance to Circuit Court Clerks***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of circuit court clerks.

#### ***77302 Financial Assistance for Operations for Circuit Court Clerks***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of circuit court clerks' operations.

#### ***77303 Financial Assistance for Circuit Court Clerks' Land Records***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of circuit court clerks' land records operations.

### ***774 Financial Assistance for Local Treasurers***

Efforts to provide the state's share of salaries, compensation, and other allowances for local treasurers.

#### ***77401 Financial Assistance to Local Treasurers***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of local treasurers.

#### ***77402 Financial Assistance for Operations of Local Treasurers***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of local treasurers' operations.

#### ***77403 Financial Assistance for State Tax Services by Local Treasurers***

Efforts to provide financial assistance in the form of the Commonwealth's share of funding toward the total cost of local treasurers' operations for state tax services.

### ***775 Emergency Preparedness***

Efforts to provide emergency planning, training, and exercises to prepare Virginia's response to natural and man-made emergencies and disasters.

(Please note: While this program is located under subfunction 3, it belongs to subfunction 7-02, General Government. There is no room for the program to be listed under 7-02.)

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***77501 Financial Assistance for Emergency Management and Response***

Efforts to provide financial assistance and guidance to Virginia localities for the development, maintenance and refinement of comprehensive local emergency management plans and capabilities that enhance a locality's ability to respond to emergencies and disasters.

### ***77502 Emergency Planning, Training and Exercises***

Efforts to provide emergency planning, training, and exercises to prepare Virginia's response to natural and man-made emergencies and disasters.

### ***77504 Emergency Preparedness and Response***

Efforts to upgrade and integrate state, regional, territorial, and local public health jurisdictions' preparedness to respond to terrorism and other public health emergencies.

### ***77505 Financial Assistance for Citizen Security Services***

Efforts to provide financial assistance to localities to support projects protecting the life and property of citizens.

## ***776 Emergency Response and Recovery***

Efforts to provide assistance to units of government in responding to and recovering from natural and man-made emergencies and disasters.

(Please note: While this program is located under subfunction 3, it belongs to subfunction 7-02, General Government. There is no room for the program to be listed under 7-02.)

### ***77601 Emergency Response and Recovery Services***

Efforts to provide direct assistance to local governments and state agencies during emergencies and disasters to ensure the effectiveness of the Commonwealth's organization and response to emergencies and disasters.

### ***77602 Financial Assistance for Emergency Response and Recovery***

Efforts to provide state funding to support the response and recovery activities resulting from a natural or man-made emergencies and disasters.

## ***778 Virginia Emergency Operations Center***

Efforts to provide coordination, information dissemination, and primary state warning services.

### ***77801 Virginia Emergency Operations Center (VEOC) and Communications***

Efforts to provide 24 hour a day crisis coordination, information dissemination, and primary state warning point services.

## ***780 Financial Assistance for Electoral Services***

Efforts to provide financial assistance for Local Electoral Board Compensation and Expenses.

### ***78001 Financial Assistance for General Registrar Compensation***

Efforts to provide financial assistance to local counties and cities governments for general registrars salaries.

### ***78002 Financial Assistance for Local Electoral Board Compensation and Expenses***

Efforts to provide financial assistance to local counties and cities governments for electoral board salaries and expenses.

## **Subfunction: 7-04-xxxxx Legislative Services**

Efforts to support the enactment of legislation and articulation of policy and to evaluate their results.

## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***782 Enactment of Laws***

Efforts to formulate and enact laws in the Commonwealth.

#### ***78201 Code Modernization***

Efforts to provide recommendations on changes in the state Code to reflect changes in time and societal attitudes.

#### ***78203 Committee Activities***

Efforts to provide for the activities of standing committees of the General Assembly.

#### ***78204 Legislative Sessions***

Efforts to provide for biennial and annual sessions of the General Assembly.

#### ***78205 Undesignated Support for Enactment of Laws Services***

Efforts to provide resources for activities not otherwise distributed to the legislative agencies.

### ***783 Legislative Evaluation and Review***

Efforts to evaluate, review, and report pertinent data on finance, performance, and efficiency of governmental operations.

#### ***78301 Financial and Compliance Audits***

Efforts to audit the accounts of every state department, office, board, commission, institution, or other agency in any manner handling state funds; to audit all accounts and records of every city and county official and agency handling state funds; to audit all accounts and records of every county insofar as they relate to local funds unless the county has its local accounts audited by a certified public accountant; and, upon request, to establish a system of bookkeeping and accounting for the treasurers, clerks of the courts, and school boards counties and cities.

#### ***78303 Performance Audits and Evaluation***

Efforts to audit and evaluate the performance of state agencies in meeting their objectives.

### ***784 Legislative Research and Analysis***

Efforts to research, investigate, analyze, establish, and interpret state statutes.

#### ***78401 Bill Drafting and Preparation***

Efforts to draft and prepare bills for presentation to the legislative body.

## **Subfunction: 7-05-xxxxx General Government Support Services**

Efforts to provide administrative and support services for general government programs.

### ***787 Inspection, Monitoring, and Auditing Services***

Efforts to inspect, monitor and review services provided in state facilities.

#### ***78701 Facility and Community Programs Inspection and Monitoring***

Efforts to inspect, monitor and review services provided in state facilities.

### ***799 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.



## **Function: 7 General Government**

This function involves efforts to support the general activities of state, regional, and local levels of government.

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### ***79901 General Management and Direction***

Efforts to provide administrative management and direction.

### ***79902 Information Technology Services***

Efforts to provide automated data processing services.

### ***79903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

### ***79919 Public Information Services***

Efforts to provide public information services.

### ***79925 Training Services***

Efforts to provide training and education to state employees.

### ***79930 Telecommunications***

Efforts to provide management of both emergency and non-emergency communications systems.

### ***79940 Liability Insurance***

Efforts to provide payments to other state agencies or organizations on behalf of localities for selected operating costs.

### ***79941 Council on Indians Support Services***

Efforts to advise the Commonwealth on matters of concern to Virginia's Indians.

## **Function: 8 Enterprises**

This function involves efforts to operate a commodity sales or production undertaking or to provide services for charge.

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### **Subfunction: 8-01-xxxxx Manufacturing And Mercantile Services**

Efforts to manage and operate production and commodity activities.

#### ***801 Alcoholic Beverage Merchandising***

Efforts to purchase, distribute, and sell alcoholic beverages other than beer.

##### ***80101 Administrative Services***

Efforts to provide services in areas such as business research, finance, data processing, real estate, personnel, information, and auxiliary services to aid the efforts of alcoholic beverage merchandising.

##### ***80102 Alcoholic Beverage Control Retail Store Operations***

Efforts to operate over 300 retail locations, ensure equitable service and service over 3,600 restaurants.

##### ***80103 Alcoholic Beverage Purchasing, Warehousing and Distribution***

Efforts to provide for the management of a central alcoholic beverage distribution center in Richmond.

#### ***809 Higher Education Auxiliary Enterprises***

Efforts to provide essentially self-supporting goods or services to students, faculty, and staff.

##### ***80910 Food Services***

Efforts to provide self-supporting food service and food service related operations such as cafeterias, restaurants, snack shops, vending machines, and catering services.

##### ***80920 Bookstores And Other Stores***

Efforts to provide self-supporting bookstores and other store operations such as clothing stores, convenience stores, and any other stores or shops providing primarily non-food items.

##### ***80930 Residential Services***

Efforts to provide self-supporting housing operations including dormitories, apartments, houses, fraternity and sorority houses, faculty and staff housing, and hotel operations.

##### ***80940 Parking And Transportation Systems And Services***

Efforts to provide self-supporting parking operations, parking lots (both on campus and satellite lots), parking decks, transportation systems, and motor pool operations.

##### ***80950 Telecommunications Systems And Services***

Efforts to provide self-supporting satellite systems, other electronic communications systems, telephone services, and operation of communication systems.

##### ***80960 Student Health Services***

Efforts to provide self-supporting health services for students, faculty, or staff and their dependents through an infirmary, clinic, or testing operation.

##### ***80970 Student Unions And Recreational Facilities***

Efforts to provide self-supporting student union or community center operations.

##### ***80980 Recreational And Intramural Programs***

Efforts to provide self-supporting recreational or intramural programs.

## **Function: 8 Enterprises**

This function involves efforts to operate a commodity sales or production undertaking or to provide services for charge.

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### ***80990 Other Enterprise Functions***

Efforts to provide other self-supporting auxiliary enterprise operations which do not meet the definition of an independent operation and which are not included in the above categories.

### ***80995 Intercollegiate Athletics***

Efforts to provide self-supporting intercollegiate athletics events or programs.

### ***810 Rehabilitative Industries***

Efforts to rehabilitate individuals by providing an opportunity to learn and practice marketable job skills in a constructive work environment.

### ***81003 Manufacturing Services***

Efforts to manufacture products for use by public agencies.

### ***811 State Lottery Operations***

Efforts to operate, regulate and maintain the Virginia State Lottery.

### ***81105 Regulation and Law Enforcement***

Efforts to safeguard and regulate the sale of Lottery games to the public through licensed retailers, and maintain the integrity of all Lottery operations.

### ***81106 Gaming Operations***

Efforts to design, develop, maintain, market, and distribute lottery games to Virginia players.

### ***81107 Administrative Services***

Efforts to provide administrative management and direction.

### ***812 Disbursement of Lottery Prize Payments***

Efforts to disburse lottery prize payments.

### ***81201 Payment of Lottery Prizes***

Efforts to disburse a sum sufficient appropriation for payment of lottery prizes to winners of all games.

## **Subfunction: 8-02-xxxxx Supportive Operations**

Efforts to provide logistical and ancillary support to state agencies on a reimbursable basis.

### ***820 Information Technology Development and Operations***

Efforts to provide for the design, development, implementation, operation, and maintenance of automated data processing services for state agencies. [Rev. eff. 7/1/2008]

### ***82001 Computer Operations Services***

Efforts to execute computer services operations and control input and output.

### ***82003 Network Services -- Data, Voice, and Video***

Efforts to provide data, voice, and video services. [Rev. eff. 7/1/2008]

### ***82004 Information Systems Development Services***

Efforts to provide cost effective automated data processing support, including feasibility studies, design, development, implementation, and maintenance of automated data processing management information systems for state agencies.

## **Function: 8 Enterprises**

This function involves efforts to operate a commodity sales or production undertaking or to provide services for charge.

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### ***82005 Data Center Services***

Efforts to provide centralized computing services on a 24x7 basis using multiple hardware platform types, including IBM and Unisys mainframes as well as UNIX and Windows servers.

### ***82006 Desktop and End User Services***

Efforts to provide a full service Help Desk that operates on a 24x7 basis to serve as the central point of contact for all customer help desk incidents, requests for information, and requests for telecommunications services.

### ***82007 Web Development and Support Services***

Efforts to provide for the creation and maintenance of websites including the VITA Internet site, Council on Technology Services (COTS) sub site, and the Virginia Geographical Information Network (VGIN) site.

### ***82010 Computer Operations Security Services***

Efforts to secure agencies' networks, computers, and telecommunications systems. [Rev. eff. 7/1/2008]

## ***821 Printing and Reproduction***

Efforts to provide designing, composing, copying, printing, and related printing and reproduction services for state agencies.

### ***82101 Statewide Graphic Design Services***

Efforts to provide creative graphic design and marketing services to state agencies.

## ***822 Telecommunications Services***

Efforts to design, acquire, and operate telecommunications systems.

### ***82201 Network-Data Services***

Efforts to coordinate all telecommunications facilities and services for state government (excluding criminal justice).

### ***82203 Voice Services***

Efforts to provide for communications tools that support the business of government, including tools for wire and wireless voice services, local and long distance telephone services, FCC radio licensing, and other specialized voice communications services

### ***82204 Video Services***

Efforts to provide for access to audio visual services, video conferencing and broadcasting, video production, and video bridging vehicles for customer agencies and entities.

## ***823 Transportation Pool Services***

Efforts to provide ground transportation pool services for state agency use.

### ***82302 Statewide Vehicle Management Services***

Efforts to provide statewide vehicle management services for state agencies.

## ***826 Service Center Administration***

Efforts to provide administrative services in one central agency for the benefit of other state agencies.

## **Function: 8 Enterprises**

This function involves efforts to operate a commodity sales or production undertaking or to provide services for charge.

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### ***82601 Payroll Service Bureau***

Efforts to provide centralized payroll services to state agencies.

### ***828 Technology Management Oversight Services***

Efforts to provide for the development of the Commonwealth's Strategic Plan for Technology and the technology enterprise architectural standards and the accompanying policies and procedures.

#### ***82801 Information Technology Investment Management (ITIM) Oversight Services***

Efforts to provide for the development of the Commonwealth's Strategic Plan for Technology and the technology enterprise architectural standards and the accompanying policies and procedures. [Rev. eff. 7/1/2008]

#### ***82802 Security Services***

Efforts to develop, implement, and monitor compliance with information security policies and standards, both for internal and for the Commonwealth's technology enterprise as a whole.

### ***829 Information Technology Security Oversight***

Efforts to provide oversight of security policies and procedures to state agencies. [Eff. 7/1/2008]

#### ***82901 Technology Security Oversight Services***

Efforts to provide statewide security, governance, oversight, audit, and compliance services. [Eff. 7/1/2008]

## **Subfunction: 8-03-xxxxx Enterprise Support Services**

Efforts to provide administrative and support services for enterprise programs.

### ***899 Administrative and Support Services***

Efforts to provide overall administrative and logistical support services.

#### ***89901 General Management and Direction***

Efforts to provide administrative management and direction.

#### ***89903 Accounting and Budgeting Services***

Efforts to provide accounting and budgeting services.

#### ***89914 Human Resources Services***

Efforts to provide personnel services.

#### ***89918 Procurement and Contracting Services***

Efforts to provide procurement and distribution services.

#### ***89931 Audit Services***

Efforts to audit the accounts of an agency.

#### ***89940 Web Development and Support Services***

Efforts to provide services to state agencies for website development and ongoing support. [Eff. 7/1/2008]

**Function: 9 Capital Outlay**

This function provides for the planning, design, improvement, and acquisition of capital facilities.

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**Subfunction: 9-01-xxxxx Capital Improvements**

Efforts to provide for the physical infrastructure needed to support state government operations.

***998 Capital Outlay Projects***

Efforts to appropriate funds for capital projects.