Acknowledgment of Notification of Provisions of the Appropriation Act Relating to Indebtedness of State Agencies

To: Director, Department of Planning and Budget

Section A

All Agencies

I have received and read your instructions and notice of April, 2009, and the enclosed copy of §4-3.01, 2009 Appropriation Act, regarding indebtedness of state agencies.

Agency Name ________________________________________Agency Code______________
Agency Head Name ____________________________________________________________
Agency Head Signature __________________________________________________________
(Personal signature is required)
Date __________________________, 2009

Section B

Supervisory Board (§2.2-2100 of the Code of Virginia)

I have provided each member of the board of this agency with a copy of the notice in this memorandum and of §4-3.01, and I will provide the same material to those appointed to the board in the future.

________________________________________
Personal Signature of Agency Head
Date: ________________________________, 2009

Please return this acknowledgment form by mail* to:

BOS Secretary, General Provisions
Department of Planning and Budget
Patrick Henry Executive Office Building, Fifth Floor
1111 East Broad Street
Richmond, Virginia  23219

* Originals only… Copies, e-mails, or faxes of this form will not be accepted.