

2018-20 Strategic Plan

Department of State Police [156]

Mission

The Virginia State Police, independent yet supportive of other law enforcement and criminal justice agencies, will provide high quality, statewide law enforcement services to the people of Virginia and our visitors; and will actively plan, train and promote emergency preparedness to protect the citizens of the Commonwealth and its infrastructure.

Vision

The Virginia State Police will provide exemplary service to the public and other law enforcement agencies with a highly qualified, diverse workforce that balances service, education, and enforcement to achieve optimal customer satisfaction.

Values

Valor: Courage and dedication in the performance of one's duty.

Service: A commitment to provide the highest level of law enforcement service to the citizens of the Commonwealth, while displaying a sense of integrity demonstrated by honesty to the people we serve and our fellow employees. This commitment to service implies an overt duty to always be truthful.

Pride: Satisfaction taken in the achievements of the Department, the community, and oneself.

Finance

Financial Overview

The chief source of funding for the Department of State Police is the general fund. The agency also collects special fund revenue, Highway Maintenance Funds and federal funds. Funding sources for fiscal year 2019 include:

- General Fund – 81.98 percent
- Dedicated Special Revenue - 3.59 percent
- Special Fund – 9.57 percent
- Highway Maintenance Funds – 2.43 percent
- Federal Funds – 2.42 percent
- Trust Funds - 0.01 percent

Special Fund Revenue

Revenue received from DMV is calculated at \$1.50 per vehicle registered in the Commonwealth per Code of Va. § 46.2-1168. These funds are used to support the Safety Program.

Monies received from the State Corporation Commission is used to support the Help Eliminate Auto Theft (HEAT) Program and the Insurance Fraud Program (§ 38.2-414 and § 38.2-415) .

Other special funds include revenue generated from the fee charged to perform sex offender registry searches, revenue received from the sale of surplus properties, indirect costs and court awards from seized assets.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	306,356,704	67,398,758	306,674,863	67,398,758
Changes to Initial Appropriation	247,920	0	1,780,469	0

(Changes to Initial Appropriation will be 0 when the plan is created. They will change when the plan is updated mid-biennium.)

Customers

Anticipated Changes to Customer Base

Current Customer List

Predefined Group	User Defined Group	Number Served Annually	Potential Number of Annual Customers	Projected Customer Trend
Business and Finance	Inspectors (active)	15,245	15,245	Stable
Business and Finance	Property and casualty insurance companies licensed to operate in Virginia	726	726	Stable
Employer/ Business Owner	Businesses	199,548	199,548	Increase
Employer/ Business Owner	Entities Registered for community notification of sex offenders	13,870	13,870	Increase
Employer/ Business Owner	Inspection Stations	4,399	4,399	Stable
Health Professions	Emergency Medical Response Personnel	35,285	35,285	Stable
Local or Regional Government Authorities	Circuit Courts	120	120	Stable
Local or Regional Government Authorities	Commissions/Authorities	8	8	Stable
Local or Regional Government Authorities	Commonwealth's Attorneys and staff	840	840	Stable
Local or Regional Government Authorities	Federal Motor Carrier Safety Administration	524,000	524,000	Stable
Local or Regional Government Authorities	STARS Agencies	22	22	Stable
Local or Regional Government Authorities	Virginia Courts	360	360	Stable
Local or Regional Government Authorities	Virginia Law Enforcement Agencies	340	340	Stable
Parolee	Sex Offenders	25,149	25,149	Increase
Resident	Virginia Citizens	8,470,020	8,470,020	Increase
Retirees	Retired Law Enforcement Personnel	5,655	5,655	Increase
State Agency(s),	State Agencies	46	46	Stable
State Government Employee	Department Employees	3,020	3,020	Stable
Tourist	Visitors to Virginia	6,319,000	6,319,000	Increase
Transportation	Motor Carriers	5,952	5,952	Stable
Wholesale/Retail Trade	Gun Dealers	2,273	2,273	Stable

Partners

Name	Description
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Agency Goals

- **Promote the safety and security of citizens and their property.**

Summary and Alignment

Public safety is essential to the well-being of both citizens and businesses in Virginia. Ensuring the safety and security of citizens and their property is one of the primary responsibilities of state government and is fundamental to achieving the department's mission of providing high quality, statewide law enforcement services to the people of Virginia and our visitors.

Objectives

- » **Enhance public safety by investigating and successfully closing cases concerning sex offenders who fail to register in accordance with the Code of Virginia.**

Description

In order to ensure that these sex offenders comply with the provisions of Title 9.1, the department is taking a proactive approach to physically verify the accuracy of information being furnished by these individuals. Additional resources have been committed to

monitoring and prosecuting sex offenders who fail to comply with state laws. Increasing the number of trooper positions dedicated solely to this purpose will provide quick and in depth investigations of sex offenders.

Objective Strategies

- Monitor the number of sex offender address verifications performed by sex offender compliance officers.
- Seek funding to add troopers to the Sex Offender Investigative Unit.
- Seek funding to increase support staff.

Measures

- ◆ Percentage of the investigations successfully closed involving sex offenders failing to register

» **Improve the response to citizens requesting police services to ensure the safety of victims and to increase the likelihood of apprehending offenders.**

Description

Responding to citizens in need of police services is a vital function of the Department of State Police. Crime victims and citizens who have been involved in motor vehicle crashes deserve the highest level of service from the department. This service encompasses assistance received from the dispatcher or call-taker, timeliness of response, assistance provided on-scene, follow-up investigation, professional competence, fairness, and overall quality of service.

Objective Strategies

- Monitor uniform patrol operations to ensure operational effectiveness.
- Respond to and mitigate incidents involving hazardous materials.
- Seek federal grant funding to compensate sworn personnel for hours devoted to special highway safety assignments to identify and remove those drivers who threaten the safety and well being of law abiding motorists on the highways.
- Seek funding to increase staffing up to levels recommended by the Trooper Allocation and Distribution Model.

Measures

- ◆ Percentage of crime victims and individuals involved in traffic accidents who rate their experience with the department as "Very Good" or "Excellent"

» **Decrease the response time to citizen calls for service.**

Description

Prompt response to circumstances/situations requiring emergency law enforcement services is essential to ensuring the safety of citizens and their property. In traffic crashes, quick response by law enforcement facilitates the removal of disabled vehicles and debris from the roadway. Clearing the roadway quickly helps restore the normal flow of traffic and reduces secondary crashes caused by traffic congestion associated with the crash. In criminal incidents, the prompt response by law enforcement personnel enhances citizen safety and increases the likelihood of a successful investigation.

Objective Strategies

- Monitor uniform patrol operations to ensure operational effectiveness.
- Seek federal grant funding to compensate sworn personnel for hours devoted to special highway safety assignments to identify and remove those drivers who threaten the safety and well being of law abiding motorists on the highways.
- Seek funding to increase staffing up to levels recommended by the Trooper Allocation and Distribution Model.

Measures

- ◆ Average response time to emergency calls

» **Prevent the illegal sale or purchase of firearms.**

Description

The Virginia Firearms Transaction Program provides for a timely, point-of-sale, approval or disapproval decision regarding the sale or transfer of all firearms (except antiques) based upon the results of a criminal history record information check concerning the prospective purchaser pursuant to § 18.2-308.2:2 of the Code of Virginia. Notify the appropriate law enforcement agencies for the timely response to

situations where the purchaser is prohibited from purchasing a firearm.

Objective Strategies

- Monitor the Firearms Transactions Program to ensure compliance with mandates.

Measures

- ◆ Number of firearms transactions improperly approved due to Virginia Department of State Police error

» **Enhance public safety by identifying persons with concealed weapons permits who have been involuntarily committed for mental health reasons or who are the subject of protective orders.**

Description

Pursuant to statute, the State Police enter the concealed handgun permit holder's name and description in the Virginia Criminal Information Network (VCIN) so that the permit's existence and current status will be made known to law enforcement personnel accessing VCIN for investigative purposes. Access to accurate and up-to-date information is critical for both public safety and officer safety.

Objective Strategies

- Appropriately staff the Firearms Transaction Center to ensure agency tasks are accomplished.

Measures

- ◆ Ensure that issuing courts are notified within one business day that persons permitted to carry a concealed weapon are ineligible due to mental health restrictions or protective orders.

• **Reduce criminal activity in Virginia.**

Summary and Alignment

The reduction of criminal activity is essential for public safety. VSP is committed to both the prevention and investigation of criminal acts. The department provides a thorough and comprehensive investigation of all criminal matters mandated by statute and established department policy through the Bureau of Criminal Investigation. In addition to investigative efforts, there are a number of proactive initiatives in place to reduce crime, including the Insurance Fraud Program, the Help Eliminate Auto Theft (HEAT) Program, Internet Crimes Against Children educational and enforcement programs, and anti-gang educational programs.

Objectives

» **Investigate and solve crimes in Virginia.**

Description

The department is committed to providing the highest level of investigative service to the citizens of Virginia and local, state, and federal law enforcement agencies. This service includes general investigations and specialized investigations involving arson, bomb threats, white collar crime, high technology crimes, computer evidence recovery, crime scene examination, fugitive apprehension, auto theft, surveillance, polygraph examination, and financial crimes. The provision of high-quality investigative services should result in the apprehension and successful prosecution of criminal suspects.

Objective Strategies

- Maintain liaison with crime prevention groups and community leaders.
- Monitor crime investigation and intelligence operations to ensure operational objectives are accomplished.
- Seek funding for additional analytical positions in the field to support localities and the Virginia Fusion Center.
- Seek funding to increase staffing up to levels recommended by the Workforce Augmentation Plan.

Measures

- ◆ Number of non-drug arrests made by Bureau of Criminal Investigation (BCI) personnel, including task forces and specialty units

» **Decrease insurance fraud in Virginia.**

Description

It has been estimated that insurance fraud costs the average Virginia household approximately \$200 to \$1,000 in additional insurance premiums annually and adds as much as \$1,000 to the cost of good and services. The department is dedicated to reducing the impact of fraudulent insurance claims on the law-abiding citizens and businesses of Virginia.

Objective Strategies

- Improve the Central Criminal Repository and Support Systems.
- Monitor the Insurance Fraud Program to ensure cases coming to the department's attention are given the appropriate consideration and the necessary resources are allocated to the investigation.
- Seek funding to increase staffing up to levels recommended by the Workforce Augmentation Plan.
- Limited funding has been provided to hire and train Commonwealth's Attorneys for the prosecution of insurance fraud related cases.

Measures

- ◆ Number of investigations successfully closed involving insurance fraud and related offenses

• **Promote the safe and orderly flow of traffic on Virginia's highways.**

Summary and Alignment

The Commonwealth must have a safe and reliable highway system to facilitate the transportation of people and goods. Promoting the safe and orderly flow of traffic on Virginia's highways is necessary to ensure the safety of citizens and their property and to encourage economic growth and tourism in Virginia.

Objectives

» **Enhance highway safety by proactively enforcing traffic laws.**

Description

The department is responsible for patrolling over 64,000 miles of roadways and interstate highways throughout Virginia. Uniformed personnel proactively enforce traffic laws to reduce the incidence and severity of crashes.

Objective Strategies

- Increase the public's awareness of the importance of highway safety.
- Monitor uniform patrol operations to implement appropriate enforcement initiatives that will enhance highway safety.
- Pursue innovative enforcement initiatives.
- Seek funding to increase staffing up to levels recommended by the Trooper Allocation and Distribution Model.

Measures

» **Decrease crashes involving motor carriers by removing unsafe heavy commercial vehicles from the highway.**

Description

Unsafe heavy commercial vehicles pose a significant threat to motorists in Virginia. The department is responsible for the enforcement of large commercial vehicle regulations. This includes inspection of these vehicles and removal of unsafe vehicles and/or drivers from the highway.

Objective Strategies

- Conduct commercial vehicle enforcement.

Measures

- ◆ Number of commercial vehicle inspections conducted

» **Ensure the integrity of the Motor Vehicle Safety Inspection Program by conducting periodic visits of inspection stations.**

Description

The Motor Vehicle Safety Inspection Program cannot be effective without ensuring that individual stations and inspectors conduct

thorough inspections in accordance with established inspection standards. Stations must be periodically visited to ensure inspection and recordkeeping requirements are met.

Objective Strategies

- Monitor the number of vehicle safety inspections conducted.
- Seek funding to increase staffing up to recommended levels so that each inspection trooper will have no more than 60 stations to supervise.

Measures

- ◆ Number of station visits conducted

• **Reduce the manufacturing, use, and distribution of illegal drugs.**

Summary and Alignment

Illegal drug use is associated with violent criminal behavior and a plethora of social problems. In order to reduce drug-related violence and ensure public safety, the Commonwealth must strive to eliminate illegal drug use in Virginia.

Objectives

» **Enforce all drug laws in Virginia.**

Description

The Drug Enforcement Section (DES) was established to provide full-time attention to the enforcement of drug laws in Virginia and is committed to supporting local law enforcement agencies in their efforts. DES has in excess of 100 special agents across the Commonwealth responsible for performing operational narcotics enforcement investigations, including special undercover, wire intercept and marijuana eradication efforts. DES also routinely assists with federal and local narcotics investigations.

Objective Strategies

- Partnering with other government entities and private stakeholders to address the opioid crisis.
- Address diversion of pharmaceutical drugs.
- Heighten community and law enforcement awareness of drug abuse.
- Improve interdiction techniques and effectiveness through training.
- Promote cooperation and information sharing.
- Seek appropriate funding in support of technological needs.
- Seek funding to increase Bureau of Criminal Investigation staffing up to levels recommended by the Workforce Augmentation Plan.

Measures

- ◆ Number of drug arrests made by Bureau of Criminal Investigation (BCI) personnel, including task forces and specialty units

• **Provide department resources in support of criminal justice agencies and other entities.**

Summary and Alignment

The Department of State Police has an array of specialized enforcement and investigative resources used to assist state and local government public safety agencies.

Objectives

» **Provide comprehensive and professional response and assistance to other law enforcement agencies.**

Description

In order to make the most effective use of these resources, the Department of State Police is committed to providing available resources to other law enforcement agencies requesting assistance.

Objective Strategies

- Ensure the agency provides a comprehensive and professional response to public safety issues in conjunction with other law enforcement agencies that meets the needs of communities.

Measures

• Enhance the safety and security of all department personnel.

Summary and Alignment

The provision of public safety services is a hazardous role that requires extensive training. The Department of State Police is committed to ensuring that its employees are well-trained and provided with the highest level of protective equipment.

Objectives

- » **To provide reliable, cost effective, state-of-the-art telecommunication services to support statewide networks including STARS and COMLINC.**

Description

Under the command of the Communications Officer, the Division designs, installs, operates, and maintains land mobile radios, vehicle computers, microwave radios, integrated flood warning systems, and private telephone networks. This responsibility includes compliance with requirements of the Federal Communications Commission (FCC), the Federal Aviation Administration (FAA) and the Environmental Protection Agency (EPA).

Objective Strategies

- Deploy and operate emergency transportable wireless communications.
- Engineer, install and maintain STARS in-vehicle mobile subscriber equipment.
- Engineer, install, maintain and operate the STARS infrastructure, including radio towers, obstruction lighting, antennas, transmission lines, facility grounding and emergency power plants.
- Maintain mobile data computer terminals, software, and automatic vehicle location (AVL).
- Maintain mobile radios, portable radios, vehicular repeaters, and related equipment.
- Install and maintain telephone equipment and other telecommunications equipment at State Police administrative headquarters.
- Manage, operate and maintain the Computer-Aided Dispatch (CAD), STARS Data Systems and related information technology.
- Provide design, engineering, maintenance, and technical support for the Commonwealth Link to Interoperable Communications (COMLINC) project.
- Serve on the Statewide Interdepartmental Radio System (SIRS) Board and the Virginia Statewide Interoperability Executive Committee (SIEC).
- Serve as liaison with the Association of Public Safety Communications Officials (APCO), providing licensing assistance for public safety agencies throughout the commonwealth.

Measures

- ◆ Average time required to respond to and correct Statewide Agencies Radio System (STARS) and Commonwealth Link to Interoperable Communications (COMLINC) trouble calls

Major Products and Services

- Information Technology Systems
- Criminal Justice Information Services
- Telecommunications and the Statewide Agencies Radio System
- Firearms Transaction Program
- Sex Offender Registry Program
- Sex Offender Registry Program Enforcement
- Concealed Weapons Program
- Aviation Operations
- Commercial Vehicle Enforcement Program

- Counter-Terrorism
- Help Eliminate Auto Theft (HEAT) Program
- Drug Enforcement
- Criminal Investigation and Intelligence Services
- Uniform Patrol Services
- Insurance Fraud Program
- Vehicle Safety Inspections
- Administrative and Support Services

Performance Highlights

Protecting the citizens of Virginia from known sex offenders is a critical public safety function. After sex offenders are released from prison, they must register with the state and notify officials regarding their new address within ten days of any move. The accuracy of the registry relies on sex offenders complying with Title 9.1 of the Code of Virginia. In order to ensure these sex offenders comply with the provisions of the Code, the department physically verifies the accuracy of information furnished by these individuals. VSP enhances public safety by investigating and successfully closing cases concerning sex offenders who fail to register in violation of the Code of Virginia. In calendar year 2017, VSP exceeded the performance measure target of 85 percent closure by achieving a closure rate of 86 percent.

In late 2017, VSP conducted a citizen survey to determine the level of customer satisfaction with department operations. The percentage of respondents who rated the overall quality of service as "Excellent" or "Very Good" was 90.1 percent in 2017. The results exceeded the performance measure target of 83.2 percent. Almost 71 percent of survey respondents rated the overall quality of service as "Excellent." It is also important to note that 94.9 percent of respondents indicated that they were treated fairly by department personnel.

Prompt response to citizens' request for emergency law enforcement services is essential to insuring the safety of citizens and their property. In traffic crashes, quick response by law enforcement facilitates the removal of disabled vehicles and debris from the roadway. Clearing the roadway quickly helps restore the normal flow of traffic and reduces secondary crashes caused by traffic congestion associated with the crash. In criminal incidents, the prompt response by law enforcement personnel enhances citizen safety and increases the likelihood of a successful investigation. During fiscal year 2018, the average response time to emergency calls was 16.2 minutes, missing the 15.8 minute target.

The department is committed to the prevention of the illegal sale or purchase of firearms. The Firearms Transaction Program tracks the number of retrievals that were preventable by the department and not due to an outside agency's lack of information or dealer error. The performance objective is to eliminate the need for firearms retrievals due to error. The target of zero was met for fiscal year 2018.

Staffing

Authorized Maximum Employment Level (MEL)	3020
Salaried Employees	2707
Wage Employees	102
Contracted Employees	315

Key Risk Factors

As the lead law enforcement agency in the Commonwealth, in order to effectively accomplish its mission and ensure officer safety, VSP must be adequately staffed. In order to accommodate increased workload, VSP must increase Bureau of Field Operations (BFO) staffing to levels recommended by the approved staffing model. Emerging issues in public safety have placed unprecedented workload demands on the Bureau of Criminal Investigation (BCI) and necessitate additional manpower resources. These issues include gang violence, opioid and fentanyl overdoses, methamphetamine distribution, high technology crimes, protests, mass shooting incidents, anti-government activities, and Internet crimes against children. There is also an increased demand for computer forensic services. BCI has experienced a dramatic increase in the number of calls for service for investigations of officer involved shootings, complex crime scenes, investigations of elected officials, and major cases.

The department is funded with approximately 80 percent general fund and 20 percent non-general funds. The non-general funds are earmarked and/or restricted by either the Code of Virginia, the Appropriation Act, and/or federal/state laws as further detailed below:

- Non-general fund sources cannot be considered as permanent funding sources because of uncontrollable revenue/expenditure fluctuations or prohibitions based on federal or state laws, and there is no guarantee of continued revenue.
- Non-general fund revenue is received sporadically throughout the fiscal year and for specific non-general fund programs.

Constraint Examples:

1. The department must continuously purchase new patrol vehicles in order to maintain operational effectiveness. The cost to purchase new patrol vehicles and all required equipment (e.g. radios, computers, cameras, etc.) continues to rise. There is also a growing need to purchase specialized police equipment and leverage new technologies in order to meet modern law enforcement demands including the integrated in-vehicle and body worn camera system.
2. The department is undertaking a number of information technology projects designed to improve service delivery, increase operational efficiency, and reduce risk. Vacancies and staffing issues continue to constrain the Department's ability to maintain existing applications,

and to replace outdated legacy systems.

3. VSP and VITA continue to work together to position VSP into the COV Enterprise services model. Progress has been delayed due to the early termination of the NG contract and SAIC takeover. Efforts continue to prepare VSP for the COV Enterprise and new services contracts that take effect December 2018. It is estimated to take several years before VSP will be fully absorbed into the COV Enterprise model.

Management Discussion

General Information About Ongoing Status of Agency

Since the attacks of September 11, 2001, as the sole law enforcement agency with statewide jurisdiction, the Virginia State Police has seen an unprecedented increase in its mission and operational responsibilities. The 9/11 attacks forced the genesis of a far different VSP; an evolution from traditional law enforcement to providing homeland security in a state with many potential terrorism targets. This role includes critical infrastructure and key assets protection (e.g., nuclear facilities, airports, bridges, tunnels, ports, and military installations), government security, participation in federal and local task forces, intelligence gathering and dissemination, CBRNE (chemical, biological, radiological, nuclear, and explosives) detection, and development and participation in homeland security exercises. Due to operational flexibility and specialized equipment and training, federal, state, and local partners have relied heavily on the Virginia State Police to prevent, mitigate, detect, respond, and recover from critical incidents, such as a terrorist attack, or natural disaster. The result of this evolution is that VSP operates as an "all hazards" first responder organization.

To fulfill this mission, the number of hours worked by uniformed patrol troopers on other agency assists, special assignments, and specialty assignments increased significantly. Special assignments include providing traffic control services at football games, festivals, NASCAR events, responding to and handling high-profile protests, dignitary transportation, escorts, and protective services for government officials. While the Canine Teams, Tactical Teams, and the Search and Recovery Team provide invaluable support to the department and local law enforcement agencies, these specialty assignments have a severe impact on staffing levels in the field. To accommodate these assignments, the Virginia State Police must divert personnel from the troopers staffing the area offices and as a result, response times to calls for service are higher, patrol visibility is negatively impacted, and the level of service provided to assist local law enforcement agencies is diminished.

The provision of law enforcement services is one of the fundamental responsibilities of government. A duty post must be assigned at least seven troopers to provide 24 hour coverage. Currently, 35 duty posts across the Commonwealth are not authorized with adequate manpower to provide 24 hour coverage. In eight of these duty posts (Richmond, King William, Rappahannock, Clarke, Greene, Nelson, Fluvanna, and Craig counties), all of the State Police workload indicators have increased significantly including the population, registered vehicles, licensed drivers, traffic crashes, incidents, and hours worked on incidents handled by the department. In duty posts without 24 hour coverage, when calls for service are received between the end of the evening shift and the beginning of the day shift, a trooper must be called out from home or dispatched from another duty post. As a result, response times to calls for service during this time period are significantly higher.

Information Technology

The Information Technology (IT) Division provides the computer infrastructure in support of VSP's public safety mission and services to the citizens of the Commonwealth. Current major projects that are underway are:

1. The legacy Incident Based Reporting system was replaced in August of 2018.
2. Replacement of the current MAPPER Human Resources system continues to move forward. The remaining systems relying on MAPPER technology are to be moved to Sunflower Systems applications.
3. Developing an RFP for a replacement of the Sex Offender Registry system with a planned implementation date late FY 2019.
4. VSP continues to make progress to reduce their dependency on Legacy technologies.

The department is undertaking a number of information technology projects designed to improve service delivery, increase operational efficiency, and reduce risk. VSP and VITA continue to work together to position VSP into the COV Enterprise services model. Progress has been delayed due to the early termination of the NG contract.

VSP has a limited number of IT resources to meet the demands of COV policy and ongoing project workloads. In an effort to ensure the continued success and future support of these systems, VSP has requested and received additional positions, but struggles to fill the positions due to the competitive private sector job market.

Estimate of Technology Funding Needs

Workforce Development

VSP currently employs over 2,800 employees, consisting of both the civilian and sworn classifications. To address challenges of planning, recruitment, and retention of qualified employees, several major strategies and programs are utilized:

Career Development Program - VSP has an established Career Development Program that is intended to provide all employees opportunities for individual growth and development at all levels; promote productive, efficient, and effective job performance; improve the overall level of job satisfaction; and supply all supervisors with the necessary training and resources needed to fulfill their counseling and evaluation responsibilities.

Career Progression Program/Promotional Process - The Career Progression Program is designed to provide an opportunity for non-supervisory sworn employees to receive non-competitive career progression promotions to the positions of senior trooper, master trooper, and senior special agent.

Recruitment Unit - VSP maintains a Recruitment Unit that is highly effective and continues to assist the agency in recruiting a qualified and diverse workforce. The recruiters encourage qualified candidates to apply for both civilian and sworn positions within the agency. VSP graduated its first lateral academy class in May 2018. This class was comprised of certified law enforcement officers that chose to leave their existing agencies to become Virginia State Troopers. The program was considered to be successful and will likely be offered again.

Physical Plant

VSP provides superior statewide law enforcement services and other safety-related services to the citizens and visitors of the Commonwealth of Virginia. In fulfilling its duties, VSP represents the Commonwealth and agency facilities should also be representative and reflective of the standards of the Virginia State Police. The Property and Finance Division oversees the property management and maintenance of over one hundred buildings and real estate across the Commonwealth.

Due to the public safety services provided, the type of facilities required, and long-term financial stability for the department, VSP has primarily maintained a policy of owning, as opposed to leasing facilities. The department currently owns approximately 490,000 square feet of space. Lease agreements are completed as it fits the department's needs. Leases space includes office/administrative functions, hangar/aircraft maintenance, storage, and land at several locations for STARS tower facilities.

At the Driving Training Complex in Nottoway County, the department is planning to use additional space at the facility for bomb/explosive practice range, canine practice/housing facilities and additional office space on the third floor of the main complex building.

Supporting Documents

Title	File Type
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Information Technology Systems and Planning [30201]**Description of this Program / Service Area**

Effective law enforcement requires the capability to access data from many sources. The Information Technology and Planning Service Area is responsible for maintaining the computers and information systems that make this access possible. Some of these critical systems include the Virginia Criminal Information Network (VCIN), the Computerized Criminal History System (CCH), the Automated Fingerprint Identification System (AFIS), the Sex Offender Registry System, the Sex Offender Verification (SOV) System, the Firearms System, the Background Check (VCheck) System, the Master Name Index (MNI) System, the Motor Vehicle Inspection Program (MVIP), and the Incident-Based Reporting System (IBR).

Mission Alignment

This service area is closely aligned with six goals in the department's strategic plan: (1) promoting the safety and security of citizens and their property; (2) promoting the safe and orderly flow of traffic on Virginia's highways; (3) reducing the manufacture, use and distribution of illegal drugs; (4) providing department resources in support of criminal justice agencies and other entities; (5) enhancing the safety and security of all department personnel; and (6) reducing criminal activity in Virginia.

§ 52.1 - Establishment of Department of State Police authorizing operating divisions.

§ 2.2 Chapter 20.1 - Chapter that authorizes the Virginia Information Technologies Agency.

Products and Services**Description of Major Products and Services**

- Mission-critical criminal justice applications.
- Administrative applications.
- Information technology hardware and support.

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Mission-critical criminal justice applications	COV § 52.1		Required	8,641,395	2,432,538
Administrative applications	COV § 2.2 Chapter 20.1		Required	1,524,952	429,271
Information technology hardware and support	COV § 2.2 Chapter 20.1		Required	2,967,215	329,691

Anticipated Changes

The department is undertaking a number of information technology projects designed to improve service delivery, increase operational efficiency, and reduce risk. These projects are closely aligned to the department's long range goals and objectives and critical information technology needs. Successful completion of these projects is essential for meeting or exceeding performance measure targets and providing the highest quality of law enforcement service to the citizens of Virginia. VSP continues to enhance and automate IT systems to gain operational efficiencies. Efforts continue to automate and integrate procurement and financial systems, Accounts Payable processes, as well enhancements to the Firearms Transaction Center applications and Non-Criminal Justice background systems. Critical system upgrades and changes that are currently in progress, or will be in the near future, are listed below.

EVIDENCE MANAGEMENT SYSTEM (EMS)

VSP executed an RFP and procured an evidence system to replace the existing MAPPER legacy application. System implementation and rollout across the agency began in January of 2018.

HUMAN RESOURCES (HR)

A project to replace the current MAPPER HR system continues to move forward.

COMPUTER AIDED DISPATCH AND MOBILE SERVER SYSTEMS

The department continues to enhance the Computer Aided Dispatch (CAD) System and Mobile Server System (MSS) to send, receive, and process geographical coordinates between the CAD systems and the mobile users.

SEX OFFENDER REGISTRY

The department is mandated to maintain a sex offender registry for the Commonwealth. The current system is a mix of commercial packages with custom developed extensions. The department is developing an RFP for a replacement system with a planned implementation date in late FY 2019.

CENTRAL CRIMINAL HISTORY (CCH)

The CCH application is accessed extensively by the criminal justice community to determine an offender's identification and his/her prior criminal record. This system is the sole repository for Virginia's arrests and court dispositions and is relied upon by the entire criminal justice community (law enforcement, courts, Commonwealth Attorneys, jails, etc.) for accurate offender information. A replacement system for the legacy CCH system was successfully implemented in October 2016 with ongoing efforts to enhance the system.

STATEWIDE INCIDENT BASED REPORTING SYSTEM (IBR)

The IBR replacement project will improve the submission and access of incident and arrest information from local law enforcement agencies. Local agencies throughout Virginia are mandated to report statistical information monthly on incidents and arrests on certain categories of crimes. The department, in turn, provides this data to the National Incident Based Reporting System (NIBRS) operated by the FBI. The legacy system was replaced in August of 2018.

Factors Impacting

VSP and VITA continue to work together to position VSP into the COV Enterprise services model. Progress has been delayed due to the early termination of the NG contract and subsequent SAIC takeover. Efforts continue to prepare VSP for the COV Enterprise and new services contracts that take effect December 2018. It is estimated to take several years before VSP will be fully absorbed into the COV Enterprise model.

Financial Overview

The primary source of funding for the Information Technology and Planning Service Area is from the general fund. The department receives funds from the Safety Division's year-end balance to support the enhancements to the department's Computerized Criminal History (CCH) system. Included in the general fund appropriation are funds directed to implement and operate an electronic summons system in Division VII.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	14,550,162	3,191,500	13,133,562	3,191,500
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Criminal Justice Information Services [30203]

Description of this Program / Service Area

The Criminal Justice Information Service Area encompasses the collection, storage, and retrieval of important law enforcement data. This area includes criminal history records, fingerprints, investigative reports, and photo laboratories. This service area is also responsible for all records pertaining to the department, both administrative and archival. The Incident-Based Reporting (IBR) System collects and analyzes crime statistics submitted by participating law enforcement agencies throughout the state. Crime statistics collected include data on 26 different offense categories and on arrests for all criminal offenses. The Criminal Justice Information Service Area also administers the Virginia Criminal Information Network (VCIN) and maintains the Central Criminal Records Exchange (CCRE) and the Automated Fingerprint Identification System (AFIS). It is the repository for Concealed Weapons Permits. In addition, the Virginia Missing Children’s Clearinghouse and the Non-Criminal Justice Interface (NCJI) are maintained in this division. Activation of the AMBER Alert, Blue Alert, Senior Alert, and Critically Missing Adult Alert systems are also coordinated by the Criminal Justice Information Service Area.

Mission Alignment

This service area is closely aligned with six goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property; (2) promoting the safe and orderly flow of traffic on Virginia’s highways; (3) reducing the manufacture, use and distribution of illegal drugs; (4) providing department resources in support of criminal justice agencies and other entities; (5) enhancing the safety and security of all department personnel; and (6) reducing criminal activity in Virginia.

§ 52-25 - Uniform Crime Reporting system established under Department of State Police.

§ 52-30 - Directs the Department of State Police to compile and submit reports to the Federal Bureau of Investigation as required by federal standards.

§ 52-34.1 through 12 - AMBER, Senior, Blue, and Critically Missing Adult Alert programs.

§ 52-4.4 and 18.2-308.2:2 - Firearms Transaction Center established.

§ 18.2-295 - Machine gun registraton requirements.

§ 19.2-387 - Central Criminal Records Exchange.

§ 19.2-392 - Automated Fingerprint Identification System.

Products and Services

Description of Major Products and Services

- Provision of criminal history records for criminal and non-criminal purposes
- Collection, analysis and submission of statewide crime data to the federal government
- Maintenance of VCIN for all criminal justice agencies in Virginia
- Statewide point-of-contact for the National Crime Information Center (NCIC)
- Fingerprinting services – Criminal and Non-Criminal
- Maintenance of the Automated Fingerprint Identification System
- Maintenance of the Missing Children Clearinghouse
- Maintenance of the Machine Gun Registry
- Maintenance of the Firearms Transaction Center
- Activation of the AMBER, Senior, Blue, and Critically Missing Adult Alert systems

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Provision of criminal history records for criminal and non-criminal purposes	COV § 19.2-387		Required	3,611,304	0
Collection, analysis and submission of statewide crime data to the federal government	COV § 52-25		Required	280,567	0
Submission of statewide crime data to the federal	28 CFR 20		Discretionary	0	0

government					
Fingerprinting Services – Criminal and Non-Criminal	COV § 19.2-392		Discretionary	1,484,663	0
Maintenance of the Automated Fingerprint Identification System	COV § 19.2-392, 28 CFR 901		Required	286,190	470,780
Maintenance of VCIN for all criminal justice agencies in Virginia	COV § 52-25, COV § 19.2-387		Required	335,256	0
Statewide point-of-contact for the National Crime Information Center (NCIC)	COV § 52-30		Required	1,123,884	0
Statewide point-of-contact for the National Crime Information Center (NCIC)	28 CFR 20		Discretionary	0	0
Maintenance of the Missing Children Clearinghouse	COV § 52-31 through COV § 52-34		Required	90,284	0
Maintenance of the Machine Gun Registry	COV § 18.2-295		Required	350,000	0
Maintenance of the Firearms Transaction Center	COV § 52-4.4, COV § 18.2-308.2:2		Required	1,686,084	0
Activation of the AMBER, Senior, Blue, and Critically Missing Adult Alert systems	COV § 52-34.1 through COV § 52-34.3		Required	90,284	0

Anticipated Changes

The department has proposed a number of new projects that impact products and services of the Criminal Justice Information Service Area, including enhancement of the Central Criminal History (CCH) application, replacement of the Statewide Incident Based Reporting System (IBR), and replacement of the Sex Offender Registry System.

The CCH application is accessed extensively by the criminal justice community to determine an offender's identification and his/her prior criminal record. Law enforcement agencies throughout the nation, the Supreme Court of Virginia and the Department of Corrections are interfaced with this system. Public and private entities rely upon criminal history information for many reasons including employment authorizations. Enhancements to this system will enable the department to provide more accurate and timely criminal record information and improve interfaces with the other agencies.

The IBR replacement project will improve the submission and access of incident and arrest information from local law enforcement agencies, increase the detection of crime trends, and aid investigators in determining where to concentrate their efforts. A contract for a replacement IBR system has been executed and it is anticipated the replacement system is expected to be implemented by late 2018. The FBI requires the state to implement regular audits of the 286 reporting agencies that contribute to the Incident Based Reporting (IBR) Program.

The replacement SOR system will automate the registration of sex offenders, decrease the workload for current staff and provide more real-time information to the public.

Factors Impacting

The CJIS Division is experiencing challenges meeting the requirements to ensure that Non-Criminal Justice Interface (NCJI) and Incident Based Reporting (IBR) agencies are in compliance with FBI requirements. The department should conduct IBR audits of the reporting agencies over a three year period, which would require the department to conduct approximately two audits per week. In addition, there are over 34,421 VCIN operators who need to be recertified every two years.

Staffing challenges is adversely impacting operations in other CJIS Division areas, to include the Firearms Transaction Center, the Virginia Criminal Information Network and the visitor reception area at State Police Headquarters.

Financial Overview

Funding for the Criminal Justice Information Service Area is provided by the general fund and federal grants. Funds appropriated to this service area support the staff and related administrative expenses associated with providing the service. Federal grants have been received for the last several years and used to improve various functions within the area including criminal history and archiving of records and fingerprints.

This service area generates revenue from the sale of criminal history information and fingerprints. Money collected from this source is returned to

the general fund.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	9,126,568	470,780	9,126,568	470,780
Changes to Initial Appropriation	197,920	0	211,947	0

Supporting Documents

Title File Type

Telecommunications and Statewide Agencies Radio System (STARS) [30204]

Description of this Program / Service Area

The Telecommunications and STARS Service Area is responsible for radio maintenance, dispatch centers, microwave and land mobile radio network operations, upgrading and maintenance, telephone installation and maintenance, as well as the support of 22 STARS participating agencies' communications requirements. The Statewide Agencies Radio System (STARS) Program was originally conceived to be an upgrade to the Virginia State Police's aging 1977 land mobile radio system. The implementation phase of STARS is complete and we are now improving on what the Systems Integrator installed.

The Communications Division designs, installs, operates and maintains land mobile radios, mobile data computers, in-vehicle camera systems, speed determining equipment, and a private telephone network. This responsibility includes compliance with requirements of the Federal Communications Commission (FCC), the Federal Aviation Administration (FAA) and the Environmental Protection Agency (EPA). Other functions include providing voice and wireless data equipment and services; installing, repairing and maintaining transmitter towers; and providing communications support for special events and emergencies. The Communications Division is also responsible for the garage at the State Police Headquarters.

Mission Alignment

Communications is critical to all department operations. This service area supports the accomplishment of all the department's goals, including; (1) ensuring the safety and security of citizens and their property; (2) promoting the safe and orderly flow of traffic on Virginia's highways; (3) reducing the manufacture, use and distribution of illegal drugs; (4) providing department resources in support of criminal justice agencies and other entities; (5) enhancing the safety and security of all department personnel; (6) continually seeking and implementing ways to deliver the most cost-effective and efficient law enforcement services possible; and (7) reducing criminal activity in Virginia.

§ 52-12 through § 52-15 - Establishes the authority to staff, obtain equipment and to operate a communication system as needed and necessary by the Department of State Police.

Products and Services

Description of Major Products and Services

- Wireless telephone communications services
- Wireline telephone communications services
- Mobile data services
- Engineering, installation and maintenance of all infrastructure and vehicular hardware and software
- Engineering, installation and maintenance of all towers, including heating, ventilation, air conditioning (HVAC) and backup power maintenance
- Network operations support
- Call taking, dispatching services, and resolution of trouble tickets

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Wireless telephone communications services	COV § 52-12		Required	991,253	164,439
Wireline telephone communications services	COV § 52-12		Required	5,287,128	877,123
Mobile data services	COV § 52-12		Required	1,255,409	208,269
Engineering, installation and maintenance of all infrastructure and vehicular hardware and software	COV § 52-13		Required	9,621,693	1,596,217
Engineering, installation and maintenance of all towers, including heating, ventilation, air conditioning (HVAC) and backup power maintenance	COV § 52-13		Required	5,240,434	869,376
Network operations support	COV § 52-13		Required	1,360,805	225,754

Call taking, dispatching services, and generation of trouble tickets	COV § 52-13		Required	2,632,224	436,680
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Anticipated Changes

Since the implementation of STARS, the mobile data requirements for the Department of State Police and the STARS law enforcement agencies have changed. STARS mobile data users have been equipped with or will soon be equipped with Verizon Air Cards to provide the required capacity to support sending photographs and record files over the radios.

The STARS mobile data network is being enhanced to provide encrypted storage and transport of data, and multi-factor authentication mandated by federal standards.

Factors Impacting

The implementation of STARS has had a significant impact on workload in the Communications Division. This program has added many features and contributes to the public safety and quality of life for the citizens of Virginia. To support and maintain the telecommunications infrastructure and the Commonwealth Link Interoperability Communications (COMLINC) sites, the department requires additional resources. The efforts and efficiency of the current communications staff are critical to the operations of the State Police and the 21 additional agencies that are supported.

The VSP garage has seen significant increases in the amount of equipment installed in department vehicles, such as in-car videos, mobile computer terminals and license plate readers. These increased demands have made it difficult for the garage staff to keep up with the demands for new replacement vehicles for the field. The garage is also responsible for the installation and de-installation of 3,000 other vehicles in the supported agencies for a total of over 5,000 vehicles.

Financial Overview

The primary source of funds for the Telecommunications and STARS Service Area is provided by the general fund. This service area provides the coordination and support for the State Police radio system as well as various forms of wired and wireless communication systems including to support maintenance costs of the Commonwealth Link to Interoperable Communication (COMLINC) system.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	25,163,933	4,426,561	25,163,933	4,426,561
Changes to Initial Appropriation	0	0	1,518,522	0

Supporting Documents

Title	File Type
[Statewide Agencies Radio System (STARS): Annual Report of Anticipated Expenditures for Equipment Replacement – October 2017]xxxx	Link

Firearms Purchase Program [30206]

Description of this Program / Service Area

The Virginia Firearms Transaction Program has been cited as an exemplary program and used as a model for other states. This service area provides gun dealers with instantaneous confirmation of a prospective purchaser's eligibility to purchase a firearm. The Firearms Transaction Program provides for the approval at the point-of-sale for all firearms, except antiques and curios, based on the results of a criminal history record information check on the buyer by accessing all appropriate state databases and the National Instant Check System (NICS).

Mission Alignment

The Firearms Purchase Program Service Area is essential to accomplishing the department's goal of ensuring the safety of citizens and their property by keeping firearms out of the hands of individuals who are prohibited by state law from possessing them.

§ 52-4.4 - Requires that the Department of State Police provide a telephone number to be used by licensed firearms dealers for the purpose of responding to inquiries.

§ 18.2-308.2:2 - Requires a licensed firearms dealer to obtain a criminal history check on a firearms purchaser.

§ 18.2-308.2:4 - Establishes the Firearms Transaction Center authority to verify firearm sales within the Department of State Police.

Products and Services

Description of Major Products and Services

- Background checks for gun purchase through a toll-free telephone line or Internet access
- Required forms, written procedures and training for gun dealers
- Public information materials, including brochures and information on the website
- Appeal process for denied transactions
- Investigation of illegal attempts to purchase firearms
- Non-resident concealed handgun permit project

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Background checks for gun purchase with access provisions through a toll-free telephone line or Internet	COV § 18.2-308.2:2, COV § 18.2-308.2:4, COV § 52-4.4, 18 U.S.C. § 921, 28 CFR 25.6	VAC 19VAC30-230	Required	1,517,479	0
Required forms, written procedures and training for gun dealers	COV § 18.2-308.2:2, COV § 18.2-308.2:4		Required	33,720	0
Investigation of illegal attempts to purchase firearms	COV § 18.2-308.2:4		Required	67,443	0
Public information materials, including brochures and information on the website	COV § 18.2-308.2:4		Discretionary	16,860	0
Appeal process for denied transactions	COV § 18.2-308.2:4		Required	50,582	0

Anticipated Changes

Mental Health commitments are submitted electronically from 58 courts through an automated system with additional courts being added. CJIS Division is in the process of initiating an interface with the Supreme Court of Virginia (SCV) and VCIN that will allow for an automated entry of resident concealed handgun permits issued by the circuit courts on a real time basis. This is expected to go live in early November, 2018. A federal grant was approved to update the existing VCheck system used for conducting background checks for firearms purchases. CJIS is working closely with a business analyst to get the requirements needed for the new system and is expected to be completed in 2020.

Factors Impacting

The workload in the Firearms Transaction Center continues to increase. The demanding work, high consequences of failure, and inconsistent

schedules have made it difficult to retain trained staff resulting in vacancies and new staff members in training, who are not yet able to fully perform the duties of the position.

Financial Overview

The Firearms Purchase Program Service Area is funded with the general fund.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	1,686,088	0	1,686,088	0
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Sex Offender Registry Program [30207]

Description of this Program / Service Area

The department maintains the Virginia Sex Offender and Crimes Against Minors Registry (SOR) pursuant to §19.2-390.1, Code of Virginia, for the protection of children and those individuals vulnerable to sexual offenders and predators. Persons having been convicted of certain criminal sex offenses are required to register and reregister with the SOR and such information is available to law enforcement officials, entities having control over or caring for children and to private individuals concerned about the safety of their children.

Information maintained in the SOR regarding violent sex offenders is available to all inquiring via the Internet. All public, parochial, denominational or private elementary or secondary schools, and any state-licensed or state-regulated child caring institutions, child day centers, child day programs, family day homes, foster homes or group homes that register with the SOR are notified of sex offenders residing in the community where their facilities are located.

Mission Alignment

This service area supports the department’s goal to promote the safety and security of citizens and their property. Protecting the citizens of Virginia from known sex offenders is essential to the accomplishment of this goal.

§ 9.1-900 through § 9.1-923 - The Sex Offender and Crimes Against Minors Registry Act.

§ 19.2-390.1 - Requires a Sex Offender and Crimes Against Minors Registry to be established and maintained.

Products and Services

Description of Major Products and Services

- Maintenance of the SOR website
- Registration of sex offenders
- Response to inquiries on possible sex offenders
- Notification of registered entities when sex offenders move into their community
- Verification of offenders

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Maintenance of the SOR website	COV § 19.2-390.1, COV § 9.1-915		Required	44,357	111,115
Registration of sex offenders	COV § 19.2-390.1, 28 CFR 72		Required	354,853	888,922
Response to inquiries on possible sex offenders	COV § 9.1-912		Required	88,713	222,231
Notification of registered entities when sex offenders move into their community	COV § 9.1-914, COV § 9.1-922,		Required	44,358	111,115
Verification of offenders	COV § 9.1-900 through § 9.1-923		Required	354,853	888,922

Anticipated Changes

The Department is finalizing system requirements for a replacement sex offender system. CJIS anticipates beginning the RFP process in October 2018. The current system is antiquated and a replacement system will allow for more automated business processes and more accurate and timely information being displayed on the registry.

Factors Impacting

In Virginia, the Department of State Police is responsible for maintaining the state’s Sex Offender Registry (SOR). The SOR may be viewed and searched by the public on the Internet. The registry is a critical tool for providing information to the public so they may make informed decisions regarding the whereabouts of their children. The department must have adequate personnel to ensure the accuracy of the registry. Additional resources have been committed to monitoring and prosecuting sex offenders who fail to comply with state laws. Increasing the number of trooper positions dedicated solely to this purpose will provide quick and in depth investigations of sex offenders.

Financial Overview

The Sex Offender Registry Program Service Area is funded with general and non-general funds. Funding for this service area is derived through fees charged for criminal history and sex offender registry checks as well as the general fund.

The fees collected for conducting SOR inquiries for public and private entities, as well as the general fund, provide funding for the staff and related support costs to operate the Sex Offender Registry Section.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	887,134	2,222,306	887,134	2,222,306
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title	File Type
[Actual Expenditures and Performance Results Achieved by the Northern Virginia - District of Columbia Internet Crimes Against Children Task Force – October 2017]xxxx	Link

Concealed Weapons Program [30208]

Description of this Program / Service Area

The Concealed Weapons Program Service Area is tasked with processing applications for concealed handgun permits. This includes permits held by residents, non-residents, retired law enforcement personnel, and sworn employees called to active duty with the reserve forces of the United States or on long-term leave due to a service-related injury. This service area maintains the concealed handguns database on the Virginia Criminal Information Network (VCIN). The service area also notifies circuit courts of violations involving persons with concealed handgun permits and of permit holders who become subject to protective orders or are otherwise determined ineligible to purchase a firearm pursuant to any state or federal law, or warrant of arrest. Additional services include issuance of seller identification numbers, machine gun registration, the criminal firearms clearinghouse, and processing requests for investigation of illegal attempts to purchase firearms.

Mission Alignment

This service area supports the department’s goals to (1) promote the safety and security of citizens and their property; (2) provide department resources in support of criminal justice agencies and other entities; and (3) enhance the safety and security of all department personnel.

§ 18.2-308.06 - Nonresident concealed handgun permit applications.

19VAC30-190 - Administrative Code regulations for the issuance of a nonresident concealed handgun permit.

Products and Services

Description of Major Products and Services

- Process all non-resident concealed handgun permit applicant fingerprints through the Automated Fingerprint Identification System (AFIS)
- Maintain Concealed Weapons database on the Virginia Criminal Information Network (VCIN), including residents, non-residents, and retired law enforcement personnel with concealed weapons permits
- Notify circuit courts of violations involving persons with concealed weapons permits
- Perform comparison of concealed handgun permit holders and subjects of protective orders, mental health commitments, and new arrests
- Provide up-to-date listings on the State Police website of states with concealed handgun reciprocity or recognition

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Process all non-resident concealed handgun permit applicant fingerprints through the Automated Fingerprint Identification System (AFIS)	COV § 18.2-308.06		Required	235,809	0
Maintain Concealed Weapons database on the Virginia Criminal Information Network (VCIN), including residents, non-residents, and retired law enforcement personnel with concealed weapons permits	COV § 18.2-308.07		Required	47,161	0
Notify circuit courts of violations involving persons with concealed weapons permits	COV § 18.2-308.012	VAC 19VAC30-190	Required	12,576	0
Perform comparison of concealed handgun permit holders and subjects of protective orders, mental health commitments, and new arrests	COV § 18.2-308.09	VAC 19VAC30-190	Required	18,864	0
Provide up-to-date listings on the State Police website of states with concealed	COV § 18.2-308.014	VAC 19VAC30-190	Required	0	0

handgun reciprocity or recognition					
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Anticipated Changes

The department has upgraded the monthly comparison of permit holders and subjects of protective orders to a daily comparison and has expanded comparison of concealed handgun permit holders to include mental health commitment orders. The comparison of concealed permit holders to subjects of protective orders as well as mental health commitments is in place and circuit courts are notified within 24 hours of receipt of this information.

The department is currently developing system requirements for a nonresident concealed handgun permit (NCHP) system. CJIS Division is also in the process of initiating a concealed handgun permit interface with the Supreme Court of Virginia that will automate the entry of resident concealed handgun permits into VCIN that have been issued by the circuit court.

Factors Impacting

The department is responsible for entry of all resident concealed handgun permits into VCIN, issuing concealed handgun permits to nonresident applicants and is statutorily required to maintain a record of the permit in VCIN. State and federal legislative changes regularly impact result in procedural and programmatic operations and changes to workload. The CJIS Division continues to pursue automation and to leverage technology to decrease the amount of manual data entry required to perform these responsibilities.

Financial Overview

The Concealed Weapons Program Service Area is funded with the general fund.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	314,413	0	314,413	0
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title	File Type
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Aviation Operations [31001]

Description of this Program / Service Area

The Aviation Operations Service Area provides critical support to law enforcement operations, including medical evacuation of injured persons, search and rescue, and marijuana eradication. The Unit is headquartered at Chesterfield Airport and has bases in Chesterfield, Lynchburg, and Abingdon. Medevac units are located in Chesterfield and Abingdon. The Aviation Unit currently has six helicopters and three fixed wing airplanes.

Mission Alignment

The Aviation Service Area supports the accomplishment of two goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property and (2) promoting the safe and orderly flow of traffic on Virginia’s highways. This service area is closely aligned with two long-term objectives for Virginia: (1) protecting the public’s safety and security, ensuring a fair and effective system of justice and providing a prepared response to emergencies and disasters of all kinds and (2) ensuring that Virginia has a transportation system that is safe, enables easy movement of people and goods, enhances the economy, and improves the quality of life.

Title 52- The Code of Virginia title that authorized the Department of State Police and allows for the Superintendent to establish other divisions as needed.

Products and Services

Description of Major Products and Services

- Medical evacuation
- Aerial surveillance
- Search and rescue
- Tactical response
- Executive transport
- Marijuana eradication
- Flood operations

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Aviation Operations	COV § 52-1		Discretionary	6,324,310	3,215,086

Anticipated Changes

Replacement for several of the department's aircraft is necessary to maintain the ability of the Aviation Unit to perform critical aviation operations. A dedicated aircraft for executive transport would enhance operational effectiveness.

Factors Impacting

The Department owns three older Bell helicopters that are all 18 years old and the next phase of their life cycle is maintenance intensive.

Recruiting and retaining experienced pilots presents an ongoing challenge to the Department of State Police. As experienced pilots leave, the department has to begin the time consuming task of recruiting, selecting and providing extensive training for replacements.

The Department continues to operate Med-Flight from two locations; Chesterfield and Abingdon. This program is very successful and well received by the citizens of Virginia with thousands of lives positively impacted by the service. The department lacks a base in the northern half of Virginia since the Manassas base closure in 2010. This has created long response times or unavailability of Aviation assets in Divisions II and VII.

Financial Overview

Funding for the Department of State Police Aviation Operations is provided by the general fund and non-general funds from various sources including the Department of Health and the Rescue Squad Assistance Fund.

The Aviation Operations Service Area provides medical evacuations, search and rescue, and aviation support for law enforcement operations. Funds appropriated to this service area support the staff and related expenses associated with providing the service as well as aircraft related expenses.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	4,411,678	3,215,086	6,274,310	3,215,086
Changes to Initial Appropriation	50,000	0	50,000	0

Supporting Documents

Title **File Type**

Commercial Vehicle Enforcement [31002]

Description of this Program / Service Area

Maximum gross vehicle weight and vehicle size restrictions are necessary to reduce undue wear and tear of the highway surfaces and improve highway safety. The Commercial Vehicle Enforcement Service Area is responsible for enforcing the laws and regulations associated with commercial motor carriers operating on the highways of the Commonwealth.

These responsibilities include the enforcement of commercial motor vehicle size and weight regulations, as well as inspections of these commercial carriers. Size and weight laws are enforced at permanent weighing facilities which operate on days, nights, weekends, and holidays. Portable scales are also used in this program.

Mission Alignment

This service area supports the accomplishment of two goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property and (2) promoting the safe and orderly flow of traffic on Virginia’s highways. The Commercial Vehicle Enforcement Service Area is closely aligned with two long-term objectives for Virginia: (1) protecting the public’s safety and security, ensuring a fair and effective system of justice and providing a prepared response to emergencies and disasters of all kinds and (2) ensuring that Virginia has a transportation system that is safe, enables easy movement of people and goods, enhances the economy, and improves the quality of life.

§ 52-8.4 - Establishes the powers and duties to promulgate regulations for motor carriers.

19VAC30-20-20 - Administrative Code section for the motor carrier safety regulations.

Products and Services

Description of Major Products and Services

- Enforcement of commercial vehicle size and weight regulations
- Safety inspection of commercial vehicles and drivers

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Enforcement of commercial vehicle size and weight regulations	COV § 52-8.4, COV § 2.2-618, 49 CFR 390	VAC 19VAC30-20-20	Required	0	287,420
Safety inspection of commercial vehicles and drivers	COV § 2.2-618	VAC 19VAC30-20-20	Required	0	5,460,987

Anticipated Changes

The on-going conversion of commercial vehicle enforcement officers to troopers gives the department a larger complement of troopers and greater operational flexibility. Troopers in areas with permanent scales are scheduled to work commercial vehicle enforcement on a rotating basis.

Factors Impacting

Maintaining separate classifications for commercial vehicle enforcement officers and troopers limits the department's flexibility and decreases operational effectiveness. Eleven (11) commercial enforcement officers remain in the program.

Financial Overview

Funding for the Commercial Vehicle Enforcement Service Area is provided by the Department of Transportation Highway Maintenance Funds. Funds appropriated to this service area support the staff and related expenses associated with providing the service.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	0	5,748,407	0	5,748,407
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title	File Type
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Counter-Terrorism [31003]

Description of this Program / Service Area

Response to terrorist incidents is currently the responsibility of the Support Services Division (SSD). This division is trained and equipped to respond to chemical, biological, radiological, and nuclear (CBRN) incidents as well as environmental crime scenes. The seven areas within the SSD serve as core members of the Statewide Regional Response Teams. These teams are composed of SSD personnel, tactical team members, evidence technicians, and arson/bomb technicians. In the event of a terrorist incident involving an environmental crime scene, the Statewide Regional Response Team would respond.

Mission Alignment

The Counter-Terrorism Service Area supports the accomplishment of three goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property; (2) providing department resources in support of criminal justice agencies and other entities; and (3) ensuring the safety and security of all department personnel. This service area is also closely aligned with the long-term objective for Virginia of protecting public safety and security, ensuring a fair and effective system of justice, and providing a prepared response to emergencies and disasters of all kinds.

§ 52-8.1 - Establishes the powers and duties of the Bureau of Criminal Investigation which includes the Support Services Division.

Products and Services

Description of Major Products and Services

- Response to terrorist incidents
- Criminal interdiction
- Support of City-State Partnerships

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Response to terrorist incidents	COV § 52-8.1		Required	1,234,008	0
Conduct criminal interdiction operations	COV § 52-8.1		Required	4,627,532	0
Support of City-State Partnerships	COV § 52-8.1		Discretionary	308,502	0

Anticipated Changes

The department does not anticipate any changes to the products or services of this service area.

Factors Impacting

Increasing demands on this unit require additional positions to accommodate workload.

Financial Overview

The Counter-Terrorism Service Area is funded through the general fund. This service area, in conjunction with federal, state and local agencies, is responsible for responding to terrorist activity within the Commonwealth.

Funds appropriated to this service area support the staff and related expenses associated with providing the service.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	6,170,042	0	6,170,042	0
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Service Area Plan

Help Eliminate Auto Theft (HEAT) [31004]

Description of this Program / Service Area

The Help Eliminate Auto Theft Program (HEAT) is Virginia’s comprehensive attack on motor vehicle theft through enforcement, recoveries, intelligence gathering, and preventive initiatives.

Mission Alignment

The HEAT Service Area is clearly aligned to the department’s goal of promoting the safety and security of citizens and their property.

52-8.1 - Establishes the powers and duties of the Bureau of Criminal Investigation which includes the HEAT section.

38.2-414 - Establishes an assessment to fund (known as the HEAT Fund) and operate a statewide program leading to the arrest of persons who commit motor vehicle theft-related crimes.

Products and Services

Description of Major Products and Services

- Crime prevention and VIN etching programs
- HEAT Hotline and reward program
- Training for local law enforcement personnel with training materials and public service announcements

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Auto theft crime prevention and VIN etching programs	COV § 52-8.1, COV § 38.2-414		Required	0	1,352,392
HEAT Hotline and reward program	COV § 38.2-414		Required	0	47,799
Training for local law enforcement personnel with training materials and public service announcements.	COV § 38.2-414		Discretionary	0	500,000

Anticipated Changes

The department does not anticipate any changes to the products and/or services of this service area.

Factors Impacting

The HEAT Program is dependent on funding from the insurance industry. If funding is reduced or eliminated, the HEAT Program will be adversely impacted.

Financial Overview

The Help Eliminate Auto Theft (HEAT) Service Area is funded with non-general funds derived from insurance fees collected by the State Corporation Commission. Funding in this service area is used to support the staff and expenses associated with providing the service.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	0	1,900,191	0	1,900,191
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title	File Type
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Drug Enforcement [31005]

Description of this Program / Service Area

While some of the department’s narcotics enforcement is handled within the Uniform Patrol Service Area, enforcement of narcotics laws requires a level of expertise and commitment of time not always available within the Uniform Patrol Service Area. The Drug Enforcement Service Area includes general drug investigations, multi-jurisdictional operations, highway and parcel interdiction, drug detection, and surveillance.

The Bureau of Criminal Investigation remains committed to its support of law enforcement agencies’ efforts to enforce drug laws through coordination and participation in state, local and federal task forces. Many of the cases are historical conspiracies that require long-term investigations. The bureau’s flexibility permits it to work in rural areas, as well as urban localities.

Mission Alignment

Since illegal drug use is commonly accompanied by violent crime, the Drug Enforcement Service Area is aligned with the department's goals of (1) promoting the safety and security of citizens and their property; (2) reducing the manufacture, use and distribution of illegal drugs; (3) providing department resources in support of criminal justice agencies and other entities; and (4) reducing criminal activity in Virginia.

§ 52-8.1:1 - Establishes the powers and duties of a drug law enforcement and investigation division.

Products and Services

Description of Major Products and Services

- Drug investigation
- Multi-jurisdictional task force support
- Marijuana eradication
- Pharmaceutical diversion investigation
- Methamphetamine laboratory response and investigation
- Highway and parcel interdiction

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Drug investigation	COV § 52-1, COV § 52-8.1:1		Required	14,248,478	2,250,000
Multi-jurisdictional task force support	COV § 52-8.1:1		Discretionary	205,000	0
Marijuana eradication	COV § 52-8.1:1, COV § 18.2-247		Required	180,000	160,000
Pharmaceutical diversion investigation	COV § 52-8.1:1	VAC 19VAC30-220	Required	430,000	0
Methamphetamine laboratory response and investigation	COV § 52-8.1:1, COV § 18.2-265.1		Required	15,000	798,500
Highway and parcel interdiction	COV § 52-8.1:1		Discretionary	4,627,532	0

Anticipated Changes

There has been a dramatic increase in drug enforcement cases throughout Virginia. The state’s resources are being increasingly taxed with the investigation of drug offenses including significant heroin, opioid, and fentanyl related cases. VSP agents are heavily involved with other local, state and federal partners in task forces and to assist local agencies to address these drug offense cases.

Factors Impacting

This service area is adversely impacted by staffing shortages and the increasing requests for VSP resources.

Financial Overview

The Drug Enforcement Service Area is a major activity of the Bureau of Criminal Investigations (BCI). The primary source of funding is the general fund and seized assets. Sworn personnel assigned to drug enforcement work closely with law enforcement agencies through task forces

consisting of multiple local, state, and federal agencies.

Like similar sworn services, the primary costs are for salary and related benefits and for expenses associated with vehicles and specialized equipment.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	19,706,010	3,208,500	19,706,010	3,208,500
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Crime Investigation and Intelligence Services [31006]

Description of this Program / Service Area

The Bureau of Criminal Investigation and the Criminal Intelligence Division are responsible for responding to requests for investigative support from the governor, attorney general, Commonwealth's attorneys, grand juries, department employees, and local police and sheriffs throughout Virginia. Functions performed under this service area include general investigations and specialized investigations involving arson/bomb, white collar crime, gangs, public officials, high technology crimes, computer evidence recovery, crime scene examination, fugitives, auto theft investigation, surveillance, polygraph examination, and financial crimes. The High Tech Crimes Division supports federal, state, and local law enforcement investigations by providing technical equipment, wire intercepts, forensic examination of electronic and computer equipment, and surveillance for state and local law enforcement investigations. The Criminal Intelligence Division (CID) is also responsible for processing intelligence and for operating the Virginia Fusion Center (VFC).

Mission Alignment

This service area supports the accomplishment of the following department goals: (1) promoting the safety and security of citizens and their property; (2) providing department resources in support of criminal justice agencies and other entities; and (3) reducing criminal activity in Virginia.

§ 52-8.1 - Establishes the powers and duties of the Bureau of Criminal Investigation which includes crime investigation and criminal intelligence.

§ 52-47 through § 52-49 - Establishes the Virginia Fusion Center.

Products and Services

Description of Major Products and Services

- General criminal investigation
- Intelligence collection, analysis, and dissemination
- Arson investigation
- Bomb response, investigation, and disposal
- High technology crime investigation/cyber related investigations and analysis
- Crime scene examination
- Financial crime investigation
- Elected official investigation
- White collar crime investigation
- Terrorism Hotline
- Police shooting investigation
- Internet crimes against children investigation

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
General and speciliaized criminal investigation	COV § 52-8.1		Required	29,333,494	3,337,264
Intelligence collection, analysis, and dissemination	COV § 52-47 through § 52-49, 28 CFR 23		Required	3,731,271	930,000

Anticipated Changes

Over the past decade, the use of computers and the Internet has grown at an unprecedented rate. This growth has been accompanied by the emergence of computer crime, as well as a significant increase in the detection of digital evidence as part of more traditional criminal activities. It is anticipated that the department will face an increasing incidence of computer crime, including threats, child pornography, fraud, gambling, extortion, and identity theft. The department must also contend with an entirely new set of criminal activity that targets computer networks themselves. The investigation of computer crime is complex and requires extensive training. The department will need to devote personnel and training resources to ensure it can meet the increasing demand for this service.

The department implemented the Virginia Intelligence Management System (VIMS), which provides the Fusion Center with a means to track, link, and analyze persons, places, things, and events of interest by importing data from a variety of disparate data sources.

Factors Impacting

This service area is adversely impacted by personnel shortages and increasing demands for complex and specialized investigations.

Financial Overview

The Department of State Police Crime Investigation and Intelligence Service Area includes various law enforcement activities conducted by the Bureau of Criminal Investigation (BCI). Funding for this service area is through the general fund with supplemental funding provided by federal grants.

The primary expense in this service area is salaries and related benefits for sworn employees assigned to BCI. Additionally, this service area requires funds to support expenses related to vehicles, equipment and funds to assist local law enforcement.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	32,613,273	4,267,264	33,064,765	4,267,264
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title File Type

Uniform Patrol Services (Highway Patrol) [31007]

Description of this Program / Service Area

The department is responsible for patrolling over 64,000 miles of roadways and interstate highways throughout Virginia. Uniformed personnel enforce both traffic and criminal laws and conduct motor vehicle and aircraft crash investigations. Uniformed personnel also enhance public safety through presentations on traffic safety and crime prevention. In order to protect citizens and their property in the event of civil disturbances, natural disasters, and terrorist incidents, uniformed personnel are trained and equipped to fulfill their mission.

Mission Alignment

This service area supports the accomplishment of three goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property; (2) promoting the safe and orderly flow of traffic on Virginia’s highways; and (3) reducing criminal activity in Virginia. The Uniformed Patrol Service Area is closely aligned with two long-term objectives for Virginia: (1) protecting the public’s safety and security, ensuring a fair and effective system of justice and providing a prepared response to emergencies and disasters of all kinds and (2) ensuring that Virginia has a transportation system that is safe, enables easy movement of people and goods, enhances the economy, and improves the quality of life.

§ 52-4 - Establishes the highway patrol as one of the functions of the Department.

Products and Services

Description of Major Products and Services

- Preventive patrol and enforcement of criminal and traffic laws
- Response to calls for service
- Motor vehicle crash investigation and accident reconstruction
- Aircraft crash investigation
- Highway safety education/crime prevention
- Civil disturbance/disaster response

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Preventive patrol and enforcement of criminal and traffic laws	COV § 52-4		Required	70,954,198	4,323,155
Response to calls for service	COV § 52-4		Required	28,381,679	1,729,262
Motor vehicle crash investigation and accident reconstruction	COV § 52-4		Required	34,688,719	2,113,542
Aircraft crash investigation	COV § 52-8		Required	3,153,520	192,140
Highway safety education/crime prevention	COV § 52-4		Required	7,883,800	480,351
Civil disturbance/disaster response	COV § 52-4, COV § 44-146.24		Required	12,614,080	768,561

Anticipated Changes

The increased personnel needs identified by the department’s staffing methodologies are supported by population increases and growth in traffic in Virginia. As the population continues to expand with additional licensed drivers and more registered vehicles are expected, crash investigations will continue to demand law enforcement services.

At current staffing levels, the department is unable to conduct an adequate level of preventive patrol and enforcement. This lack of patrol visibility, particularly on the interstates, is an ongoing source of citizen complaints. Inadequate staffing has also limited the number of traffic safety and crime prevention programs conducted. If population and workload growth continue at current levels, the level of service provided to the citizens of Virginia by the State Police will continue to degrade.

Factors Impacting

In recent years, the Department of State Police has seen its workload increase dramatically. Population, registered vehicles, and vehicle miles traveled have all risen. These, in turn, have created an increased demand for law enforcement services. The Trooper Allocation and Distribution Model indicates the Bureau of Field Operations needs additional staff in order to accommodate current department workload.

Financial Overview

The Uniform Patrol Services Area is the most significant budgetary service area within the department. Because of the service provided in traffic enforcement and other investigation services, this service area includes the majority of positions and funding authorized for the department. Funding for this service area is through the general fund with supplemental funding provided by special funds and federal grants.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	158,255,361	9,607,011	157,675,996	9,607,011
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Service Area Plan

Insurance Fraud Program [31009]

Description of this Program / Service Area

It has been estimated that insurance fraud costs the average Virginia household approximately \$200 to \$1,000 in additional insurance premiums annually and adds as much as \$1,000 to the cost of goods and services. This service area is dedicated to reducing the impact of fraudulent insurance claims. The Insurance Fraud Program special agents primary focus is on fraudulent property and casualty insurance and workers' compensation claims. The law requires insurance professionals who have reason to believe that someone is committing insurance fraud to report this information to the Virginia State Police.

Mission Alignment

The Insurance Fraud Service Area is aligned to the department's goals of (1) promoting the safety and security of citizens and their property and (2) decreasing criminal activity in Virginia.

§ 52-8.1 - Establishes the powers and duties of the Bureau of Criminal Investigation which includes the Insurance Fraud Program.

§ 38.2-415 - Establishes an assessment to fund a program to reduce losses from insurance fraud related crimes.

Products and Services

Description of Major Products and Services

- Insurance fraud investigation
- Insurance fraud trend analysis
- Training of criminal justice personnel with training materials and public service announcements
- Insurance Fraud Hotline and reward program
- Recognition program for law enforcement, the insurance industry, and Commonwealth's attorneys

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Insurance fraud investigation	COV § 52-37		Required	0	4,777,631
Insurance fraud trend analysis	COV § 52-43		Required	0	45,000
Training of criminal justice personnel with training materials and public service announcements	COV § 38.2-415		Discretionary	0	605,225
Insurance Fraud Hotline and reward program	COV § 52-42, COV § 38.2-415		Discretionary	0	188,887
Recognition program for law enforcement, the insurance industry, and Commonwealth's attorneys	COV § 52-42, COV § 38.2-415		Discretionary	0	100,000

Anticipated Changes

The Insurance Fraud Program Service Area is dependent on funding from the insurance industry. If funding is reduced or eliminated, the department's ability to combat insurance fraud would be severely diminished.

Factors Impacting

This service area is impacted by personnel shortages. To accommodate current workload, the General Investigations Section needs 21 additional positions.

Insurance fraud investigation is a complex process that requires extensive training. The transfer or promotion of special agents trained to investigate insurance fraud adversely impacts this service area.

Limited funding has been provided to hire and train Commonwealth's Attorneys for the prosecution of insurance fraud related cases.

Financial Overview

The Insurance Fraud Program Service Area is funded with non-general funds derived from insurance fees collected by the State Corporation Commission. Funding in this service area is used to support the staff and related expenses associated with providing the service.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	0	5,716,743	0	5,716,743
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title	File Type
[2017 Annual Report on the Insurance Fraud Program]xxxx	Link

Vehicle Safety Inspections [31010]

Description of this Program / Service Area

Reducing the number of vehicles with safety defects on Virginia’s highways is the goal of the Vehicle Safety Inspections Service Area. This service area is performed by the Safety Division and includes program administration, enforcement of motor carrier safety and hazardous materials regulations, compliance reviews, supervision of the inspection program, and safety equipment approval. The Safety Division is also responsible for the supervision and testing of vehicle mechanics to ensure compliance with inspection rules and procedures.

Mission Alignment

The Vehicle Safety Inspection Service Area is clearly aligned with two of the goals in the department’s strategic plan: (1) promoting the safety and security of citizens and their property and (2) promoting the safe and orderly flow of traffic on Virginia’s highways. This service area is closely aligned with two long-term objectives for Virginia: (1) protecting the public’s safety and security, ensuring a fair and effective system of justice and providing a prepared response to emergencies and disasters of all kinds and (2) ensuring that Virginia has a transportation system that is safe, enables easy movement of people and goods, enhances the economy, and improves the quality of life.

§ 52-4 - Establishes the adoption of standards for motor vehicle appliances, accessories and safety devices as one of the functions of the Department.

§ 46.2-1168 - An additional fee for a motor vehicle registration is set aside for the payment of administrative costs for the vehicle inspection program.

Products and Services

Description of Major Products and Services

- Administration of Motor Vehicle Safety Inspection Program
- Preparation and distribution of the Safety Inspection Manual
- Administration of licensing program for stations and inspectors
- Distribution and tracking of inspection stickers
- Administration of the Inter-Departmental and Intra-Departmental Safety Program

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Administration of Motor Vehicle Safety Inspection Program	COV § 52-4, COV § 46.2-1163	VAC 19VAC30-70	Required	0	17,019,258
Preparation and distribution of the Safety Inspection Manual	COV § 52-4, COV § 46.2-1165	VAC 19VAC30-70	Required	0	1,134,617
Administration of licensing program for stations and inspectors	COV § 46.2-1166, COV § 46.2-1168	VAC 19VAC30-70	Required	0	1,815,387
Distribution and tracking of inspection stickers	COV § 46.2-1163, COV § 46.2-1168	VAC 19VAC30-70	Required	0	1,815,387
Administration of the Inter-Departmental and Intra-Departmental Safety Program	COV § 52-4		Required	0	907,694

Anticipated Changes

There are no anticipated changes to products and services.

Factors Impacting

Products and services of this service area are impacted by a number of factors, including staffing, vehicle changes made by automobile manufacturers, technological changes, changes to the Code of Virginia, and changes in federal guidelines.

Financial Overview

Funding for the Vehicle Safety Inspections Service Area is provided by Department of Motor Vehicles through a \$1.50 fee charged for each vehicle registered in the Commonwealth and supplemented by federal funds. This service area is responsible for monitoring licensed businesses and inspectors to ensure compliance with Virginia inspection laws and regulations and enforcing motor carrier laws.

Funding in this service area is used to support the staff and related expenses associated with providing the service.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	0	22,692,343	0	22,692,343
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title File Type

Sex Offender Registry Program Enforcement [31011]

Description of this Program / Service Area

The department maintains the Sex Offender Investigative Unit (SOIU) to assist the efforts of law enforcement agencies and others to protect their communities and families from repeat sex offenders, and to protect children from becoming victims of criminal offenders by helping to prevent such individuals from being allowed to work directly with children. Persons having been convicted of certain criminal sex offenses are required to register and reregister with the Sex Offender and Crimes against Minors Registry (SOR). The SOIU then aggressively enforces the SOR laws by registering the offender, educating the offender, verifying the offender, and when a violation of law has occurred, investigating and arresting the offender.

This enforcement will ensure the public has access to accurate data on the whereabouts of registered sex offenders. This data will allow the public to make informed decisions that will help protect children and families in the Commonwealth of Virginia.

Mission Alignment

This service area supports the department’s goal to promote the safety and security of citizens and their property. Protecting the citizens of Virginia from known sex offenders is essential to the accomplishment of this goal.

§ 9.1-907 - Establishes the procedures upon a failure to register or reregister for the Sex Offender and Crimes Against Minors Registry.

Products and Services

Description of Major Products and Services

- Initial registration of sex offenders
- Semi-annual verifications, 30-day address change verifications, and 30-day employment verifications
- Investigation of SOR violations and response to reports of potential violations concerning sex offenders
- Education of the public, to include the sex offenders, on the laws governing the SOR

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Initial registration of sex offenders	COV § 9.1-903, COV § 9.1-907	VAC 19VAC30-170-15	Required	1,447,013	0
Semi-annual verifications, 30-day address change verifications, and 30-day employment verifications	COV § 9.1-907	VAC 19VAC30-170	Required	2,894,027	0
Investigation of SOR violations and response to reports of potential violations concerning sex offenders	COV § 9.1-907		Required	2,170,520	0
Education of the public, to include the sex offenders, on the laws governing the SOR	COV § 9.1-900		Required	723,507	0

Anticipated Changes

The department incorporated civilian compliance positions within the SOIU to assist the sworn personnel. This has allowed the troopers to be more proactive and aggressively investigate sex offenders who fail to register. The addition of these positions has also allowed the troopers to spend more time collaborating with other agencies and performing liaison activities. These activities include educational programs provided to community groups and other law enforcement agencies, as well as opportunities to educate the sex offenders on their SOR responsibilities.

Factors Impacting

In Virginia, the Department of State Police is responsible for enforcing SOR registration and any subsequent violations. The SOIU conducts the mandatory verification activities, and investigates potential violations, which may come from the SOR, the public, or their own observation. These investigations have only become more cumbersome with the implementation of new laws and additional offenses that now serve to place more offenders on the Registry.

The Sex Offender Registry provides information to parents so they can make informed decisions regarding the whereabouts of their children. Creating citizen awareness is a critical public safety function.

Additional trooper positions dedicated solely to this purpose are needed due to the increase in the number of sex offenders the department is required to monitor and investigate.

Financial Overview

The Sex Offender Registry Program Enforcement Service Area is funded through the general fund.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	7,235,067	0	7,235,067	0
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**

Administrative and Support Services [399]

Description of this Program / Service Area

The Superintendent is responsible for the efficient administration, control, and operation of the department. The Administrative and Support Service Area is responsible for the financial management of the department, including preparing, monitoring, and accounting for the department's annual operating budget.

The department's personnel are one of its most valuable resources. The Administrative and Support Service Area is tasked with providing effective human resource management, with continued emphasis on attracting and retaining qualified personnel and diversifying the work force. This service area administers employment practices, benefits, and classification and compensation.

The Administrative and Support Service Area is also responsible for property management. This encompasses management and maintenance of more than 100 buildings and grounds across the state, including leased property.

The department uses a variety of supplies and equipment to accomplish its mission. The Administrative and Support Service Area procures, distributes, and stores all State Police supplies and equipment. The department serves as Virginia's point of contact for the Department of Defense Military Surplus Program. This program allows state and local law enforcement agencies to receive, at no cost, surplus military equipment.

The para-military structure of the department demands an especially intense level of training, beginning with an officer's entry into the organization. The Administrative and Support Service Area includes entry-level training, in-service training, specialty training, and training provided to other agencies. The training academy hosts contract training for employees of local, state and federal agencies and coordinates attendance of department employees at outside schools, seminars, and specialty training programs such as canine training.

Mission Alignment

This service area is essential to the accomplishment of the department's mission and all goals in the department's strategic plan: (1) promoting the safety and security of citizens and their property; (2) promoting the safe and orderly flow of traffic on Virginia's highways; (3) reducing the manufacturing, use, and distribution of illegal drugs; (4) providing department resources in support of criminal justice agencies and other entities; (5) ensuring the safety and security of all department personnel; (6) continually seeking ways to deliver the most cost-effective and efficient law enforcement services possible; and (7) reducing criminal activity in Virginia.

Title 52- The Code of Virginia title that authorized the Department of State Police and allows for the Superintendent to establish other divisions as needed.

Products and Services

Description of Major Products and Services

- Preparation and management of the annual operating budget
- Administration of employment practices, benefits, and classification and compensation
- Property management
- Preparation of newly acquired vehicles with law enforcement equipment
- Provision of entry-level, in-service, and specialty training
- Coordination of training provided through outside sources
- Procurement, distribution and storage of agency supplies and equipment

Products / Services					
Product / Service	Statutory Authority	Regulatory Authority	Required Or Discretionary	GF	NGF
Administrative Services	COV § 2.2-601, COV Title 52		Required	11,608,516	486,289
Training Division	COV § 9.1-102, COV Title 52		Required	7,376,668	226,800
Property and Finance Division	COV § 2.2-601, COV Title 52		Required	2,077,909	18,977
Human Resources Division	COV § 2.2-602, COV Title 52		Required	2,281,203	0
Procurement	COV § 2.2-601, COV Title 52		Required	2,892,679	0

Anticipated Changes

The addition of new sworn employees will have a significant impact on workload in the Administrative and Support Service Area. Additional support personnel will be required in the Personnel, Property and Finance, Communications, and Training Divisions to accommodate the increased workload.

Factors Impacting

In order to accomplish its mission and accommodate increased workload, the department needs to increase staff to levels recommended by the approved staffing models. The addition of these sworn employees will have a significant impact on products and services in the Administrative and Support Service Area, including human resource management, training, communications, and equipment.

Financial Overview

Funding for the Administrative and Support Service Area is provided primarily by the general fund. This service area represents the central management of the department and includes the Superintendent’s Office and the executive staff. Also included in this service area are the Public Relations Office, the Professional Standards Unit, the Office of Performance Management and Internal Controls, the Executive Protective Unit, Accounting and Budgeting Services, Human Resources Services, Physical Plant Services, Procurement and Distribution Services, the Academy, and the cafeteria. Services provided by this area include:

- Central management
- Planning, auditing and internal controls
- General accounting, budgeting, and oversight of outsourced payroll and leave accounting
- Recruitment, employment, classification, employee benefits and worker’s compensation
- Building maintenance, construction and renovations, capital outlay
- Purchasing, warehousing and distribution of all supplies and equipment necessary for department operations
- Mailroom and print shop operations
- Centralized training for Department of State Police, other state agencies and local law enforcement agencies, including basic training for new troopers, mandated in-service training and specialized training
- Cafeteria operations which provide meals to students attending training at the State Police Academy

Funding in this service area is used to support the staff and related expenses associated with providing the services.

Biennial Budget

	2019 General Fund	2019 Nongeneral Fund	2020 General Fund	2020 Nongeneral Fund
Initial Appropriation for the Biennium	26,236,975	732,066	26,236,975	732,066
Changes to Initial Appropriation	0	0	0	0

Supporting Documents

Title **File Type**