

# 2016-18 Strategic Plan

## Department of Motor Vehicles Transfer Payments [530]

### Mission

Superior Service, Secure Credentials, Saving Lives

### Vision

Virginia's MOST TRUSTED service provider

### Values

PEAK: People, Ethics, Accuracy, and Knowledge

People - We provide service that is: Engaging, Friendly, Compassionate, Helpful, Proactive, and Customized

Ethics - Our ethics include: Honesty, Integrity, Security, Professionalism, and Accountability

Accuracy - Our work is: Thorough, Efficient, Correct, and Consistent

Knowledge - We: Problem Solve, Educate, Inform, and Communicate

### Finance

#### Financial Overview

This sub-agency is for the processing of transfer payments and funds include revenue from federal, abandoned vehicles, mobile/manufactured home sales and use tax.

#### Biennial Budget

	2017 General Fund	2017 Nongeneral Fund	2018 General Fund	2018 Nongeneral Fund
Initial Appropriation for the Biennium	0	111,946,529	0	111,946,529
Changes to Initial Appropriation	0	0	0	0

*(Changes to Initial Appropriation will be 0 when the plan is created. They will change when the plan is updated mid-biennium.)*

### Customers

#### Anticipated Changes to Customer Base

#### Current Customer List

Predefined Group	User Defined Group	Number Served Annually	Potential Number of Annual Customers	Projected Customer Trend
Local or Regional Government Authorities	Grantees	257	257	Stable
Local or Regional Government Authorities	Local governments that participate in the abandoned vehicle program	9	324	Stable
Local or Regional Government Authorities	Counties, Cities, Towns and Political Subdivisions Served	173	324	Stable
Local or Regional Government Authorities	Transportation Districts	2	2	Stable

### Partners

Name	Description
None	This service area is for payments to localities and has no direct partners

### Agency Goals

## • Efficiently collect and distribute transportation-related revenues

### Summary and Alignment

DMV collects transportation-related revenues from a wide variety of sources to provide funds for the construction of new highways and the maintenance of the existing highway infrastructure. Individuals and businesses expect efficient and convenient payment options. Recipients of funds require accurate projection of revenue streams and prompt disbursement of funds.

### Objectives

#### » Provide timely payments to transportation commissions.

##### Description

DMV collects a sales tax on motor fuel at distributors at a rate of 2.1 percent. At the end of the month in which the return is filed and payment received, DMV reconciles collections and distributes the revenue to the applicable transportation commission.

##### Objective Strategies

- Reconcile collections and distribute the revenue in a timely manner.

##### Measures

- ◆ Percentage of payments made to transportation commissions within 30 calendar days.

#### » Provide timely payments of mobile home sales tax to localities.

##### Description

DMV collects a 3 percent sales tax on each mobile home sold in Virginia. At the end of each fiscal quarter, DMV's Accounts Payable Unit sends a listing to each Virginia locality showing the new mobile homes that were situated in that jurisdiction during the quarter. The locality certifies that the mobile homes are situated there and returns the listing to DMV. Following this, payment of the sales tax that was collected from the buyer of the mobile home is remitted to the locality.

##### Objective Strategies

- Monitor the results
- Obtain and mail the quarterly listings on a timely basis
- Promptly process the locality payment upon the return of the certified listing.

##### Measures

- ◆ Percentage of mobile home sales tax payments made within 30 calendar days upon receipt of certified documents

#### » Provide timely payments of abandoned motor vehicles incentive to localities.

##### Description

This activity provides financial incentive (currently \$50.00 per vehicle) to the state's political subdivisions to dispose of abandoned motor vehicles located within their boundaries. This service allows the state to assist local governments in their efforts to conserve, protect and develop land resources throughout the state.

##### Objective Strategies

- Monitor results.
- Process the locality payment upon receipt of certified payment request information.

##### Measures

- ◆ Percentage of abandoned motor vehicles incentive payments made within 30 calendar days upon receipt of certified documents.

#### » Provide timely payments for grant reimbursements to localities.

##### Description

Payment documentation is received in Grants Management to be processed for reimbursement. The documents are checked against the specific grant information and approved for payment. Once approved the payment is processed through the financial system. This objective will ensure that payments are released within a reasonable time-frame from the date it is approved (certified).

##### Objective Strategies

- Monitor the results
- Obtain and certify payment documentation

- Promptly process the locality payment upon the return of the certified listing.

Measures

- ◆ Percentage of grant reimbursements made within 30 calendar days upon receipt of certified documents

- **Effectively enforce motoring and transportation-related tax laws**

**Summary and Alignment**

Virginia requires effective enforcement of its motoring laws to help ensure that unsafe drivers are kept off its highways and that motorists are covered by adequate insurance. Enforcement of transportation-related tax laws ensures that vehicle and business owners consistently comply with provisions of the State Code.

**Objectives**

- » **Provide timely payments to transportation commissions.**

*Description*

DMV collects a sales tax on motor fuel at distributors at a rate of 2.1 percent. At the end of the month in which the return is filed and payment received, DMV reconciles collections and distributes the revenue to the applicable transportation commission.

*Objective Strategies*

- Reconcile collections and distribute the revenue in a timely manner.

Measures

- ◆ Percentage of payments made to transportation commissions within 30 calendar days.

- **Improve the safety of Virginia's highway system**

**Summary and Alignment**

A safe and efficient highway system is critical for transporting motorists and goods to their destinations. Protection of cyclists and pedestrians is also an important component of the highway system. Informing motorists about safe driving practices, coupled with programs targeted at removing unsafe drivers helps reduce crashes, thereby saving lives and preventing injuries.

**Objectives**

- » **Provide timely payments for grant reimbursements to localities.**

*Description*

Payment documentation is received in Grants Management to be processed for reimbursement. The documents are checked against the specific grant information and approved for payment. Once approved the payment is processed through the financial system. This objective will ensure that payments are released within a reasonable time-frame from the date it is approved (certified).

*Objective Strategies*

- Monitor the results
- Obtain and certify payment documentation
- Promptly process the locality payment upon the return of the certified listing.

Measures

- ◆ Percentage of grant reimbursements made within 30 calendar days upon receipt of certified documents

## Supporting Documents

Title

File Type

**Financial Assistance for Transportation Safety [60507]**

**Description of this Program / Service Area**

Federal transportation safety grant funds are awarded for statewide and community-focused occupant protection, impaired driving, traffic records, motorcycle safety, aggressive driving, distracted driving, speeding, pedestrian, bicycle, and roadway safety initiatives.

**Mission Alignment**

To save lives and advance transportation safety by providing federal funding in the form of grants to support efforts to reduce crashes, injuries and fatalities by increased enforcement, training and awareness of programs addressing occupant protection, impaired driving, traffic records, motorcycle safety, aggressive driving, and speeding.

**Products and Services**

**Description of Major Products and Services**

Assist local governments in their efforts to implement highway safety programs and to enforce the state’s highway safety laws by providing federal pass-through funds to local police departments and sheriffs.

**Anticipated Changes**

This service area is for the processing of payments. The direct products for this service area are under Highway Safety Services.

**Factors Impacting**

This service area is for the processing of payments. The direct products for this service area are under Highway Safety Services.

**Financial Overview**

Federal Transportation Safety Grants are funded from the Federal Trust Fund’s resources which come from federal awards through NHTSA & FHWA, and are used for issuing reimbursement grants to local government entities.

Biennial Budget

	2017 General Fund	2017 Nongeneral Fund	2018 General Fund	2018 Nongeneral Fund
Initial Appropriation for the Biennium	0	26,255,029	0	26,255,029
Changes to Initial Appropriation	0	0	0	0

**Supporting Documents**

**Title** **File Type**

**Financial Assistance to Localities - Mobile Home Tax [72803]**

**Description of this Program / Service Area**

This service area was established to collect transportation-related revenues in the form of the sales and use tax paid on the purchase of manufactured homes. Data is managed and information disseminated for certification to the locality where the manufactured home is situated.

**Mission Alignment**

DMV provides superior service by acting as a portal for the collection of mobile home sales and use tax, accounting for the revenue, and disbursing the funds to the appropriate locality.

**Products and Services**

**Description of Major Products and Services**

Sales and use tax collected on the sale of manufactured homes.

**Anticipated Changes**

Economic conditions can and will impact sales.

**Factors Impacting**

Pricing and sales of traditional homes impacts the sale of manufactured homes.

**Financial Overview**

The Mobile Home Sales Tax Service Area is funded from the Mobile Home SUT Fund (0746) which derives its resources from the Sales and Use tax collected on the sales of Mobile Homes.

Biennial Budget

	2017 General Fund	2017 Nongeneral Fund	2018 General Fund	2018 Nongeneral Fund
Initial Appropriation for the Biennium	0	5,500,000	0	5,500,000
Changes to Initial Appropriation	0	0	0	0

**Supporting Documents**

**Title** **File Type**

**Financial Assistance to Localities for the Disposal of Abandoned Vehicles [72814]**

**Description of this Program / Service Area**

This activity provides financial incentive (currently \$50.00 per vehicle) to the state’s political subdivisions to dispose of abandoned motor vehicles located within their boundaries. This service allows the state to assist local governments in their efforts to conserve, protect and develop land resources throughout the state.

**Mission Alignment**

DMV provides superior service by providing financial assistance to localities for the disposal of abandoned vehicles.

**Products and Services**

**Description of Major Products and Services**

Assist local governments in their efforts to conserve and protect land resources by distributing incentive funds to encourage the disposal of abandoned vehicles.

**Anticipated Changes**

No changes are anticipated at this time.

**Factors Impacting**

Total payment amounts are based on the number of localities participating in the program and the total number of vehicles claimed to be demolished.

**Financial Overview**

The Financial Aid to Localities – Abandoned Vehicle Service Area is funded through a special appropriation in the Appropriation Act. The resources are from special funds generated from fees and taxes, primarily the Motor Vehicle Special Fund (0454).

Biennial Budget

	2017 General Fund	2017 Nongeneral Fund	2018 General Fund	2018 Nongeneral Fund
Initial Appropriation for the Biennium	0	391,500	0	391,500
Changes to Initial Appropriation	0	0	0	0

**Supporting Documents**

**Title** **File Type**

**Distribution of Sales Tax on Fuel in Certain Transportation Districts [72815]**

**Description of this Program / Service Area**

This service area was established to collect transportation-related revenues in the form of the tax on the motor vehicle fuel sales tax. The tax is levied at a rate of 2.1 percent on the sales price of motor fuel at the distributor. DMV serves as a portal for other government agencies and services through the responsible collection of this tax, accounting for these revenues, and disbursing revenue to the appropriate localities.

**Mission Alignment**

DMV provides superior service by acting as a portal for the collection of vehicle fuel sales tax, accounting for the revenue, and disbursing the funds to the appropriate transportation commission.

**Products and Services**

**Description of Major Products and Services**

Tax collected on the sales price of motor fuel at the distributor.

**Anticipated Changes**

Economic conditions can and will impact sales.

**Factors Impacting**

Pricing and the state of the economy impacts the sales of motor fuel and therefore, the tax collected.

**Financial Overview**

The Distribution of Sales Tax on Fuel Service Area is funded from the Transportation District Fund (0904) which derives its resources from the sales tax collected on the sale of motor fuel by distributors.

Biennial Budget

	2017 General Fund	2017 Nongeneral Fund	2018 General Fund	2018 Nongeneral Fund
Initial Appropriation for the Biennium	0	79,800,000	0	79,800,000
Changes to Initial Appropriation	0	0	0	0

**Supporting Documents**

**Title** **File Type**